

Borough of Garwood Meeting of the Mayor and Council

AGENDA

December 26, 2019

Moment of Silence.....

Salute to the Flag.....

Adequate notice of this meeting was provided to the Westfield Leader, advertised on January 3, 2019, notification was sent to the Star Ledger and prominently posted on the municipal public bulletin board and filed in the office of the municipal clerk informing the Public of the time and place according to the Provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

ROLL CALL:

Mayor Todisco	_____		
Councilman Benoit	_____	Councilman Ince	_____
Councilwoman Blumenstock	_____	Councilman McCormack	_____
Councilman Graham	_____	Council President Lazarow	_____

MINUTES:

Regular and Workshop Minutes of the Mayor and Council held on December 12, 2019.

A motion was made by _____, second by _____ to accept minutes as presented.
All in favor, opposed?

COMMUNICATIONS:

- 1) **NEW JERSEY STATE LEAGUE OF MUNICIPALITIES –**
 - a. Mayor's Advisory –
 - i. 12/10/19, RE: NJLM Post Conference Survey
 - ii. 12/11/19, RE: Register Now for these Upcoming Seminars, Daily Update, December 11
 - iii. 12/12/19, RE: League of Municipalities Executive Transition, December 11
 - iv. 12/12/19, RE: Daily Update, December 12
 - v. 12/13/19, RE: Weekly Round-Up, December 13
 - vi. 12/17/19, RE: Daily Update, December 17
 - vii. 12/20/19, RE: Weekly Round-Up, December 20, Lame Duck Action
- 2) **RAHWAY SEWERAGE AUTHORITY-12/20/19, RE: Minutes of the meetings held on November 14, 2019 and November 17, 2019**
- 3) **UNION COUNTY BOARD OF CHOSEN FREEHOLDERS – 12/23/19, RE: Ordinances 810-2019, 811-2019 and 812-2019.**
- 4) **TOWNSHIP OF CRANFORD – 12/12/19, RE: Ordinance 2019-12**
- 5) **TOWNSHIP OF CRANFORD – 12/16/19, RE: Ordinance 2019-12**

ORDINANCES:

Public Hearing on Ordinances 19-20, 19-21, 19-22 and 19-23 as advertised in the Westfield Leader

ADOPTION:

Municipal Clerk to read Ordinance 19-20 by title only:

ORDINANCE NO. 19-20

AN ORDINANCE TO AMEND ARTICLE VIII A (OTHER OFFICES AND POSITIONS) IN CHAPTER 5 (ADMINISTRATION) IN THE CODE OF THE BOROUGH OF GARWOOD TO ESTABLISH THE OFFICE OF PUBLIC INFORMATION IN THE BOROUGH OF GARWOOD AND PRESCRIBE THE DUTIES THEREFOR

List correspondence concerning Ordinance 19-20.

Does anyone present wish to be heard concerning Ordinance 19-20.

A motion was made by _____, second by _____ to close Public Hearing on Ordinance 19-20.

A motion was made by _____, second by _____ to adopt Ordinance 19-20.

Discussion:

Roll Call:

Councilman Benoit	_____	Councilman Ince	_____
Councilwoman Blumenstock	_____	Councilman McCormack	_____
Councilman Graham	_____	Council President Lazarow	_____

Municipal Clerk to read Ordinance 19-21 by title only:

ORDINANCE NO. 19-21

AN ORDINANCE FIXING THE SALARY AND WAGE FOR THE OFFICE OF PUBLIC INFORMATION (OFFICER) OF THE BOROUGH OF GARWOOD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY

List correspondence concerning Ordinance 19-21.

Does anyone present wish to be heard concerning Ordinance 19-21.

A motion was made by _____, second by _____ to close Public Hearing on Ordinance 19-21.

A motion was made by _____, second by _____ to adopt Ordinance 19-21.

Discussion:

Roll Call:

Councilman Benoit	_____	Councilman Ince	_____
Councilwoman Blumenstock	_____	Councilman McCormack	_____
Councilman Graham	_____	Council President Lazarow	_____

Municipal Clerk to read Ordinance 19-22 by title only:

ORDINANCE NO. 19-22

ORDINANCE OF THE BOROUGH COUNCIL OF THE BOROUGH OF GARWOOD, COUNTY OF UNION, NEW JERSEY REGARDING AND REGULATING LAWFUL PUBLIC ASSEMBLY

List correspondence concerning Ordinance 19-22.

Does anyone present wish to be heard concerning Ordinance 19-22.

A motion was made by _____, second by _____ to close Public Hearing on Ordinance 19-22.

A motion was made by _____, second by _____ to adopt Ordinance 19-22.

Discussion:

Roll Call:

Councilman Benoit	_____	Councilman Ince	_____
Councilwoman Blumenstock	_____	Councilman McCormack	_____
Councilman Graham	_____	Council President Lazarow	_____

Municipal Clerk to read Ordinance 19-23 by title only:

ORDINANCE NO. 19-23

AN ORDINANCE TO ESTABLISH A RESTRICTED PARKING ZONE PURSUANT TO N.J.S.A. 39:4-197.6 IN FRONT OF 119 WILLOW AVENUE, IN THE BOROUGH OF GARWOOD.

List correspondence concerning Ordinance 19-23.

Does anyone present wish to be heard concerning Ordinance 19-23.

A motion was made by _____, second by _____ to close Public Hearing on Ordinance 19-23.

A motion was made by _____, second by _____ to adopt Ordinance 19-23.

Discussion:

Roll Call:

Councilman Benoit	_____	Councilman Ince	_____
Councilwoman Blumenstock	_____	Councilman McCormack	_____
Councilman Graham	_____	Council President Lazarow	_____

COUNCIL STANDING COMMITTEE REPORTS AND OTHER REPORTS:

POLICE: Councilman Ince, Chr.

STREETS AND ROADS/ECOLOGY: Councilwoman Blumenstock Chr.

FIRE: Councilman McCormack, Chr.

FINANCE: Council President Lazarow, Chr.

BUILDINGS AND GROUNDS: Councilman Graham

LAWS AND LICENSES: Councilman Benoit

RECREATION: Councilman Benoit

GARWOOD SENIOR CITIZEN LIAISON: Councilwoman Blumenstock

LIBRARY, MAYOR'S REPRESENTATIVE: Council President Lazarow

SCHOOL BOARD LIAISON: Councilwoman Blumenstock

CELEBRATION OF PUBLIC EVENTS AND HOLIDAYS LIAISON: Councilman Benoit

HISTORICAL COMMITTEE: Councilman Graham

OFFICER'S REPORTS:

Jim Wright, Chief of Police: monthly report for November 2019

A motion was made by _____, second by _____ to accept Officer's reports.

All in favor, opposed?

PUBLIC COMMENT:

Is there anyone in the audience who wishes to address the mayor and council please step to the microphone, and state your full name and address. Please limit your comments to five minutes.

Mayor Todisco requests a motion followed by a second to close public comment.

All in favor, opposed?

UNFINISHED BUSINESS:

CONSENT AGENDA

(Adoption upon Roll Call)

"Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in the full minutes."

RESOLUTION NO. 19-308

RESOLUTION OF THE BOROUGH OF GARWOOD CANCELLING GRANT BALANCES

WHEREAS, there exists various Grant Receivable and Grant Reserves on the Balance Sheet; and

WHEREAS, it is necessary to formally cancel the receivable balances and their offsetting appropriation balances from the balance sheet;

NOW THEREFORE BE IT RESOLVED by the council of the Borough of Garwood, County of Union, State of New Jersey that the following grant receivables and appropriation balances be cancelled:

Grant Receivables

2017/2018 CDBG Handyman Grant	\$ 1,373.25
2018/2019 CDBG Handyman Grant	\$ 2,463.75

Grant Appropriated Reserves

2017/2018 CDBG Handyman Grant	\$ 1,373.25
2018/2019 CDBG Handyman Grant	\$ 2,463.75

RESOLUTION NO. 19-309

RESOLUTION OF THE BOROUGH OF GARWOOD CANCELLING GRANT BALANCES

WHEREAS, there exists various Grant Receivable and Grant Reserves on the Balance Sheet; and
WHEREAS, it is necessary to formally cancel the receivable balances and their offsetting appropriation balances from the balance sheet;
NOW THEREFORE BE IT RESOLVED by the council of the Borough of Garwood, County of Union, State of New Jersey that the following grant receivables and appropriation balances be cancelled:

Grant Receivables

2019 UC Kids Recreation Trust \$ 2,309.56

Grant Appropriated Reserves

2019 UC Kids Recreation Trust \$ 2,309.56

RESOLUTION NO. 19-310

WHEREAS, the collective negotiations agreement between the Borough of Garwood ("Borough") and the International Brotherhood of Teamsters, Local 11 (hereinafter referred to as "Teamsters") expires on December 31, 2019; and

WHEREAS, the Borough and the Teamsters have been negotiating the terms to a successor collective negotiations agreement; and

WHEREAS, the Borough and the Teamsters have negotiated and agreed upon the terms to a successor collective negotiations agreement set forth in the Memorandum of Agreement executed on December 26, 2019 attached hereto as exhibit A; and

WHEREAS, the Memorandum of Agreement was ratified by the members of the Teamsters on December 11, 2019; and

WHEREAS, the Borough of Garwood is desirous of ratifying the agreed upon terms to the successor collective negotiations agreement set forth in the Memorandum of Agreement executed on December 26, 2019; and

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Garwood, County of Union, State of New Jersey, as follows:

1). The Borough hereby ratifies that the Memorandum of Agreement executed on December 26, 2019 with the International Brotherhood of Teamsters, Local 11 for the period from January 1, 2020 through December 31, 2024.

RESOLUTION NO. 19-311

WHEREAS, the Mayor and Council of the Borough of Garwood, County of Union, State of New Jersey, hereby directs the transfers of 2019 budget appropriations be and they are hereby made:

BE IT RESOLVED, that the Chief Financial Officer be and is hereby authorized to make necessary transfers prior to year-end and that these be ratified at the next regularly scheduled meeting of the Governing Body.

2019 Budget Transfer #4

Resolution #19-311

FROM:	<u>Department</u>	<u>Account Name</u>	<u>Account Number</u>	<u>Amount</u>
	<u>Group Insurance</u>	<u>Employer Active</u>	<u>9-01-23-220-200-1000</u>	<u>250.00</u>
				<u>250.00</u>

TO:

	<u>Streets & Roads</u>	<u>New Equipment</u>	<u>9-01-26-290-200-0350</u>	<u>250.00</u>
			<u>Total</u>	<u>250.00</u>

RESOLUTION NO. 19-312

WHEREAS, on December 20, 2019, the Borough Administrator/Clerk received correspondence dated December 11, 2019, from Raymond J. Prato advising that he is resigning from his employment with the Borough of Garwood; and

WHEREAS, Mr. Prato has advised that his resignation shall be effective on January 19, 2020; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Garwood as follows:

- 1) The Borough of Garwood hereby accepts and relies upon the December 11, 2019 letter of resignation from Raymond J. Prato.
- 2) Effective January 19, 2020, Raymond J. Prato shall have resigned from his position as Police Dispatcher with the Borough of Garwood.

- 3) This resolution puts the Police Chief on notice to immediately process this resignation and to commence a search for a candidate to fill the position of Police Dispatcher.
- 4) This resolution shall take effect immediately.

RESOLUTION NO. 19-313

BE IT RESOLVED, by the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby awards the Borough's 2020 Insurance Package to Acrisure, LLC, 1460 Route US 9 North, Suite 310, Woodbridge, New Jersey, 07095.

RESOLUTION NO 19-314

RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT

WHEREAS, the Borough of Garwood (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund"; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the "Fund" has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of "Local Unit", in the County of Union and State of New Jersey, as follows:

1. The Borough Council hereby appoints Acrisure, LLC, as local Risk Management Consultant.
2. The Mayor and Municipal Clerk be and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2020 in the form attached hereto.

RESOLUTION NO. 19-315

WHEREAS, the Borough of Garwood is a member of the Statewide Insurance Fund, a joint insurance fund as defined in N.J.S.A. 40A: 10-36 *et seq.*; and

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner; and

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Garwood that Christina M. Ariemma, Borough Administrator/Clerk be and is hereby appointed as the Fund Commissioner for the Local Unit; and

BE IT FURTHER RESOLVED that Sandy Bruns, Chief Financial Officer/Treasurer/Assistant Administrator/Tax Collector be and is hereby appointed as the Alternate Fund Commissioner for the Local Unit; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

RESOLUTION NO. 19-316

BE IT RESOLVED by the Council that Christina M. Ariemma, Borough Administrator/ Clerk be and is hereby appointed as the Safety and Loss Prevention Representative for 2020 for the Borough of Garwood, County of Union, State of New Jersey, in accordance with the requirements set forth by the Statewide Insurance Fund.

RESOLUTION NO. 19-317

BE IT FURTHER RESOLVED by the Council of the Borough of Garwood that the Municipal Clerk be and is hereby authorize to renew the agreement with UNUM for 2020 at the same rate as 2019.

RESOLUTION NO. 19-318

A RESOLUTION RECOGNIZING THE IMPORTANCE OF THE 2020 CENSUS

WHEREAS the U.S. Census Bureau is required by the U.S. Constitution to conduct a count of the population and provides a historic opportunity to help shape the foundation of our society and play an active role in American democracy; and

WHEREAS the Borough of Garwood is committed to ensuring every resident is counted; and

WHEREAS federal and state funding is allocated to communities, and decisions are made on matters of national and local importance based, in part, on census data and housing; and

WHEREAS census data helps determine how many seats each state will have in the U.S. House of Representatives and is necessary for an accurate and fair redistricting of state legislative seats, county and municipal councils, and voting districts; and

WHEREAS information from the 2020 Census and American Community Survey are vital tools for economic development and increased employment; and

WHEREAS the information collected by the census is confidential and protected by law; and

WHEREAS a united voice from business, government, community-based and faith-based organizations, educators, media and others will enable the 2020 Census message to reach more of our citizens.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Garwood:

That the Borough of Garwood is committed to partnering with the U.S. Census Bureau and the State of New Jersey and will:

1. Support the goals and ideals for the 2020 Census and will disseminate 2020 Census information.

2. Encourage all Garwood residents to participate in events and initiatives that will raise the overall awareness of the 2020 Census and increase participation.
3. Provide Census advocates to speak to Garwood and Community Organizations. Support census takers as they help our Garwood complete an accurate count.
4. Strive to achieve a complete and accurate count of all persons within our borders

RESOLUTION NO. 19-319

WHEREAS, the Council of the Borough of Garwood has heretofore adopted Ordinance No. 18-01.

ORDINANCE NO. 18-01

AN ORDINANCE PROVIDING FOR THE COMPENSATION OF REGULAR POLICE OFFICERS OF THE BOROUGH OF GARWOOD.

WHEREAS, said ordinance reflects changes of salaries and/or hourly rates to be paid to said employees of the Borough of Garwood for the year 2020.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Garwood that the CFO/Treasurer of the Borough be and is hereby authorized and directed to payrolls on Borough funds for the purpose of paying the annual base salaries and or hourly rates to the employees of the Garwood Police Department in the Borough of Garwood as set forth opposite each job classification. Said salaries to be paid bi-weekly less such deductions as in such cases made. The schedule of salaries hereafter set forth shall be effective as of January 1, 2020, or as indicated and in accordance with law.

Name	TITLE / STEP	Salary
Stoffer, Douglas	CAPTAIN	\$113,482
Rocco, Samuel	LIEUTENANT	\$108,348
Perrotta, David	LIEUTENANT	\$108,348
Wright, John	SERGEANT	\$104,071
Lewis, Philip J	SERGEANT	\$104,071
Herz, Todd	STEP 10	\$96,124
Kleinsorgen, Jeffery	STEP 10	\$96,124
Eriksen, Scott	STEP 10	\$96,124
Suggs, George	STEP 10	\$96,124
Czachorowski, Christopher	STEP 10	\$96,124
Pridy, Jonathan	STEP 6	\$74,019
Camporeale, Roberto	STEP 5	\$66,856
Sanchez, Gregory L.	STEP 3	\$56,244
Mironski, Edward	STEP 1	\$46,693
Rivera, Ian	PROBATIONARY	\$43,244

RESOLUTION NO. 19-320

WHEREAS, Borough Administrator/Clerk Christina M. Ariemma be and is hereby authorized and directed to fill the position of Recreation Director; and

WHEREAS, Ms. Ariemma is hereby recommending Mr. Ralph Bernardo for the position of Recreation Director for the Borough of Garwood.

THEREFORE BE IT RESOLVED by the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby hires Mr. Ralph Bernardo as Recreation Director in the Borough of Garwood effective January 2, 2020 at an annual salary of \$10,000.

BE IT FURTHER RESOLVED that he shall serve at the pleasure of the Mayor and Council, under the direction of the Borough Administrator and will be on probation for a period of one year.

A motion was made by _____, second by _____ to adopt Consent Agenda.

Roll Call:

Councilman Benoit _____
Councilwoman Blumenstock _____
Councilman Graham _____

Councilman Ince _____
Councilman McCormack _____
Council President Lazarow _____

RESOLUTIONS DELETED FROM THE CONSENT AGENDA:

NEW BUSINESS:

PAYMENT OF CLAIMS:

BE IT RESOLVED that the following claims as approved be and the same are hereby ordered paid when properly signed and verified; and the payment of payrolls as listed is hereby confirmed and ratified.

A motion was made by _____, second by _____ to adopt Payment of Claims Resolution.

Roll Call:

Councilman Benoit	_____	Councilman Ince	_____
Councilwoman Blumenstock	_____	Councilman McCormack	_____
Councilman Graham	_____	Council President Lazarow	_____

ADJOURNMENT:

The Regular Meeting of the Mayor and Council will be held on, **THURSDAY, JANUARY 9, 2020**, in Council Chambers at 7:15 p.m. Workshop Session to start at 7:00 p.m.

The Re-organization Meeting of the Mayor and Council will be held on, **MONDAY, JANUARY 6, 2020**, in Council Chambers at 6:00 p.m.

A motion was made by _____ second by _____ to adjourn. Time: _____