

Borough of Garwood

Meeting of the Mayor and Council

MINUTES

December 12, 2019

Start Time: 7:15 p.m.

Moment of Silence.....

Salute to the Flag.....

Adequate notice of this meeting was provided to the Westfield Leader, advertised on January 3, 2019, notification was sent to the Star Ledger and prominently posted on the municipal public bulletin board and filed in the office of the municipal clerk informing the Public of the time and place according to the Provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

ROLL CALL:

Mayor Todisco	P		
Councilman Benoit	P	Councilman Ince	P
Councilwoman Blumenstock	P	Councilman McCormack	P
Councilman Graham	P	Council President Lazarow	P

MINUTES:

Regular and Workshop and Minutes of the Mayor and Council held on November 25, 2019.

A motion was made by Councilman Benoit, second by Council President Lazarow to accept minutes as presented. All in favor.

COMMUNICATIONS:

- 1) **NEW JERSEY STATE LEAGUE OF MUNICIPALITIES –**
 - a. Mayor's Advisory –
 - i. 11/26/19, RE: Daily Update, November 25
 - ii. 12/02/19, RE: Claim Your CEUs from the 2019 League Conference, Daily Up, November 27
 - iii. 12/03/19, RE: Daily Update, December 3
 - iv. 12/03/19, RE: Education Opportunities for Newly Elected Officials
 - v. 12/05/19, RE: Daily Update, December 5
 - vi. 12/06/19, RE: Public Hearing on Cannabis Question, Weekly Round-Up, December 6
 - vii. 12/09/19, RE: League Mourns Mayor Chuck Chiarello's Passing, NJLM Past President
- 2) **UNION COUNTY BOARD OF CHOSEN FREEHOLDERS –** 12/06/19, RE: Ordinances 810-2019, 811-2019 and 812-2019
- 3) **BOROUGH OF ROSELLE PARK –** 12/05/19, RE: Resolution 317-19, Supporting OPRA Study
- 4) **TOWNSHIP OF PLUMSTED –** 12/09/19, RE: Resolution 2019-338. Supporting OPRA Study

ALL RECEIVED AND FILED

ORDINANCES:

Public Hearing on Ordinance 19-19 as advertised in the Westfield Leader

ADOPTION:

Municipal Clerk to read Ordinance 19-19 by title only:

ORDINANCE NO. 19-19

ORDINANCE OF THE BOROUGH COUNCIL OF THE BOROUGH OF GARWOOD, COUNTY OF UNION, NEW JERSEY CREATING A PARKS AND RECREATION COMMITTEE

WHEREAS, the Mayor and Borough Council of the Borough of Garwood (the "**Borough**"), are charged with establishing and maintaining public parks and recreation facilities, activities, and programs for the benefit of the residents of the Borough; and

WHEREAS, there currently exists a Recreation Commission that is responsible for such activities; and

WHEREAS, the Mayor and Council seek to expand the recreational activities and facilities currently created, promoted, and administered by the Borough; and

WHEREAS, the Mayor and Council have therefore determined that an ordinance creating a Parks and Recreation Committee, led by a director, is in the best interests of the residents of the Borough.

NOW THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Garwood, County of Union, New Jersey that:

Section 1. Article I ("Reserved") of Chapter 10 ("Boards, Bureaus, and Authorities") of the Borough Code shall be and is hereby amended as follows:

Article I Parks and Recreation Committee

Section 10-1 Establishment and Composition

- A. **Establishment and Composition:** There is hereby established a Parks and Recreation Committee, hereinafter referred to as the "Committee." The Committee shall consist of such number of members as may be determined by the Mayor at

his or her discretion. Members of the Committee shall consist of citizens and residents of the Borough and one director who is not required to be a citizen or resident of the Borough.

- B. Parks and Recreation Director:** The Committee shall be led by a Parks and Recreation Director, who shall be appointed by the Council upon the Administrator's recommendation and who shall serve at the pleasure of the Council. The Parks and Recreation Director shall be exempt from the residency requirement of N.J.S.A. 40A:60-6. The Council shall fix the compensation or salary of the Parks and Recreation Director by ordinance. Nothing contained in this Code shall be construed to prohibit the Parks and Recreation Director from holding any other office or position of the Borough, unless incompatible. The duties of the Parks and Recreation Director shall be as follows:
- (1) Carry out all day-to-day responsibilities required to maintain the Committee's recreational programs, activities, exhibitions, games, contests, and the like, along with all obligations under Chapter 126 of the Code.
 - (2) Provide regular recommendations to the Committee for new recreational programs, activities, exhibitions, games, contests, and the like.
 - (3) Submit monthly reports to the Mayor and Council, through the Borough Administrator.
 - (4) Attend meetings of the Mayor and Council when specifically requested.
 - (5) The Parks and Recreation Director shall be directly responsible to the Administrator.
- C. Term:** The Committee members shall be appointed for terms of one year. Appointments to fill vacancies shall be made in the same manner as original appointments, and all such appointments shall be for the unexpired term only. The members shall receive no compensation for their services.
- D. Removal or Vacancy:** The Mayor may remove any member for cause on written charges served upon the member, and after a hearing thereafter at which the member shall be entitled to be heard in-person or by counsel. Any member with three or more unexcused absences from Committee meetings in any one year shall be presumed to have given cause for removal.

Section 10-2 Powers and Duties

The Committee shall be responsible for all Borough recreation activities. It shall conduct and oversee forms of recreation and/or cultural activities for the residents of the Borough. The Committee may conduct such activities on properties under the control/ownership of the Borough, as well as on private properties. The Committee may charge and collect reasonable fees for such activities.

The Committee shall additionally study and make recommendations regarding recreation affecting Borough residents and undertake such projects as requested by the Council. The Committee shall additionally, as it deems desirable:

- A. Recommend action to improve, maintain, equip, and staff the playgrounds and recreation places of the Borough.
- B. Recommend recreational programs, activities, exhibitions, games, contests, and the like for the recreation of residents of the Borough.
- C. Recommend the adoption of suitable rules, regulations, and bylaws for the use of Borough recreational facilities and conduct of all persons while on or using same.
- D. Recommend property and/or land for acquisition for use as public playgrounds or recreation places.

Section 10-3 Expenses and Finances

The Council shall appropriate sums which, in their opinion, are satisfactory to the Committee to enable the Committee to pay its expenses. The Committee may solicit or receive any gifts or bequests of money, personal property, or any donation, to be applied toward temporary or permanent use of parks, playgrounds, and recreational facilities. All monies received by the Committee shall be paid to the municipal treasurer and shall be kept in a special fund dedicated to park and recreational facilities.

Section 2. The Board of Recreation Commissioners shall be and is hereby abolished and Article II ("Board of Recreation Commissioners") of Chapter 10 ("Boards, Bureaus, and Authorities") of the Borough Code shall be and is hereby deleted.

Section 3. Article I ("Organization of Borough Government") of Chapter 5 ("Administration") of the Borough Code shall be and is hereby amended as follows:

Section 5-1 Offices, Departments, Boards, and Commissions

C. Boards and Commissions

- (1) (Reserved)
- (2) Local Assistance Board.
- (3) Board of Health.
- (4) Library Board.
- (5) (Reserved)
- (6) (Reserved)
- (7) Such other boards, bodies, concessions, or agencies of local government as are required by statute or otherwise authorized by law or municipal ordinance or resolution.

Section 4. All ordinances or parts of ordinances in conflict or inconsistent with any part of this Ordinance are hereby repealed to the extent that they are in conflict or inconsistent.

Section 5. If any section, provision, or part of provision of this Ordinance shall be held to be unenforceable or invalid by any court, such holding shall not affect the validity of this Ordinance, or any part thereof, other than the part so held unenforceable or invalid.

Section 6. A copy of this Ordinance shall be available for public inspection at the office of the Borough Clerk during regular business hours for the required statutory period.

Section 7. This Ordinance shall take effect in accordance with all applicable laws.

List correspondence concerning Ordinance 19-19. NONE

Does anyone present wish to be heard concerning Ordinance 19-19. NONE

A motion was made by Council President Lazarow, second by Councilwoman Blumenstock to close Public Hearing on Ordinance 19-19.

A motion was made by Councilman Benoit, second by Council President Lazarow to adopt Ordinance 19-19.

Discussion: Councilwoman Blumenstock expressed support for the ordinance. She also explained that the change from commission to committee will benefit the volunteers and residents. She assured that programs will continue. Mayor Todisco and Councilman Benoit commented on the change from commission to committee.

Roll Call:

Councilman Benoit	AYE	Councilman Ince	AYE
Councilwoman Blumenstock	AYE	Councilman McCormack	AYE
Councilman Graham	AYE	Council President Lazarow	AYE

6-AYE, 0-NAY, Ordinance 19-19 was adopted.

INTRODUCTION:

Municipal Clerk to read Ordinance 19-20 by title only:

ORDINANCE NO. 19-20

AN ORDINANCE TO AMEND ARTICLE VIII A (OTHER OFFICES AND POSITIONS) IN CHAPTER 5 (ADMINISTRATION) IN THE CODE OF THE BOROUGH OF GARWOOD TO ESTABLISH THE OFFICE OF PUBLIC INFORMATION IN THE BOROUGH OF GARWOOD AND PRESCRIBE THE DUTIES THEREFOR.

A motion was made by Councilman McCormack, second by Councilman Benoit to introduce Ordinance 19-20.

Roll Call:

Councilman Benoit	AYE	Councilman Ince	AYE
Councilwoman Blumenstock	AYE	Councilman McCormack	AYE
Councilman Graham	AYE	Council President Lazarow	AYE

6-AYE, 0-NAY, Ordinance 19-20 was introduced.

INTRODUCTION:

Municipal Clerk to read Ordinance 19-21 by title only:

ORDINANCE NO. 19-21

AN ORDINANCE FIXING THE SALARY AND WAGE FOR THE OFFICE OF PUBLIC INFORMATION (OFFICER) OF THE BOROUGH OF GARWOOD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY

A motion was made by Councilman Graham, second by Councilwoman Blumenstock to introduce Ordinance 19-21.

Roll Call:

Councilman Benoit	AYE	Councilman Ince	AYE
Councilwoman Blumenstock	AYE	Councilman McCormack	AYE
Councilman Graham	AYE	Council President Lazarow	AYE

6-AYE, 0-NAY, Ordinance 19-21 was introduced.

INTRODUCTION:

Municipal Clerk to read Ordinance 19-22 by title only:

ORDINANCE NO. 19-22

ORDINANCE OF THE BOROUGH COUNCIL OF THE BOROUGH OF GARWOOD, COUNTY OF UNION, NEW JERSEY REGARDING AND REGULATING LAWFUL PUBLIC ASSEMBLY

A motion was made by Councilman Benoit, second by Councilwoman Blumenstock to introduce Ordinance 19-22.

Roll Call:

Councilman Benoit	AYE	Councilman Ince	AYE
Councilwoman Blumenstock	AYE	Councilman McCormack	AYE
Councilman Graham	AYE	Council President Lazarow	AYE

6-AYE, 0-NAY, Ordinance 19-22 was introduced.

INTRODUCTION:

Municipal Clerk to read Ordinance 19-23 by title only:

ORDINANCE NO. 19-23

AN ORDINANCE TO ESTABLISH A RESTRICTED PARKING ZONE PURSUANT TO N.J.S.A. 39:4-197.6 IN FRONT OF 119 WILLOW AVENUE, IN THE BOROUGH OF GARWOOD.

A motion was made by Councilwoman Blumenstock, second by Councilman Graham to introduce Ordinance 19-23.

Roll Call:

Councilman Benoit	AYE	Councilman Ince	AYE
Councilwoman Blumenstock	AYE	Councilman McCormack	AYE
Councilman Graham	AYE	Council President Lazarow	AYE

6-AYE, 0-NAY, Ordinance 19-23 was introduced.

COUNCIL STANDING COMMITTEE REPORTS AND OTHER REPORTS:

POLICE: Councilman Ince, Chr.

Anyone wishing to donate towards the "Double-Down December" Campaign can do so by visiting the GPD Local 117 home page at noshave.org. To date those scruffy men have raised over \$5,000.00 for cancer research. Thank you to everyone that has helped make this year's drive a success.

The Toys for Tots drop-off located in the lobby of the police department will be collected at the end of this week. Please help out and donate a toy if you have not done so already.

During this festive time of year it's important to remember to enjoy the holidays responsibly. Please don't drink and drive.

To fill the vacancy resulting from the resignation of an officer over the summer, Chief Wright has recommended Mr. Ian M. Rivera to fill the position.

STREETS AND ROADS/ECOLOGY: Councilwoman Blumenstock Chr.

In addition to regular garbage pickup, the DPW performed bagged leaf pickup on a daily basis for the north and south side of the Borough. They also performed leaf cleanup and removal from all Borough owned properties as well as in the right-of-way grass areas on the north side of the Center Street overpass. The bagged leaves were disposed of at the Union County Conservation Center in Springfield.

The department also installed the Holiday decorations on Borough Hall and the lights on the Christmas tree at the Municipal complex and prepared and installed the Holiday decorations on the utility poles along Center Street and North and South Avenues. This was done prior to the Thanksgiving weekend and was performed utilizing Fanwood's bucket truck. They also cleaned up the debris/leaves in the Borough Hall parking lot and mulch beds prior to the Christmas Tree Lighting ceremony and put up the winter seasonal banners.

The DPW also installed the plows on the Borough's fleet of snow removal equipment in preparation for inclement weather and winterized the irrigation system at the Sports and Recreation complex. Fanwood's portable air compressor was utilized for the winterization.

On Dec. 2nd, Public Works employees worked a total of 44.5 man hours of overtime to perform the following during the winter event(s):

- Street/sidewalk de-icing, both before and after the event.
- Snow removal on all Borough owned sidewalks.

That's all for my report, Mayor.

FIRE: Councilman McCormack, Chr.

Reported on Chief Tweedle's report. Thank you Mayor. The Fire Committee hereby approves the membership application for BENJAMIN FISHMAN of Westfield. He has passed his physical and background requirements. That's all for my report Mayor.

FINANCE: Council President Lazarow, Chr. NO REPORT

BUILDINGS AND GROUNDS: Councilman Graham

- I met with DPW supervisor, Len Navarro at Hartman Park today to access whether or not the shade awnings could be removed for the winter. It was determined that the awnings are installed in a way that makes their removal impractical. I expressed concern about snow loading so he is going to acquire a 20' snow rake. Whenever we have a substantial snow event (6" or more) the DPW staff will remove it from the awnings in a timely manner.
- Mr. Navarro and Mr. Dickson recommend that the town purchase a bucket truck in 2020. Len pointed out that we spent around \$50,000 on tree removal so I have asked him and Clint to quantify how much of that money could be saved if we could do more of that work ourselves. I will follow-up with that information.
- I toured the DPW building and noted the following conditions:

- The door on the side of the building including the jamb and sill must be replaced. The door is too narrow, the sill is too high and does not conform to ADA standards and the jamb is totally rotted.
 - There are about 20 large boxes of lights that were purchased for the Recreation Center stored at the building and they should either be auctioned off or scraped.
 - The Senior Shuttle Bus is parked at the facility and is taking up much needed space under the outside enclosure. Another location must be found if possible.
 - The windows in the back of the building are in terrible shape and some are broken. They either need to be replaced or sealed up.
 - The windows for the main office were replaced recently but the metal frame around them is rotted away and needs to be addressed.
 - Paint is peeling off the outside of building.
 - The stucco façade on the front of the building is peeling away and presents a potential hazard.
- I will arrange an onsite meeting with our engineer Mike Disko in early January to review the conditions noted and solicit his recommendations.

LAWS AND LICENSES: Councilman Benoit

No updates at this time.

RECREATION: Councilman Benoit

The basketball season will be starting up soon, and it will run through I believe the end of January. The last game night at the Rec Complex was a success, the kids loved it. Another will be planned for a Friday night in January. There will be a spring soccer clinic beginning in April, so stay tuned for when signups will be for that.

GARWOOD SENIOR CITIZEN LIAISON: Councilwoman Blumenstock NO REPORT

LIBRARY, MAYOR'S REPRESENTATIVE: Council President Lazarow READ BY: Councilman Graham

The Library Board of Trustees met to consider performance of and salaries for the librarian and staff. All of the employees were rated from very good to excellent. While everyone received a raise it should be mentioned that a number of employees are being paid minimum wage and that requires them to be paid \$11/hour as of Jan. 1. The minimum will increase to \$15/hour over the following four years.

It will become impossible to justify paying all of the employees at the library on the same scale when their responsibilities vary greatly. Accordingly, I foresee a need to expect each employee to share those responsibilities more evenly.

The Director reported that Lifeline Technologies installed 2 new public computers. Funding was provided by the freeholder's grant.

December Activities:

Kid's Chess – every Monday at 3:00pm, thru 12/18

Book Clubs – Monday afternoon at 1 pm and Thursday evening at 7 pm

Story Time – every Wednesday at 10:30am, through December 18

ASK Kiosk – Senior Services Information Kiosk, Thursday December 19 (10am to noon)

The Library will be closed December 24 and 25 for Christmas and December 31 and January 1 for New Years.

The next meeting will take place on Wednesday, January 8 at 8pm.

SCHOOL BOARD LIAISON: Councilwoman Blumenstock

On December 10th, the BOE met for their committee of the whole workshop. First to be discussed was the work performed on the boilers at Washington School which the YMCA currently leases. The overseer of the project, Alexis Goldman, went through a number of change orders that needed to be approved. Due to the age and condition of the building there were some unanticipated changes and work that needed to be added, such as relocating electrical, extending the steel supports under the units, flooring modifications and temporary generator rewiring. Also, because the work went on into the school year, and the school was occupied by the daycare during the day, work had to be conducted overnight, which added to overtime budget. Overall the project was budgeted at \$640, 000. It came in at the end at approximately \$600,000. Two board members gave a description of some workshops they had attended for the NJ School Boards Associations which provided a number of new ideas and projects that perhaps Garwood could look into in the future including special screens for the stage. The Board also discussed the possibility of raising paraprofessional pay to keep it more in-line with other districts nearby to keep Garwood competitive in hiring. This will be discussed further at the next meeting, which is next week, December 17th. That's all for my report, Mayor.

CELEBRATION OF PUBLIC EVENTS AND HOLIDAYS LIAISON: Councilman Benoit

The tree lighting was a huge success! I want to thank everyone on Celebrations for doing such an amazing job. I had mentioned last time how Jennyfer Guerrero and all of the volunteers working with her have just been doing such a fantastic job this year. I'm excited to see what they have in store for 2020. But...2019 is not over yet. Brunch with Santa is this upcoming Sunday at 11am at the Knights of Columbus. Tickets are available here at Borough Hall and at the Library. It's \$15 per person. 2019 Luminaries are still being sold until December 20th, check out their Facebook page for more info on that. And last, but not least, the 2nd annual Menorah Lighting Event will take place on Monday December 23rd at 6pm at Borough Hall. There will be a magic show and refreshments.

HISTORICAL COMMITTEE: Councilman Graham

The Historical Committee of Garwood participated in the Annual Tree Lighting events on Saturday, November 30. Several members were present and we provided information about our organization as well as offered, as a fundraiser, Series 3 in our set of Christmas Ornaments. This final set in the series of ornaments depicts the corner of South Avenue and Center Street, where the old Borough Hall and the Casale Building once stood; the corner of Spruce Avenue and Center Street, circa 1903, showing the trolley tracks that bisected the town; and a view of the Garwood Train Station as it looked before it was demolished to build the underpass.

Vice-Chair Bruce Paterson brought to the committee's attention interest from some residents to look into the disposition of the large wooden veterans memorials that once stood where the municipal lot is now. If anyone has any information about these wooden plaques, or has any pictures of them, please contact the Historical Committee at garwoodhistory@garwood.org. The Committee will be looking into possibly replacing these memorials in one form or another, with much discussion to be had in 2020 to pursue grants to accomplish this task.

This is also the last call for Garwood residents and business owners to submit recipes for "The Sweet Side of Garwood" dessert recipe book planned as a fundraiser in 2020. Submissions can be emailed to the Committee at garwoodhistory@garwood.org, or dropped off at Borough Hall during business hours. Be sure to include your name and phone number on your recipe. The Committee thanks those residents who already submitted their favorite recipes, but you can never have enough dessert...and the Committee is still accepting submissions.

There will be no Historical Committee meeting in December 2019 and will resume its regular schedule of meetings on the fourth Monday of each month at 7:00 PM in the Garwood Firehouse meeting room, beginning with Monday, January 27, 2020.

OFFICER'S REPORTS:

Judy Mack, Property Maintenance Officer: monthly report for November 2019.

Len DiStefano, Zoning Code Enforcement Officer: monthly report for November 2019

A motion was made by Councilman Graham, second by Councilwoman Blumenstock to accept Officer's reports. All in favor.

PUBLIC COMMENT:

Is there anyone in the audience who wishes to address the mayor and council please step to the microphone, and state your full name and address. Please limit your comments to five minutes.

NONE.

A motion was made by Councilman Graham, second by Councilwoman Blumenstock to close public comment. All in favor.

UNFINISHED BUSINESS:

CONSENT AGENDA

(Adoption upon Roll Call)

"Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in the full minutes."

RESOLUTION NO. 19-298

BE IT RESOLVED, by the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby appoints:
 Ian M. Rivera
 2211 Wilson Road
 Point Pleasant, NJ 08742

As a Probationary Patrolman in the Garwood Police Department, effective December 13, 2019, at an annual salary of \$42,396, in accordance with P.B.A. Contract 2018-2022.

BE IT FURTHER RESOLVED that he will be on probation for a period of one year.

RESOLUTION NO. 19-299

BE IT RESOLVED by the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby authorizes the Borough Administrator/Clerk to sign a contract to provide professional animal control services to the Borough of Garwood:

WITH: Animal Control Solutions, LLC
 2 Marshall Drive
 Flemington, NJ 08822
 COST: \$8,400.00 (Annually)
 TERM: 3-year contract
 January 1, 2020 to December 31, 2022

RESOLUTION NO. 19-300

RESOLUTION BY THE GOVERNING BODY OF THE BOROUGH OF GARWOOD AUTHORIZING AN APPLICATION TO THE COMPLETE STREETS TECHNICAL ASSISTANCE PROGRAM

WHEREAS, the New Jersey Department of Transportation Complete Streets Design Guide defines complete streets as follows: "Complete Streets are streets designed for all users, all modes of transportation, and all ability levels. They balance the needs of drivers, pedestrians, bicyclists, transit riders, emergency responders, and goods movement based on the local context"; and

WHEREAS, while the primary benefit of complete streets is improved safety, particularly for people who walk or bike who are the most vulnerable users of the street, there are other positive outcomes. Complete streets create better places to live, work, and do business. They can help improve the health of a community by encouraging people to walk and bike, bolster the local economy by generating foot traffic in business districts and provide greater mobility options for residents and visitors; and

WHEREAS, through the North Jersey Transportation Planning Authority's FY2020 Complete Streets Technical Assistance Program, Sustainable Jersey will coordinate and the Voorhees Transportation Center at Rutgers University will provide planning-level technical assistance services to municipalities for a specific project related to advancing a complete streets initiative in their communities; and

WHEREAS, although no direct funding is provided, selected municipalities will receive free direct technical assistance services to complete a specific task related to advancing a complete streets initiative in their communities.

THEREFORE, BE IT RESOLVED the Governing Body of the Borough of Garwood authorizes the Municipal Engineer Michael Disko to submit an application to the Complete Streets Technical Assistance Program to receive free direct technical assistance services to complete a specific task related to advancing complete streets, and also commits pertinent municipal staff to coordinate and collaborate with Sustainable Jersey, Voorhees Transportation Center and the North Jersey Transportation Planning Authority to support the successful and timely delivery of technical assistance services.

RESOLUTION NO. 19-301

BE IT RESOLVED by the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby authorizes the following:
 Vendor: Shade Tree Maintenance
 Rich's Tree Service, Inc.

325 Bergen Street
 S. Plainfield, NJ
 07080-3320

Cost of contract: \$11,320.40

BE IT FURTHER RESOLVED that the award of this quote be subject to the Borough Treasurer executing the appropriate Certification of Funds.

RESOLUTION NO. 19-302

WHEREAS, the Mayor and Council of the Borough of Garwood, County of Union, State of New Jersey, hereby directs the transfers of 2019 budget appropriations be and they are hereby made:

BE IT RESOLVED, that the Chief Financial Officer be and is hereby authorized to make necessary transfers prior to year-end and that these be ratified at the next regularly scheduled meeting of the Governing Body.

2019 Budget Transfer #3

Resolution #19-302

FROM:	Department	Account Name	Account Number	Amount
	Group Insurance	Employer Active	9-01-23-220-200-1000	125.00
				<u>125.00</u>
TO:	Shade Tree	General Maintenance	9-01-26-313-200-0920	125.00
			Total	<u>125.00</u>

RESOLUTION NO. 19-303

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Garwood Council of the Borough of Garwood, County of Union, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Garwood Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Garwood Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Union;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Garwood, County of Union, State of New Jersey hereby recognizes the following:

1. The Garwood Borough Council does hereby authorize submission of a strategic plan for the Garwood Municipal Alliance grant for fiscal year July 1, 2020 – June 30, 2025 in the amount of:
 - DEDR \$ 12,068
 - Cash Match \$ 3,017
 - In-Kind \$ 9,051
2. The Garwood Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

RESOLUTION NO. 19-304

RESOLUTION CANCELING UNEXPENDED BALANCE OF 2018
 BUDGET APPROPRIATIONS PURSUANT TO N.J.S.A. 40A: 4-60

WHEREAS, N.J.S.A. 40A: 4-60 provides for the governing body to cancel unexpended budget appropriations prior to the end of the fiscal year; and

WHEREAS, the CFO/Treasurer has identified appropriations in the 2019 budget that she intends to cancel.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Garwood, County of Union, that the following unexpended balances of 2019 budget appropriations be canceled to the credit of Fund Balance:

Operations – Excluded from “CAPS”

Debt Service – Pay down on Notes	\$6.00
Debt Service – Interest on Notes	\$2.96
Debt Service – Interest on Loan Repayments	\$0.62

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby directed to record the effects of this resolution on the financial accounts of the Borough.

RESOLUTION NO. 19-305

RESOLUTION OF THE BOROUGH OF GARWOOD CANCELLING GRANT BALANCES

WHEREAS, there exists various Grant Receivable and Grant Reserves on the Balance Sheet; and

WHEREAS, it is necessary to formally cancel the receivable balances and their offsetting appropriation balances from the balance sheet;

NOW THEREFORE BE IT RESOLVED by the council of the Borough of Garwood, County of Union, State of New Jersey that the following grant receivables and appropriation balances be cancelled:

Grant Receivables

2018/2019 Municipal Alliance Grant	\$ 823.45
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Grant Appropriated Reserves

2018/2019 Municipal Alliance Grant	\$ 823.45
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Grant Appropriated Reserves

2017 Local Match	\$46.56
2018 Local Match	\$12.84
Operations	\$59.40

RESOLUTION NO. 19-306

BE IT RESOLVED, by the Council of the Borough of Garwood, County of Union, State of New Jersey hereby authorize the Borough Administrator/Municipal Clerk Christina M. Ariemma to prepare Request for Qualifications from qualified Broker agencies for the purpose of providing Professional Services for Insurance Consultant/Broker Services and Risk Management Services.

Council President Lazarow asked to remove Resolution 19-127 from the Consent Agenda.

A motion was made by Councilwoman Blumenstock, second by Council President Lazarow to adopt Consent Agenda as amended.

Roll Call:

Councilman Benoit	AYE	Councilman Ince	AYE
Councilwoman Blumenstock	AYE	Councilman McCormack	AYE
Councilman Graham	AYE	Council President Lazarow	AYE

RESOLUTIONS DELETED FROM THE CONSENT AGENDA:

RESOLUTION NO. 19-297

BE IT RESOLVED, by the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby direct and authorize Mr. Thomas C. Jardim, Esq., of Jardim, Meinser & Susser, P.C., to pursue legal action regarding the construction defects at the Garwood Sports and Recreation Complex.

COST FOR EXPENSES AND DISBURSEMENTS NOT TO EXCEED: \$25,000.00

A motion was made by Councilman Graham, second by Councilwoman Blumenstock, to adopt Resolution No. 19-297

Discussion: Council President Lazarow explained the resolution regarding construction defects on the complex. Councilman Graham also commented on the matter. Mr. Jardim said his firm is investigating the matter.

Roll Call:

Councilman Benoit	AYE	Councilman Ince	AYE
Councilwoman Blumenstock	AYE	Councilman McCormack	AYE
Councilman Graham	AYE	Council President Lazarow	AYE

NEW BUSINESS:

NONE

PAYMENT OF CLAIMS:

BE IT RESOLVED that the following claims as approved be and the same are hereby ordered paid when properly signed and verified; and the payment of payrolls as listed is hereby confirmed and ratified.

A motion was made by Councilman Graham, second by Councilwoman Blumenstock to adopt Payment of Claims Resolution.

Roll Call:

Councilman Benoit	AYE	Councilman Ince	AYE
Councilwoman Blumenstock	AYE	Councilman McCormack	AYE
Councilman Graham	AYE	Council President Lazarow	AYE

Mayor Todisco wished everyone a Merry Christmas and Happy Hanukkah.

ADJOURNMENT:

The Regular Meeting of the Mayor and Council will be held on, **THURSDAY, DECEMBER 26, 2019**, in Council Chambers at 7:15 p.m. Workshop Session to start at 7:00 p.m.

THERE WILL BE A PUBLIC HEARING IN COUNCIL CHAMBERS, ON ORDINANCE NO.19-20, 19-21, 19-22 and 19-23 ON THURSDAY, DECEMBER 26, 2019, AT 7:15 P.M. OR SOON THERE AFTER

A motion was made by Councilman Graham, second by Councilwoman Blumenstock to adjourn.

Time: 7:46 p.m.

Respectfully submitted:



CHRISTINA M. ARIEMMA, Municipal Clerk
Borough of Garwood