

Borough of Garwood Meeting of the Mayor and Council

AGENDA

December 11, 2018

Moment of Silence.....

Salute to the Flag.....

Adequate notice of this meeting was provided to the Westfield Leader, advertised on January 4, 2018, notification was sent to the Star Ledger and prominently posted on the municipal public bulletin board and filed in the office of the municipal clerk informing the Public of the time and place according to the Provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

ROLL CALL:

Mayor Lombardo	_____	Councilman McCormack	_____
Councilwoman Bianco	_____	Councilwoman Todisco	_____
Councilwoman Cuccaro	_____	Council President Blumenstock	_____
Councilman Lazarow	_____		

MINUTES:

Regular and Workshop Minutes of the Mayor and Council held on November 27, 2018.

A motion was made by _____, second by _____, to accept minutes as presented.

COMMUNICATIONS:

- 1) **NEW JERSEY STATE LEAGUE OF MUNICIPALITIES –**
 - a. Mayor's Advisory –
 - i. 11/26/18, RE: Daily Update
 - ii. 11/28/18, RE: Daily Update
 - iii. 11/28/18, RE: Daily Update
 - iv. 11/28/18, RE: Daily Update
 - v. 11/29/18, RE: Daily Update
 - vi. 11/30/18, RE: Weekly Round-Up
 - vii. 12/03/18, RE: Daily Update
 - viii. 12/04/18, RE: Daily Update
 - ix. 12/05/18, RE: Daily Update
 - x. 12/06/18, RE: Daily Update
- 2) **UNION COUNTY BOARD OF CHOSEN FREEHOLDERS –** 11/29/18, RE: Ordinances, 800-2018, 801-2018 and 802-2018
- 3) **RAHWAY VALLEY SEWERAGE AUTHORITY –** 12/03/18, RE: Personnel meeting scheduled for 12/6/18

- 4) **TOWNSHIP OF CRANFORD** – 12/03/18, RE: Notice of Public Hearing on 2018 Third Round Housing Plan Element and Fair Share Plan of the Township of Cranford Master Plan.
- 5) **TOWNSHIP OF CRANFORD** – 12/06/18, RE: An ordinance to amend the code of the Township of Cranford

ORDINANCES:

NONE

COUNCIL STANDING COMMITTEE REPORTS AND OTHER REPORTS:

POLICE: Councilwoman Bianco, Chr.

PUBLIC HEALTH: Councilwoman Cuccaro

STREETS AND ROADS/ECOLOGY: Council President Blumenstock, Chr.

FIRE: Councilman McCormack, Chr.

FINANCE: Councilwoman Todisco, Chr.

BUILDINGS AND GROUNDS: Councilman Lazarow

LAWS AND LICENSES: Councilwoman Cuccaro

RECREATION: Councilman Lazarow

GARWOOD SENIOR CITIZEN LIAISON: Council President Blumenstock

LIBRARY, MAYOR'S REPRESENTATIVE: Councilman Lazarow

SCHOOL BOARD LIAISON: Councilman McCormack

CELEBRATION OF PUBLIC EVENTS AND HOLIDAYS LIAISON:

Councilwoman Cuccaro

UNION COUNTY AIR TRAFFIC NOISE ADVISORY BOARD REPRESENTATIVE:

Councilman McCormack

UNION COUNTY TRANSPORTATION ADVISORY REPRESENTATIVE: Councilwoman Bianco

HISTORICAL COMMITTEE: Councilwoman Todisco

PARKING COMMITTEE: Councilwoman Bianco

OFFICER'S REPORTS:

NONE.

PUBLIC COMMENT:

Is there anyone in the audience who wishes to address the mayor and council please step to the microphone, and state your full name and address. Please limit your comments to three minutes.

UNFINISHED BUSINESS:

CONSENT AGENDA

(Adoption upon Roll Call)

"Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in the full minutes."

RESOLUTION NO. 18-220

WHEREAS, Ileen Cuccaro has faithfully and conscientiously served the citizens of our Borough as a member of council since January 1, 2016; and

WHEREAS, Ileen has dedicated herself to public service, giving her personal time to serve the citizens of Garwood as Councilwoman; and

WHEREAS, the Governing Body of the Borough of Garwood wish to publicly acknowledge and commend Ileen for her loyal and dedicated service to all the people of the Borough of Garwood.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Garwood do hereby express "Best Wishes" to Ileen Cuccaro and her family in the coming years; and

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk be and they are hereby authorized to affix their signatures to a copy of this resolution, which shall be presented to Ileen.

RESOLUTION NO. 18-221

WHEREAS, Stephanie Bianco has faithfully and conscientiously served the citizens of our Borough as a member of council since June 26, 2018; and

WHEREAS, Stephanie has dedicated herself to public service, giving her personal time to serve the citizens of Garwood as Councilwoman; and

WHEREAS, the Governing Body of the Borough of Garwood wish to publicly acknowledge and commend Stephanie for her loyal and dedicated service to all the people of the Borough of Garwood.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Garwood do hereby express "Best Wishes" to Stephanie Bianco and her family in the coming years; and

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk be and they are hereby authorized to affix their signatures to a copy of this resolution, which shall be presented to Stephanie.

RESOLUTION NO. 18-222

WHEREAS, Charles Lombardo has faithfully and conscientiously served the citizens of our Borough as Mayor since January 1, 2015,

WHEREAS, Charles has dedicated four years to public service as Mayor, giving his personal time to serve the citizens of Garwood; and

WHEREAS, the Governing Body of the Borough of Garwood wish to publicly acknowledge and commend him for his loyal and dedicated service to all the people of the Borough of Garwood.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Garwood do hereby express "Best Wishes" to Charles and his family in the coming years; and

BE IT FURTHER RESOLVED that the Council President and Municipal Clerk be and they are hereby authorized to affix their signatures to a copy of this resolution, which shall be presented to Charles.

RESOLUTION NO. 18-223

BE IT RESOLVED, by the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby awards the Borough's 2019 Insurance Package to Willis of New Jersey, Inc., 350 Mt. Kemble Avenue, Morristown, NJ, 07960.

RESOLUTION NO 18-224

RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT

WHEREAS, the Borough of Garwood (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund"; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the "Fund" has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of "Local Unit", in the County of Union and State of New Jersey, as follows:

1. The Borough Council hereby appoints Willis of New Jersey, Inc. its local Risk Management Consultant.
2. The Mayor and Municipal Clerk be and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2019 in the form attached hereto.

RESOLUTION NO. 18-225

WHEREAS, the Borough of Garwood is a member of the Statewide Insurance Fund, a joint insurance fund as defined in N.J.S.A. 40A: 10-36 *et seq.*; and

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner; and

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Garwood that Christina M. Ariemma, Borough Administrator/Clerk be and is hereby appointed as the Fund Commissioner for the Local Unit; and

BE IT FURTHER RESOLVED that Sandy Bruns, Chief Financial Officer/Treasurer/Assistant Administrator/Tax Collector be and is hereby appointed as the Alternate Fund Commissioner for the Local Unit; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

RESOLUTION NO. 18-226

BE IT RESOLVED by the Council that Christina M. Ariemma, Borough Administrator/ Clerk be and is hereby appointed as the Safety and Loss Prevention Representative for 2019 for the Borough of Garwood, County of Union, State of New Jersey, in accordance with the requirements set forth by the Statewide Insurance Fund.

RESOLUTION NO. 18-227

BE IT FURTHER RESOLVED by the Council of the Borough of Garwood that the Municipal Clerk be and is hereby authorize to renew the agreement with UNUM for 2019 at the same rate as 2018.

WHEREAS, the Mayor and Council of the Borough of Garwood, County of Union, State of New Jersey, hereby directs the transfers of 2018 budget appropriations be and they are hereby made:

BE IT RESOLVED, that the Chief Financial Officer be and is hereby authorized to make necessary transfers prior to year-end and that these be ratified at the next regularly scheduled meeting of the Governing Body.

RESOLUTION NO. 18-228

WHEREAS, the Mayor and Council of the Borough of Garwood, County of Union, State of New Jersey, hereby directs the transfers of 2018 budget appropriations be and they are hereby made:

BE IT RESOLVED, that the Chief Financial Officer be and is hereby authorized to make necessary transfers prior to year-end and that these be ratified at the next regularly scheduled meeting of the Governing Body.

2018 Budget Transfer #3				
Resolution #18-228				
FROM:	Department	Account Name	Account Number	Amount
	Group Insurance	Employer Active	8-01-23-220-200-1000	15,000.00
	Group Insurance	Employer Retired	8-01-23-220-200-1010	12,000.00
				27,000.00
TO:				
	Computer Data Proc	Comp Maintenance/Supplies	8-01-20-140-200-0240	1,000.00
	Legal Services	Labor Attorney Fees	8-01-20-155-200-0951	1,500.00
	Legal Services	Mt Laurel Litigation	8-01-20-155-200-0952	16,500.00
	Fire Dept	Equipment Maintenance	8-01-25-265-200-0150	3,000.00
	Social Security	SS Taxes	8-01-36-472-200-2050	5,000.00
			Total	27,000.00

RESOLUTION NO. 18-229

RESOLUTION OF THE BOROUGH OF GARWOOD CANCELLING GRANT BALANCES

WHEREAS, there exists various Grant Receivable and Grant Reserves on the Balance Sheet; and

WHEREAS, it is necessary to formally cancel the receivable balances and their offsetting appropriation balances from the balance sheet;

NOW THEREFORE BE IT RESOLVED by the council of the Borough of Garwood, County of Union, State of New Jersey that the following grant receivables and appropriation balances be cancelled:

Grant Receivables

2017 Municipal Alliance Grant \$ 1, 200.85

Grant Appropriated Reserves

2017 Municipal Alliance Grant \$ 1,200.85

RESOLUTION NO. 18-230

RESOLUTION CANCELING UNEXPENDED BALANCE OF 2018

BUDGET APPROPRIATIONS PURSUANT TO N.J.S.A. 40A: 4-60

WHEREAS, N.J.S.A. 40A: 4-60 provides for the governing body to cancel unexpended budget appropriations prior to the end of the fiscal year; and

WHEREAS, the CFO/Treasurer has identified appropriations in the 2018 budget that she intends to cancel.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Garwood, County of Union, that the following unexpended balances of 2018 budget appropriations be canceled to the credit of Fund Balance:

Operations – Excluded from “CAPS”

Debt Service – Interest on Notes \$5.63

Debt Service – Interest on Loan Repayments \$0.62

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby directed to record the effects of this resolution on the financial accounts of the Borough.

RESOLUTION NO. 18-231

WHEREAS, the Council of the Borough of Garwood has heretofore adopted Ordinance 16-17.

ORDINANCE NO. 16-17 & 18-09

AN ORDINANCE FIXING THE SALARIES AND WAGES FOR THE DEPARTMENT OF PUBLIC WORKS OF THE BOROUGH OF GARWOOD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY.

WHEREAS, said ordinance reflects changes of salaries and/or hourly rates to be paid to said employees of the Borough of Garwood for the year 2019.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Garwood that the proper officer or officers of the Borough be and they are hereby authorized and directed to execute checks on Borough Funds for the purpose of paying the annual salaries and/or hourly rates to the employees of the Borough of Garwood as set forth opposite each job classification. Said salaries to be paid bi-weekly less such deductions as in such cases made. The schedule of salaries hereafter set forth shall be effective as of January 1, 2019.

NAME	TITLE	SALARY PER HOUR
Navarro, Linwood	Laborer/Foreman	\$38.39
Byrne, Richard	Laborer	\$33.39
Bongiovanni, Peter	Laborer	\$33.39
Fagan-Moore, Matthew W.	Laborer 01/01/19 to 01/05/19 – Class D	\$23.37
Fagan-Moore, Matthew W.	Laborer 01/06/18 to 12/31/18 – Class C	\$26.71
Petterway, William Jr.	Laborer 01/01/19 to 01/25/19 – Class E	\$20.03
Petterway, William Jr.	Laborer 01/26/19 to 12/31/19 – Class D	\$23.37
Pizzi, III, Frank	Laborer 01/01/19 to 12/04/19 – Class D	\$23.37
Pizzi, III, Frank	Laborer 12/05/19 to 12/31/19 – Class C	\$26.71
Bennett, Daniel	Laborer 01/01/19 to 08/20/19 – Class E	\$20.03
Bennett, Daniel	Laborer 08/21/19 to 12/31/19 – Class D	\$23.37

RESOLUTION NO. 18-232

WHEREAS, the Council of the Borough of Garwood has heretofore adopted Ordinance No. 18-01.

ORDINANCE NO. 18-01

AN ORDINANCE PROVIDING FOR THE COMPENSATION OF REGULAR POLICE OFFICERS OF THE BOROUGH OF GARWOOD.

WHEREAS, said ordinance reflects changes of salaries and/or hourly rates to be paid to said employees of the Borough of Garwood for the year 2019.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Garwood that the CFO/Treasurer of the Borough be and is hereby authorized and directed to payrolls on Borough funds for the purpose of paying the annual base salaries and or hourly rates to the employees of the Garwood Police Department in the Borough of Garwood as set forth opposite each job classification. Said salaries to be paid bi-weekly less such deductions as in such cases made. The schedule of salaries hereafter set forth shall be effective as of January 1, 2019, or as indicated and in accordance with law.

Name	TITLE / STEP	Salary
Stoffer, Douglas	CAPTAIN	\$111,257
Rocco, Samuel	LIEUTENANT	\$106,224
Perrotta, David	LIEUTENANT	\$106,224
Wright, John	SERGEANT	\$102,030
Lewis, Philip J	SERGEANT	\$102,030
Herz, Todd	STEP 10	\$94,239
Kleinsorgen, Jeffery	STEP 10	\$94,239
Eriksen, Scott	STEP 10	\$94,239
Ostrander, Joseph	STEP 10	\$94,239
Suggs, George	STEP 10	\$94,239
Czachorowski, Christopher	STEP 10	\$94,239
Pridy, Jonathan	STEP 5	\$65,545
Camporeale, Roberto	STEP 4	\$59,783
Sanchez, Gregory L.	STEP 2	\$50,980
Mironski, Edward	PROBATIONARY	\$42,396

A motion was made by _____, second by _____, to adopt Consent Agenda.

Roll Call:

Councilwoman Bianco	_____	Councilman McCormack	_____
Councilwoman Cuccaro	_____	Councilwoman Todisco	_____
Councilman Lazarow	_____	Council President Blumenstock	_____

RESOLUTIONS DELETED FROM THE CONSENT AGENDA:

A motion was made by _____, second by _____.

Discussion:

Roll Call:

Councilwoman Bianco	_____	Councilman McCormack	_____
Councilwoman Cuccaro	_____	Councilwoman Todisco	_____
Councilman Lazarow	_____	Council President Blumenstock	_____
Mayor Lombardo	_____		

NEW BUSINESS:

PAYMENT OF CLAIMS:

BE IT RESOLVED that the following claims as approved be and the same are hereby ordered paid when properly signed and verified; and the payment of payrolls as listed is hereby confirmed and ratified.

BE IT FURTHER RESOLVED, that the Chief Financial Officer be authorized to make payments and transfers for necessary obligations prior to the next regularly scheduled Council Meeting.

A motion was made by _____, second by _____, to adopt Payment of Claims Resolution.

Roll Call:

Councilwoman Bianco	_____	Councilman McCormack	_____
Councilwoman Cuccaro	_____	Councilwoman Todisco	_____
Councilman Lazarow	_____	Council President Blumenstock	_____

ADJOURNMENT:

The Regular Meeting of the Mayor and Council will be held on, **THURSDAY, DECEMBER 27, 2018**, in Council Chambers at 7:15 p.m. Workshop Session to start at 7:00 p.m. (Subject to cancelation)

The Re-organization Meeting of the Mayor and Council will be held on, **WEDNESDAY, JANUARY 2, 2019**, in Council Chambers at 7:00 p.m.

The Regular Meeting of the Mayor and Council will be held on, **TUESDAY, JANUARY 15, 2019**, in Council Chambers at 7:15 p.m. Workshop Session to start at 7:00 p.m.

A motion was made by _____ Second by _____, to adjourn. Time: _____