

**Borough of Garwood**  
**MEETING OF THE MAYOR AND COUNCIL**  
**AGENDA**  
**December 22, 2022**

Time:

Moment of Silence.....

Salute to the Flag.....

Adequate notice of this meeting was provided to the Union County Hawk advertised on December 2, 2021. Notification was sent to the Star Ledger, and is posted on the Municipal website, the Municipal public bulletin board, and filed in the office of the Municipal Clerk informing the public of the time and place according to the Provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

**ROLL CALL:**

<b>Mayor Todisco</b>	_____		
<b>Councilman Graham</b>	_____	<b>Councilman Lazarow</b>	_____
<b>Councilwoman Herz</b>	_____	<b>Councilwoman Salmon</b>	_____
<b>Councilman Kearney</b>	_____	<b>Council President Blumenstock</b>	_____

**Roll call staff and professionals:**

Kyle Harris, Borough Administrator

Adam Abramson, Borough Attorney

James Wright, Chief of Police

Report of Borough Attorney

Report of Borough Administrator

**Report of Mayor Sara Todisco**

**Comments from the Council:**

Councilman Graham

Councilwoman Herz

Councilman Kearney

Councilman Lazarow

Councilwoman Salmon

Council President Blumenstock

**MINUTES:**

Minutes of the Regular Meeting of the Mayor and Council held on December 8, 2022.

Minutes of the Executive Session Meeting of the Mayor and Council held on December 8, 2022.

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to accept minutes as presented.

All in favor, opposed?

**COMMUNICATIONS:**

**1) NEW JERSEY STATE LEAGUE OF MUNICIPALITIES**

a) 12/09/2022, SHBP Increases Loom, Inspection Bill Advances, Federal Grant Webinars Set

<https://www.njlm.org/CivicSend/ViewMessage/message/188711>

b) 12/12/2022, Unions and Local Government Management Submit Plan to Address Pending SHPB

<https://www.njlm.org/CivicSend/ViewMessage/message/188888>

c) 12/16/2022, SHBP Response; Inspection & Cap Relief Bills Votes Set

<https://www.njlm.org/CivicSend/ViewMessage/Message/189120>

**ORDINANCES:**

**ADOPTION:**

Municipal Clerk to read Ordinance No. 22- 17 by title only:

**ORDINANCE NO. 22-17**

**AN ORDINANCE TO AMEND CHAPTER 106 (LAND USE), ARTICLE VIII (ZONING REGULATIONS), NEW SECTION 124.1 (SHORT TERM RENTALS) IN THE CODE OF THE BOROUGH OF GARWOOD.**

[https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/22-17-INTRO\\_Short\\_Term\\_Rentals\(1\).pdf](https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/22-17-INTRO_Short_Term_Rentals(1).pdf)

List correspondence concerning Ordinance No. 22-17.

Does anyone present wish to be heard concerning Ordinance No. 22-17.

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to close Public Hearing on Ordinance No. 22-17.

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to adopt Ordinance No. 22-17.

Discussion:

Roll Call:

<b>Councilman Graham</b>	_____	<b>Councilman Lazarow</b>	_____
<b>Councilwoman Herz</b>	_____	<b>Councilwoman Salmon</b>	_____
<b>Councilman Kearney</b>	_____	<b>Council President Blumenstock</b>	_____

Municipal Clerk to read Ordinance No. 22- 20 by title only:

**ORDINANCE NO. 22-20**

**AN ORDINANCE AMENDING THE BOROUGH CODE OF THE BOROUGH OF GARWOOD BY AMENDING CHAPTER 34, ENTITLED “POLICE DEPARTMENT,” ARTICLE I, “ESTABLISHMENT, ORGANIZATION, AND ADMINISTRATION.”**

[https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/22-20-Amending\\_PD\\_Table\\_of\\_Organization\(1\).pdf](https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/22-20-Amending_PD_Table_of_Organization(1).pdf)

List correspondence concerning Ordinance No. 22-20.

Does anyone present wish to be heard concerning Ordinance No. 22-20.

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to close Public Hearing on Ordinance No. 22-20.

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to adopt Ordinance No. 22-20.

Discussion:

Roll Call:

<b>Councilman Graham</b>	_____	<b>Councilman Lazarow</b>	_____
<b>Councilwoman Herz</b>	_____	<b>Councilwoman Salmon</b>	_____
<b>Councilman Kearney</b>	_____	<b>Council President Blumenstock</b>	_____

Municipal Clerk to read Ordinance No. 22-21 by title only:

**ORDINANCE NO. 22-21**

**AN ORDINANCE AMENDING THE BOROUGH CODE OF THE BOROUGH OF GARWOOD BY AMENDING CHAPTER 34, ENTITLED “POLICE DEPARTMENT,” ARTICLE V, “PRIVATE EMPLOYMENT OF POLICE OFFICERS.”**

[https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/22-21-AMENDING\\_CHIEF\\_OUTSIDE\\_DUTIES.pdf](https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/22-21-AMENDING_CHIEF_OUTSIDE_DUTIES.pdf)

List correspondence concerning Ordinance No. 22-21.

Does anyone present wish to be heard concerning Ordinance No. 22-21.

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to close Public Hearing on Ordinance No. 22-21.

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to adopt Ordinance No. 22-21.

Discussion:

Roll Call:

<b>Councilman Graham</b>	_____	<b>Councilman Lazarow</b>	_____
<b>Councilwoman Herz</b>	_____	<b>Councilwoman Salmon</b>	_____
<b>Councilman Kearney</b>	_____	<b>Council President Blumenstock</b>	_____

Municipal Clerk to read Ordinance No. 22-22 by title only:

**ORDINANCE NO. 22-22**

**AN ORDINANCE TO ESTABLISH A RESTRICTED PARKING ZONE PURSUANT TO N.J.S.A. 39:4-197.6 IN FRONT OF 405 WILLOW AVENUE IN THE BOROUGH OF GARWOOD.**

[https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/22-22-ESTABLISH\\_HANDICAPPED\\_PKNG.pdf](https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/22-22-ESTABLISH_HANDICAPPED_PKNG.pdf)

List correspondence concerning Ordinance No. 22-22.

Does anyone present wish to be heard concerning Ordinance No. 22-22.

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to close Public Hearing on Ordinance No. 22-22.

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to adopt Ordinance No. 22-22.

Discussion:

Roll Call:

<b>Councilman Graham</b>	_____	<b>Councilman Lazarow</b>	_____
<b>Councilwoman Herz</b>	_____	<b>Councilwoman Salmon</b>	_____
<b>Councilman Kearney</b>	_____	<b>Council President Blumenstock</b>	_____

Municipal Clerk to read Ordinance No. 22-23 by title only:

**ORDINANCE NO. 22-23**

**AN ORDINANCE AMENDING THE BOROUGH CODE OF THE BOROUGH OF GARWOOD BY AMENDING CHAPTER 5, ENTITLED "ADMINISTRATION," ARTICLE V, "BOROUGH TAX COLLECTOR, BOROUGH CHIEF FINANCIAL OFFICER, BOROUGH TREASURER" AND ARTICLE VIIIA, "OTHER OFFICERS AND POSITIONS".**

[https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/22-23-REMOVING\\_JOB\\_DUTIES.pdf](https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/22-23-REMOVING_JOB_DUTIES.pdf)

List correspondence concerning Ordinance No. 22-23.

Does anyone present wish to be heard concerning Ordinance No. 22-23.

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to close Public Hearing on Ordinance No. 22-23.

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to adopt Ordinance No. 22-23.

Discussion:

Roll Call:

<b>Councilman Graham</b>	_____	<b>Councilman Lazarow</b>	_____
<b>Councilwoman Herz</b>	_____	<b>Councilwoman Salmon</b>	_____
<b>Councilman Kearney</b>	_____	<b>Council President Blumenstock</b>	_____

**COUNCIL STANDING COMMITTEE REPORTS AND OTHER REPORTS:**

**FINANCE AND PERSONNEL: Councilman Lazarow, Chair**

**FIRE AND OEM: Councilman Kearney, Chair**

**FACILITIES, GROUNDS AND SHADE TREES: VACANT**

**STREETS, ECOLOGY AND SUSTAINABILITY: Council President Blumenstock, Chair**

**POLICE AND PUBLIC SAFETY: Councilman Graham, Chair**

**COMMUNITY ENGAGEMENT: RECREATION, HISTORICAL AND CELEBRATIONS COMMITTEES:  
Councilwoman Salmon, Chair**

**COMMUNICATIONS COMMITTEE: Councilman Kearney**

**LIBRARY, MAYOR'S REPRESENTATIVE: Councilman Lazarow**

**SCHOOL BOARD LIAISON: Councilman Kearney**

**GARWOOD SENIOR CITIZEN LIAISON: Council President Blumenstock**

**SMALL BUSINESS ADVISORY LIAISON: Councilman Kearney**

**BOARD OF HEALTH LIAISON: Councilman Graham**

**PLANNING BOARD LIAISON: Councilwoman Salmon**

**OFFICER'S REPORTS:**

Chief of Police Monthly Reports for October and November, 2022.

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to accept Officer's reports. All in favor, opposed?

**PUBLIC COMMENT:**

Is there anyone in the audience who wishes to address the Mayor and Council please step to the microphone, and state your full name and address. Please limit your comments to five minutes.

Mayor Todisco requests a motion followed by a second to close public comment.

A motion was made by \_\_\_\_\_ second by \_\_\_\_\_ to close public comment.  
All in favor, opposed?

**UNFINISHED BUSINESS:**

**CONSENT AGENDA**

(Adoption upon Roll Call)

Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in the full minutes.

**RESOLUTION NO. 22-185**

**WHEREAS**, the Borough Administrator and the Chief Financial Officer/Tax Collector of the Borough of Garwood have determined that due to the reorganization of the position functions of the Accounting/Payroll Clerk that the salary of said position as originally set do not reflect the new responsibilities as listed below and should be adjusted; and

**WHEREAS**, the Borough Administrator and Chief Financial Officer/Tax Collector hereby recommend that the new responsibilities for the position of Accounting Payroll Clerk/ are hereby adjusted to reflect the salary as set forth below for the following employee of the Borough of Garwood and in the amount set forth opposite the job classification.

**THEREFORE, BE IT RESOLVED**, that the council of the Borough of Garwood hereby acknowledge and accept the recommendation of the Borough Administrator/Clerk and Chief Financial Officer/Tax Collector and adjust the new responsibilities and salary of said position for employee AR in accordance with the recommendation.

<u>TITLE</u>	<u>NEW RESPONSIBILITIES</u>	<u>NAME</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
Accounting/Payroll Clerk	Under direction, coordinate and administer an employee benefits program	Amy Rivera	\$58,000	January 1, 2023
	Assist with new hire enrollments in various pension and health plans			
	Ensure compliance with the Affordable Care Act and Earned Sick Leave Law			
	Oversee Payroll Time and Labor Management and corresponding recordkeeping			

**RESOLUTION NO. 22-186**

**BE IT RESOLVED** by the Council of the Borough of Garwood, County of Union, State of New Jersey hereby authorizes the removal of the following handicapped parking spaces as per Borough Chief of Police recommendation:

- 116 Anchor Place
- 204 Cedar Street
- 224 Walnut Street
- 250 Willow Avenue
- 345 Willow Avenue
- 346 Willow Avenue
- 347 Willow Avenue
- 522 Willow Avenue
- 630 Willow Avenue

**RESOLUTION NO. 22-187**

**WHEREAS**, on December 13, 2022 the Borough Administrator received correspondence dated December 12, 2022 from Rachel Herz advising that she is resigning from her position on the Garwood Board of Health effective immediately.

**RESOLUTION NO. 22-188**

**WHEREAS**, on December 15, 2022 the Borough Administrator received correspondence dated December 15, 2022 advising that Edward Mironski is resigning from his position as Police Officer effective January 1, 2023.

**RESOLUTION NO. 22-189**

**WHEREAS**, on December 15, 2022 the Borough Administrator received correspondence dated December 15, 2022 advising that Ian Rivera is resigning from his position as Police Officer effective January 3, 2023.

**RESOLUTION NO. 22-190**

**BE IT RESOLVED**, by the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby appoints Brian Contreras as a Probationary Patrolman in the Garwood Police Department, effective January 2, 2023 at an annual salary of \$44,991 in accordance with P.B.A. Contract 2018-2022.

**BE IT FURTHER RESOLVED** that he will be on probation for a period of one year.

**RESOLUTION NO. 22-191**

**BE IT RESOLVED**, by the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby appoints Jada Shucaï as a Probationary Patrolwoman in the Garwood Police Department, effective March 1, 2023 at an annual salary of \$44,991 in accordance with P.B.A. Contract 2018-2022.

**BE IT FURTHER RESOLVED** that she will be on probation for a period of one year.

**RESOLUTION NO. 22-192**

**BE IT RESOLVED**, by the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby hires Frank Anthony Pizzi as a Seasonal Laborer in the Department of Public Works, effective January 3, 2023 at a salary of \$18.00 per hour.

**2022 Budget Transfer #2**

**Resolution #22-193**

<b>FROM:</b>	<b>Department</b>	<b>Account Name</b>	<b>Account Number</b>	<b>Amount</b>
	Streets & Roads	S&W	2-01-26-290-100-0100	2,500.00
	Group Insurance	Employer Active	2-01-23-220-200-1000	2,500.00
				<u>5,000.00</u>

<b>TO:</b>	<b>Department</b>	<b>Account Name</b>	<b>Account Number</b>	<b>Amount</b>
	Buildings & Grounds	Contractual Services	2-01-26-310-200-0320	2,500.00
	Gasoline & Oil	Fuel	2-01-31-446-200-0460	2,500.00
				<u>5,000.00</u>

**RESOLUTION NO. 22-194**

**WHEREAS**, on December 14, 2022 the Borough Administrator received correspondence dated December 14, 2022 advising that Steve Napolitano is resigning from his position as Class IV Planning Board member effective December 14, 2022.

**RESOLUTION NO. 22-195**

**WHEREAS**, on December 19, 2022 the Borough Administrator received correspondence dated December 19, 2022 advising that Zeenab B. Tareen is resigning from her position as Civilian Police Dispatcher member effective January 3, 2023.

**RESOLUTION NO. 22-196**

**WHEREAS**, the Borough of Garwood, Department of the Police is in need of a Civilian Police Dispatcher as defined in Chapter 34. Police Department, Article VI, Section 37-40 of the Code of the Borough of Garwood; and

**WHEREAS**, the Civilian Police Dispatcher shall serve at the pleasure of the Mayor and Council under the direction of James H. Wright, Chief of Police in the Department of the Police.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Garwood hereby hires Elizabeth Tresca as a Civilian Police Dispatcher.

**BE IT FURTHER RESOLVED**, by the Council of the Borough of Garwood that Elizabeth Tresca, shall be compensated \$34,000 per year as a Civilian Police Dispatcher, Probationary Class, effective January 3, 2023.

**BE IT FURTHER RESOLVED** that her employment is subject to the terms and conditions of employment in the Borough of Garwood, including one-year probation commencing January 3, 2023.

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to adopt Consent Agenda.

Roll Call:

<b>Councilman Graham</b>	_____	<b>Councilman Lazarow</b>	_____
<b>Councilwoman Herz</b>	_____	<b>Councilwoman Salmon</b>	_____
<b>Councilman Kearney</b>	_____	<b>Council President Blumenstock</b>	_____

### **RESOLUTIONS DELETED FROM THE CONSENT AGENDA:**

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to adopt Resolution No.

Discussion:

Roll Call:

<b>Councilman Graham</b>	_____	<b>Councilman Lazarow</b>	_____
<b>Councilwoman Herz</b>	_____	<b>Councilwoman Salmon</b>	_____
<b>Councilman Kearney</b>	_____	<b>Council President Blumenstock</b>	_____

### **NEW BUSINESS**

### **PAYMENT OF CLAIMS:**

**BE IT RESOLVED** that the following claims as approved be and the same are hereby ordered paid when properly signed and verified; and the payment of payrolls as listed is hereby confirmed and ratified.

A motion was made by \_\_\_\_\_ second by \_\_\_\_\_ to adopt Payment of Claims Resolution.

Roll Call:

<b>Councilman Graham</b>	_____	<b>Councilman Lazarow</b>	_____
<b>Councilwoman Herz</b>	_____	<b>Councilwoman Salmon</b>	_____
<b>Councilman Kearney</b>	_____	<b>Council President Blumenstock</b>	_____

### **ADJOURNMENT:**

The Reorganization Meeting of the Mayor and Council will be held on **TUESDAY, JANUARY 3, 2023**, in Council Chambers at **6:00 P.M.**

Information for meetings is posted on the Borough website: [https://garwood.org/gb\\_notices](https://garwood.org/gb_notices)

A motion was made by \_\_\_\_\_ second by \_\_\_\_\_ to adjourn. Time: \_\_\_\_\_