

# Borough of Garwood Meeting of the Mayor and Council

## MINUTES

December 11, 2018

Start Time: 7:44 p.m.

Moment of Silence.....

Salute to the Flag.....

Adequate notice of this meeting was provided to the Westfield Leader, advertised on January 4, 2018, notification was sent to the Star Ledger and prominently posted on the municipal public bulletin board and filed in the office of the municipal clerk informing the Public of the time and place according to the Provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

### **ROLL CALL:**

Mayor Lombardo	P		
Councilwoman Blumenstock	P	Councilman McCormack	P
Councilwoman Cuccaro	P	Councilwoman Todisco	P
Councilman Lazarow	P	Council President Blumenstock	P

Also present: Borough Administrator/Clerk Christina M Ariemma, and Borough Attorney Robert Renaud.

### **MINUTES:**

Regular and Workshop Minutes of the Mayor and Council held on November 27, 2018.

A motion was made by Councilwoman Cuccaro, second by Council President Blumenstock, to accept minutes as presented.

### **COMMUNICATIONS:**

- 1) **NEW JERSEY STATE LEAGUE OF MUNICIPALITIES –**
  - a. Mayor's Advisory –
    - i. 11/26/18, RE: Daily Update
    - ii. 11/28/18, RE: Daily Update
    - iii. 11/28/18, RE: Daily Update
    - iv. 11/28/18, RE: Daily Update
    - v. 11/29/18, RE: Daily Update
    - vi. 11/30/18, RE: Weekly Round-Up
    - vii. 12/03/18, RE: Daily Update
    - viii. 12/04/18, RE: Daily Update
    - ix. 12/05/18, RE: Daily Update
    - x. 12/06/18, RE: Daily Update
- 2) **UNION COUNTY BOARD OF CHOSEN FREEHOLDERS –** 11/29/18, RE: Ordinances, 800-2018, 801-2018 and 802-2018
- 3) **RAHWAY VALLEY SEWERAGE AUTHORITY –** 12/03/18, RE: Personnel meeting scheduled for 12/6/18
- 4) **TOWNSHIP OF CRANFORD –** 12/03/18, RE: Notice of Public Hearing on 2018 Third Round Housing Plan Element and Fair Share Plan of the Township of Cranford Master Plan.
- 5) **TOWNSHIP OF CRANFORD –** 12/06/18, RE: An ordinance to amend the code of the Township of Cranford

**ALL RECEIVED AND FILED**

### **ORDINANCES:**

NONE

### **COUNCIL STANDING COMMITTEE REPORTS AND OTHER REPORTS:**

**POLICE:** Councilwoman Bianco, Chr.

Anyone wishing to donate towards the “Double-Down December” Campaign can do so by visiting the GPD Local 117 home page at noshave.org. To date those scruffy men have raised over \$5,000.00 for cancer research. Thank you to everyone that has helped make this year’s drive a success.

The Toys for Tots drop-off located in the lobby of the police department will be collected at the end of this week. Please help out and donate a toy if you have not done so already.

During this festive time of year it’s important to remember to enjoy the holidays responsibly. Please don’t drink and drive.

**PUBLIC HEALTH:** Councilwoman Cuccaro **No Report**

**STREETS AND ROADS/ECOLOGY:** Council President Blumenstock, Chr. **No Report**

**FIRE:** Councilman McCormack, Chr.

Read Chief Tweedle’s Fire Report. He commented he was honored to be Fire Commissioner in 2018.

**FINANCE:** Councilwoman Todisco, Chr. **No Report**

**BUILDINGS AND GROUNDS:** Councilman Lazarow

Integrity Roofing, Inc. will begin the Firehouse roof project on Monday, December 17, 2018. They will be dropping equipment in the areas as discussed in the pre-construction meeting between the Firehouse and Borough Hall. The project is expecting to take about two weeks, however that timeline is weather permitting.

**LAWS AND LICENSES:** Councilwoman Cuccaro **No Report**

**RECREATION:** Councilman Lazarow

Reported on recreation matters

**GARWOOD SENIOR CITIZEN LIAISON:** Council President Blumenstock

We had a great time at our holiday party last Thursday. It was held at the Westwood and we were treated to a little singing and piano playing as well as some harmonica playing by member Gene Payne. It was a nice way to start the holiday season. Our next meeting will unfortunately have to be cancelled due to the construction on the Firehouse roof which is slated to begin next week. So it looks like our next meeting will be in the new year. That’s all for my report, Mayor.

**LIBRARY, MAYOR’S REPRESENTATIVE:** Councilman Lazarow

**Santa’s** visit to the Library was a success. On **December 8** over 50 children visited with Santa. Each child received a goodie bag and had their picture taken in front of the Library’s holiday backdrop.

On **December 6**, the public was entertained by, Christmas Matters, an A Capella quartet dressed in Dickens era costume. It was an “all request live” Christmas Carol performance and lots of fun.

On Wednesday, **December 12**, at 10:30am **the Pipsqueak Players** will take over Storytime. They visited twice before and their program was well attended. They will be making a monthly appearance at story time in **2019**. On Thursday, **December 13<sup>th</sup>** from 10am till noon, **Union County Division of Aging Staff** will be on hand to assist seniors (age 60+) or their caregivers with information on services, such as meal delivery, respite care, adult day care and support services for caregivers. This program will **continue throughout 2019** year on the third Thursday of each month.

During December the Library is a collection station for the LUC (Libraries of Union County Consortium) Food Drive, the PTA Winterfest, and Garwood’s Day of Service.

The following is a list of ongoing programs at the Library:

**Kid’s Chess** - Every Monday at 3:00pm while school is in session

**Book Clubs** - Monday afternoon at 1pm and Thursday evening at 7 pm.

**Story Time** - Every Wednesday at 10:30am.

**Explore It** – (STEM program) Every Tuesday at 3pm through December 18

**Adult Craft** – tonight at 6pm

**Story Time** - Every Wednesday at 10:30am through December 19

**Kid’s Craft** – Wednesday, December 12 at 3:00pm

**Lego Club** - Thursday December 20 at 3:00pm

**SCHOOL BOARD LIAISON:** Councilman McCormack **No Report**

**CELEBRATION OF PUBLIC EVENTS AND HOLIDAYS LIAISON:**

Councilwoman Cuccaro **No Report**

**UNION COUNTY AIR TRAFFIC NOISE ADVISORY BOARD REPRESENTATIVE:**

Councilman McCormack **No Report**

**UNION COUNTY TRANSPORTATION ADVISORY REPRESENTATIVE:** Councilwoman Bianco  
**No Report**

**HISTORICAL COMMITTEE:** Councilwoman Todisco  
Reported on recreation matters

**PARKING COMMITTEE:** Councilwoman Bianco **No Report**

**OFFICER'S REPORTS:**

NONE.

**PUBLIC COMMENT:**

Is there anyone in the audience who wishes to address the mayor and council please step to the microphone, and state your full name and address. Please limit your comments to three minutes.

Bruce Paterson, 325 Willow Avenue commented on resolutions on the agenda. He thanked council for serving.

**UNFINISHED BUSINESS:**

**CONSENT AGENDA**

(Adoption upon Roll Call)

"Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in the full minutes."

**RESOLUTION NO. 18-220**

**WHEREAS**, Ileen Cuccaro has faithfully and conscientiously served the citizens of our Borough as a member of council since January 1, 2016; and

**WHEREAS**, Ileen has dedicated herself to public service, giving her personal time to serve the citizens of Garwood as Councilwoman; and

**WHEREAS**, the Governing Body of the Borough of Garwood wish to publicly acknowledge and commend Ileen for her loyal and dedicated service to all the people of the Borough of Garwood.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Garwood do hereby express "Best Wishes" to Ileen Cuccaro and her family in the coming years; and

**BE IT FURTHER RESOLVED** that the Mayor and Municipal Clerk be and they are hereby authorized to affix their signatures to a copy of this resolution, which shall be presented to Ileen.

**RESOLUTION NO. 18-221**

**WHEREAS**, Stephanie Bianco has faithfully and conscientiously served the citizens of our Borough as a member of council since June 26, 2018; and

**WHEREAS**, Stephanie has dedicated herself to public service, giving her personal time to serve the citizens of Garwood as Councilwoman; and

**WHEREAS**, the Governing Body of the Borough of Garwood wish to publicly acknowledge and commend Stephanie for her loyal and dedicated service to all the people of the Borough of Garwood.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Garwood do hereby express "Best Wishes" to Stephanie Bianco and her family in the coming years; and

**BE IT FURTHER RESOLVED** that the Mayor and Municipal Clerk be and they are hereby authorized to affix their signatures to a copy of this resolution, which shall be presented to Stephanie.

**RESOLUTION NO. 18-222**

**WHEREAS**, Charles Lombardo has faithfully and conscientiously served the citizens of our Borough as Mayor since January 1, 2015,

**WHEREAS**, Charles has dedicated four years to public service as Mayor, giving his personal time to serve the citizens of Garwood; and

**WHEREAS**, the Governing Body of the Borough of Garwood wish to publicly acknowledge and commend him for his loyal and dedicated service to all the people of the Borough of Garwood.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Garwood do hereby express "Best Wishes" to Charles and his family in the coming years; and

**BE IT FURTHER RESOLVED** that the Council President and Municipal Clerk be and they are hereby authorized to affix their signatures to a copy of this resolution, which shall be presented to Charles.

**RESOLUTION NO. 18-223**

**BE IT RESOLVED**, by the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby awards the Borough's 2019 Insurance Package to Willis of New Jersey, Inc., 350 Mt. Kemble Avenue, Morristown, NJ, 07960.

**RESOLUTION NO 18-224**

**RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT**

**WHEREAS**, the Borough of Garwood (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

**WHEREAS**, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund"; and

**WHEREAS**, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

**WHEREAS**, the "Fund" has requested its members to appoint individuals or entities to that position; and

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of "Local Unit", in the County of Union and State of New Jersey, as follows:

1. The Borough Council hereby appoints Willis of New Jersey, Inc. its local Risk Management Consultant.
2. The Mayor and Municipal Clerk be and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2019 in the form attached hereto.

**RESOLUTION NO. 18-225**

**WHEREAS**, the Borough of Garwood is a member of the Statewide Insurance Fund, a joint insurance fund as defined in N.J.S.A. 40A: 10-36 et seq.; and

**WHEREAS**, the Fund's Bylaws require participating members to appoint a Fund Commissioner; and

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Garwood that Christina M. Ariemma, Borough Administrator/Clerk be and is hereby appointed as the Fund Commissioner for the Local Unit; and

**BE IT FURTHER RESOLVED** that Sandy Bruns, Chief Financial Officer/Treasurer/Assistant Administrator/Tax Collector be and is hereby appointed as the Alternate Fund Commissioner for the Local Unit; and

**BE IT FURTHER RESOLVED** that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

**RESOLUTION NO. 18-226**

**BE IT RESOLVED** by the Council that Christina M. Ariemma, Borough Administrator/ Clerk be and is hereby appointed as the Safety and Loss Prevention Representative for 2019 for the Borough of Garwood, County of Union, State of New Jersey, in accordance with the requirements set forth by the Statewide Insurance Fund.

**RESOLUTION NO. 18-227**

**BE IT FURTHER RESOLVED** by the Council of the Borough of Garwood that the Municipal Clerk be and is hereby authorize to renew the agreement with UNUM for 2019 at the same rate as 2018.

**WHEREAS**, the Mayor and Council of the Borough of Garwood, County of Union, State of New Jersey, hereby directs the transfers of 2018 budget appropriations be and they are hereby made:

**BE IT RESOLVED**, that the Chief Financial Officer be and is hereby authorized to make necessary transfers prior to year-end and that these be ratified at the next regularly scheduled meeting of the Governing Body.

**RESOLUTION NO. 18-228**

**WHEREAS**, the Mayor and Council of the Borough of Garwood, County of Union, State of New Jersey, hereby directs the transfers of 2018 budget appropriations be and they are hereby made:

**BE IT RESOLVED**, that the Chief Financial Officer be and is hereby authorized to make necessary transfers prior to year-end and that these be ratified at the next regularly scheduled meeting of the Governing Body.

2018 Budget Transfer #3				
Resolution #18-228				
FROM:	Department	Account Name	Account Number	Amount
	Group Insurance	Employer Active	8-01-23-220-200-1000	15,000.00
	Group Insurance	Employer Retired	8-01-23-220-200-1010	12,000.00
				27,000.00
TO:				
	Computer Data Proc	Comp Maintenance/Supplies	8-01-20-140-200-0240	1,000.00
	Legal Services	Labor Attorney Fees	8-01-20-155-200-0951	1,500.00
	Legal Services	Mt Laurel Litigation	8-01-20-155-200-0952	16,500.00
	Fire Dept	Equipment Maintenance	8-01-25-265-200-0150	3,000.00
	Social Security	SS Taxes	8-01-36-472-200-2050	5,000.00
			Total	27,000.00

**RESOLUTION NO. 18-229**

**RESOLUTION OF THE BOROUGH OF GARWOOD CANCELLING GRANT BALANCES**

**WHEREAS**, there exists various Grant Receivable and Grant Reserves on the Balance Sheet; and

**WHEREAS**, it is necessary to formally cancel the receivable balances and their offsetting appropriation balances from the balance sheet;

**NOW THEREFORE BE IT RESOLVED** by the council of the Borough of Garwood, County of Union, State of New Jersey that the following grant receivables and appropriation balances be cancelled:

**Grant Receivables**

2017 Municipal Alliance Grant \$ 1,200.85

**Grant Appropriated Reserves**

2017 Municipal Alliance Grant \$ 1,200.85

**RESOLUTION NO. 18-230**

**RESOLUTION CANCELING UNEXPENDED BALANCE OF 2018**

**BUDGET APPROPRIATIONS PURSUANT TO N.J.S.A. 40A: 4-60**

**WHEREAS**, N.J.S.A. 40A: 4-60 provides for the governing body to cancel unexpended budget appropriations prior to the end of the fiscal year; and

**WHEREAS**, the CFO/Treasurer has identified appropriations in the 2018 budget that she intends to cancel.

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Garwood, County of Union, that the following unexpended balances of 2018 budget appropriations be canceled to the credit of Fund Balance:

**Operations – Excluded from "CAPS"**

Debt Service – Interest on Notes \$5.63

Debt Service – Interest on Loan Repayments \$0.62

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer is hereby directed to record the effects of this resolution on the financial accounts of the Borough.

**RESOLUTION NO. 18-231**

**WHEREAS**, the Council of the Borough of Garwood has heretofore adopted Ordinance 16-17.

**ORDINANCE NO. 16-17 & 18-09**

**AN ORDINANCE FIXING THE SALARIES AND WAGES FOR THE DEPARTMENT OF PUBLIC WORKS OF THE BOROUGH OF GARWOOD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY.**

**WHEREAS**, said ordinance reflects changes of salaries and/or hourly rates to be paid to said employees of the Borough of Garwood for the year 2019.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Garwood that the proper officer or officers of the Borough be and they are hereby authorized and directed to execute checks on Borough Funds for the purpose of paying the annual salaries and/or hourly rates to the employees of the Borough of Garwood as set forth opposite each job classification. Said salaries to be paid bi-weekly less such deductions as in such cases made. The schedule of salaries hereafter set forth shall be effective as of January 1, 2019.

NAME	TITLE	SALARY PER HOUR
Navarro, Linwood	Laborer/Foreman	\$38.39
Byrne, Richard	Laborer	\$33.39
Bongiovanni, Peter	Laborer	\$33.39
Fagan-Moore, Matthew W.	Laborer 01/01/19 to 01/05/19 – Class D	\$23.37
Fagan-Moore, Matthew W.	Laborer 01/06/18 to 12/31/18 – Class C	\$26.71
Petterway, William Jr.	Laborer 01/01/19 to 01/25/19 – Class E	\$20.03
Petterway, William Jr.	Laborer 01/26/19 to 12/31/19 – Class D	\$23.37
Pizzi, III, Frank	Laborer 01/01/19 to 12/04/19 – Class D	\$23.37
Pizzi, III, Frank	Laborer 12/05/19 to 12/31/19 – Class C	\$26.71
Bennett, Daniel	Laborer 01/01/19 to 08/20/19 – Class E	\$20.03
Bennett, Daniel	Laborer 08/21/19 to 12/31/19 – Class D	\$23.37

**RESOLUTION NO. 18-232**

**WHEREAS**, the Council of the Borough of Garwood has heretofore adopted Ordinance No. 18-01.

**ORDINANCE NO. 18-01**

**AN ORDINANCE PROVIDING FOR THE COMPENSATION OF REGULAR POLICE OFFICERS OF THE BOROUGH OF GARWOOD.**

**WHEREAS**, said ordinance reflects changes of salaries and/or hourly rates to be paid to said employees of the Borough of Garwood for the year 2019.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Garwood that the CFO/Treasurer of the Borough be and is hereby authorized and directed to payrolls on Borough funds for the purpose of paying the annual base salaries and/or hourly rates to the employees of the Garwood Police Department in the Borough of Garwood as set forth opposite each job classification. Said salaries to be paid bi-weekly less such deductions as in such cases made. The schedule of salaries hereafter set forth shall be effective as of January 1, 2019, or as indicated and in accordance with law.

Name	TITLE / STEP	Salary
Stoffer, Douglas	CAPTAIN	\$111,257
Rocco, Samuel	LIEUTENANT	\$106,224
Perrotta, David	LIEUTENANT	\$106,224
Wright, John	SERGEANT	\$102,030
Lewis, Phillip J	SERGEANT	\$102,030
Herz, Todd	STEP 10	\$94,239
Kleinsorgen, Jeffery	STEP 10	\$94,239
Eriksen, Scott	STEP 10	\$94,239
Ostrander, Joseph	STEP 10	\$94,239
Suggs, George	STEP 10	\$94,239
Czachorowski, Christopher	STEP 10	\$94,239
Pridy, Jonathan	STEP 5	\$65,545
Camporeale, Roberto	STEP 4	\$59,783
Sanchez, Gregory L.	STEP 2	\$50,980
Mironski, Edward	PROBATIONARY	\$42,396

A motion was made by Council President Blumenstock, second by Councilwoman Cuccaro, to adopt Consent Agenda.

Roll Call:

<b>Councilwoman Bianco</b>	<b>AYE</b>	<b>Councilman McCormack</b>	<b>AYE</b>
<b>Councilwoman Cuccaro</b>	<b>AYE</b>	<b>Councilwoman Todisco</b>	<b>AYE</b>
<b>Councilman Lazarow</b>	<b>AYE</b>	<b>Council President Blumenstock</b>	<b>AYE</b>

**RESOLUTIONS DELETED FROM THE CONSENT AGENDA:**

**RESOLUTION NO. 18-233**

**WHEREAS**, pursuant to Resolution of the Council, the Borough Clerk advertised for bids for the 2018 Spruce Avenue Curbing replacement project in the Borough of Garwood; and

**WHEREAS**, nine bids were received on November 27, 2018; and

**WHEREAS**, the bids were reviewed by Borough Engineer Disko and are determined to be over budget; and

**WHEREAS**, the governing body has determined upon recommendation from the Borough Engineer that the bids were not reasonable as to price based on cost estimates prepared prior.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Garwood that the bids received for the Spruce Avenue Curbing replacement project be and are hereby rejected;

**BE IT FURTHER RESOLVED** that the Borough Clerk be and is hereby authorized to provide a copy of this Resolution to the bidders.

A motion was made by Council President Blumenstock, second by Councilman Lazarow

Discussion: NONE

Roll Call:

<b>Councilwoman Bianco</b>	<b>AYE</b>	<b>Councilman McCormack</b>	<b>AYE</b>
<b>Councilwoman Cuccaro</b>	<b>AYE</b>	<b>Councilwoman Todisco</b>	<b>AYE</b>
<b>Councilman Lazarow</b>	<b>AYE</b>	<b>Council President Blumenstock</b>	<b>AYE</b>

**RESOLUTION NO. 18-234**

**BE IT RESOLVED** by the Council of the Borough of Garwood, County of Union, State of New Jersey, that the regular meeting scheduled for December 27, 2018, is hereby canceled.

A motion was made by Council President Blumenstock, second by Councilwoman Bianco

Discussion: NONE

Roll Call:

<b>Councilwoman Bianco</b>	<b>AYE</b>	<b>Councilman McCormack</b>	<b>AYE</b>
<b>Councilwoman Cuccaro</b>	<b>AYE</b>	<b>Councilwoman Todisco</b>	<b>AYE</b>
<b>Councilman Lazarow</b>	<b>AYE</b>	<b>Council President Blumenstock</b>	<b>AYE</b>

**NEW BUSINESS:**

Councilwoman Todisco presented Mayor Lombardo with a gift. Councilwoman Todisco made comments concerning Mayor Lombardo's dedication to Garwood.

Councilwoman Todisco and Council President Blumenstock thanked Councilwoman Cuccaro, Councilwoman Bianco and Mayor Lombardo for their service.

Councilman Lazarow thanked everyone.

Councilman McCormack thanked all and commented on everyone's service. He thanked Mayor Lombardo. Council President Blumenstock presented Councilwoman Cuccaro, Councilwoman Bianco and Mayor Lombardo with resolutions.

Councilman Lazarow commented on his many years of service, and also thanked everyone.

**PAYMENT OF CLAIMS:**

**BE IT RESOLVED** that the following claims as approved be and the same are hereby ordered paid when properly signed and verified; and the payment of payrolls as listed is hereby confirmed and ratified.

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer be authorized to make payments and transfers for necessary obligations prior to the next regularly scheduled Council Meeting.

A motion was made by Councilman Lazarow, second by Councilwoman Bianco, to adopt Payment of Claims Resolution.

Roll Call:

<b>Councilwoman Bianco</b>	<b>AYE</b>	<b>Councilman McCormack</b>	<b>AYE</b>
<b>Councilwoman Cuccaro</b>	<b>AYE</b>	<b>Councilwoman Todisco</b>	<b>AYE</b>
<b>Councilman Lazarow</b>	<b>AYE</b>	<b>Council President Blumenstock</b>	<b>AYE</b>

**ADJOURNMENT:**

The Regular Meeting of the Mayor and Council scheduled for **THURSDAY, DECEMBER 27, 2018**, is hereby canceled

The Re-organization Meeting of the Mayor and Council will be held on, **WEDNESDAY, JANUARY 2, 2019**, in Council Chambers at 7:00 p.m.

A motion was made by Councilman Lazarow, Second by Councilwoman Bianco, to adjourn.

Time: 8:13 p.m.

Respectfully submitted:



**CHRISTINA M. ARIEMMA, Municipal Clerk** Borough of Garwood