

**Borough of Garwood**  
**MEETING OF THE MAYOR AND COUNCIL**  
**AGENDA**  
**November 28, 2022**

Time:

Moment of Silence.....

Salute to the Flag.....

Adequate notice of this meeting was provided to the Union County Hawk advertised on December 2, 2021. Notification was sent to the Star Ledger, and is posted on the Municipal website, the Municipal public bulletin board, and filed in the office of the Municipal Clerk informing the public of the time and place according to the Provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

**ROLL CALL:**

**Mayor Todisco** \_\_\_\_\_

**Councilman Graham** \_\_\_\_\_

**Councilman Kearney** \_\_\_\_\_

**Councilman Lazarow** \_\_\_\_\_

**Councilwoman Salmon** \_\_\_\_\_

**Council President Blumenstock** \_\_\_\_\_

**Roll call staff and professionals:**

Kyle Harris, Borough Administrator

Adam Abramson, Borough Attorney

Report of Borough Attorney

Report of Borough Administrator

**Report of Mayor Sara Todisco**

**Comments from the Council:**

Councilman Graham

Councilman Kearney

Councilman Lazarow

Councilwoman Salmon

Council President Blumenstock

**MINUTES:**

Minutes of the Regular Meeting of the Mayor and Council held on November 14, 2022.

Minutes of the Executive Session of the Mayor and Council held on November 14, 2022.

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to accept minutes as presented.

All in favor, opposed?

**COMMUNICATIONS:**

**1) GARWOOD PLANNING BOARD**

a) 11/14/2022, RE: Minutes

[https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/10\\_12\\_2022\\_PB\\_Minutes\(1\).pdf](https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/10_12_2022_PB_Minutes(1).pdf)

**2) RAHWAY VALLEY SEWERAGE AUTHORITY**

a) 11/14/2022, RE: Minutes

[https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/RVSA\\_Approved\\_Meeting\\_Minutes\(2\).pdf](https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/RVSA_Approved_Meeting_Minutes(2).pdf)

**ORDINANCES:**

**ADOPTION:**

Municipal Clerk to read Ordinance No. 22- 16 by title only:

**ORDINANCE NO. 22-16**

**AN ORDINANCE AMENDING THE BOROUGH CODE OF THE BOROUGH OF GARWOOD BY AMENDING CHAPTER 34, ENTITLED “POLICE DEPARTMENT”, ARTICLE V, “PRIVATE EMPLOYMENT OF POLICE OFFICERS”.**

[https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/22-16-INTRO\\_REVISING\\_PD\\_CHAPTER\\_34.pdf](https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/22-16-INTRO_REVISING_PD_CHAPTER_34.pdf)

List correspondence concerning Ordinance No. 22-16.

Does anyone present wish to be heard concerning Ordinance No. 22-16.

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to close Public Hearing on Ordinance No. 22-16.

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to adopt Ordinance No. 22-16.

Discussion:

Roll Call:

<b>Councilman Graham</b>	_____	<b>Councilwoman Salmon</b>	_____
<b>Councilman Kearney</b>	_____	<b>Council President Blumenstock</b>	_____
<b>Councilman Lazarow</b>	_____		

**INTRODUCTION:**

Municipal Clerk to read Ordinance No. 22- 17 by title only:

**ORDINANCE NO. 22-17**

**AN ORDINANCE TO AMEND CHAPTER 106 (LAND USE), ARTICLE VIII (ZONING REGULATIONS), NEW SECTION 124.1 (SHORT TERM RENTALS) IN THE CODE OF THE BOROUGH OF GARWOOD.**

[https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/22-17-INTRO\\_Short\\_Term\\_Rentals.pdf](https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/22-17-INTRO_Short_Term_Rentals.pdf)

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to introduce Ordinance No. 22-17.

Roll Call:

<b>Councilman Graham</b>	_____	<b>Councilwoman Salmon</b>	_____
<b>Councilman Kearney</b>	_____	<b>Council President Blumenstock</b>	_____
<b>Councilman Lazarow</b>	_____		

Municipal Clerk to read Ordinance No. 22- 18 by title only:

**ORDINANCE NO. 22-18**

**AN ORDINANCE AMENDING THE BOROUGH CODE OF THE BOROUGH OF GARWOOD BY AMENDING CHAPTER 83, ENTITLED “FIRE PREVENTION”, “ARTICLE I FIRE PREVENTION CODE AND ARTICLE II FIRE HYDRANTS”**

[https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/22-18-FIRE\\_PREVENTION.pdf](https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/22-18-FIRE_PREVENTION.pdf)

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to introduce Ordinance No. 22-18.

Roll Call:

<b>Councilman Graham</b>	_____	<b>Councilwoman Salmon</b>	_____
<b>Councilman Kearney</b>	_____	<b>Council President Blumenstock</b>	_____
<b>Councilman Lazarow</b>	_____		

**ORDINANCES: (CONT'D)**

**INTRODUCTION:**

Municipal Clerk to read Ordinance No. 22- 19 by title only:

**ORDINANCE NO. 22-19**

**AN ORDINANCE AMENDING THE BOROUGH CODE OF THE BOROUGH OF GARWOOD BY AMENDING CHAPTER 99, ENTITLED "HEALTH AND SANITATION", ARTICLE III, "REMOVAL OF WEEDS AND DEBRIS".**

[https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/22-19-INTRO- Property\\_Maintenance.pdf](https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/22-19-INTRO-Property_Maintenance.pdf)

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to introduce Ordinance No. 22-19.

Roll Call:

Councilman Graham	_____	Councilwoman Salmon	_____
Councilman Kearney	_____	Council President Blumenstock	_____
Councilman Lazarow	_____		

**COUNCIL STANDING COMMITTEE REPORTS AND OTHER REPORTS:**

**FINANCE AND PERSONNEL: Councilman Lazarow, Chair**

**FIRE AND OEM: Councilman Kearney, Chair**

**FACILITIES, GROUNDS AND SHADE TREES: VACANT**

**STREETS, ECOLOGY AND SUSTAINABILITY: Council President Blumenstock, Chair**

**POLICE AND PUBLIC SAFETY: Councilman Graham, Chair**

**COMMUNITY ENGAGEMENT: RECREATION, HISTORICAL AND CELEBRATIONS COMMITTEES:  
Councilwoman Salmon, Chair**

**COMMUNICATIONS COMMITTEE: Councilman Kearney**

**LIBRARY, MAYOR'S REPRESENTATIVE: Councilman Lazarow**

**SCHOOL BOARD LIAISON: Councilman Kearney**

**GARWOOD SENIOR CITIZEN LIAISON: Council President Blumenstock**

**SMALL BUSINESS ADVISORY LIAISON: Councilman Kearney**

**OFFICER'S REPORTS:**

**PUBLIC COMMENT:**

Is there anyone in the audience who wishes to address the Mayor and Council please step to the microphone, and state your full name and address. Please limit your comments to five minutes.

Mayor Todisco requests a motion followed by a second to close public comment.

A motion was made by \_\_\_\_\_ second by \_\_\_\_\_ to close public comment.  
 All in favor, opposed?

**UNFINISHED BUSINESS:**

**CONSENT AGENDA**

(Adoption upon Roll Call)

Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in the full minutes.

**RESOLUTION NO. 22-170**

**BE IT RESOLVED** by the Council of the Borough of Garwood, County of Union, State of New Jersey hereby set the date for the Reorganization meeting of the Mayor and Council for 2022 for Tuesday, January 3, 2023, at 7:00 P.M. in the Council Chambers of the Municipal Building, 403 South Avenue, Garwood, NJ 07027.

**RESOLUTION NO. 22-171**

**BE IT RESOLVED** by the Council of the Borough of Garwood, County of Union, State of New Jersey hereby authorizes the Mayor to sign a Proprietary Services Agreement between **JOBS4BLUE** and the Borough of Garwood to administer off duty services provided by the Garwood Police Department.

**RESOLUTION NO. 22-172**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Garwood, County of Union, State of New Jersey, hereby approve the CFO/Treasurer to issue a refund check for the tax overpayments on the following properties:

<b>PROPERTY OWNER</b>	<b>ADDRESS</b>	<b>BLOCK/LOT</b>	<b>AMOUNT</b>
J SCALZADONNA	445 SECOND AVE 110/6		\$ 89.97
FRANCIS KELLY	317 MYRTLE AVE 408/11		\$2,235.50
KAREN IVANYO	412 BEECH AVE	411/19	\$2,459.07

**REFUND TO:**

CORELOGIC CENTRALIZED REFUNDS  
 PO BOX 9202  
 COPPELL, TX 75019-9760

AMOUNT OF REFUND: \$4,784.54

EXPLANATION: 4Qtr 2022 taxes were paid by CORELOGIC Tax Services in excess of the amount due. Refund is made to the tax servicer on behalf of the homeowner.

**RESOLUTION NO. 22-173**

**WHEREAS**, the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby directs the transfers of 2022 budget appropriations be and they are hereby made; and

**BE IT RESOLVED**, that the Chief Financial Officer be and is hereby authorized to make necessary transfers prior to year-end and that these be ratified at the next regularly scheduled meeting of the Governing Body.

**2022 Budget Transfer #1**

**Resolution #22-173**

<b>FROM:</b>	<b>Department</b>	<b>Account Name</b>	<b>Account Number</b>	<b>Amount</b>
	Group Insurance	Employer Active	2-01-23-220-200-1000	33,000.00

Total			<u>33,000.00</u>

TO:

Department	Account Name	Account Number	Amount
Streets & Roads	Shop Equipment Supplies	2-01-26-290-200-0155	4,000.00
Streets & Roads	Tires & Tubes	2-01-26-290-200-0500	3,000.00
Streets & Roads	Maintenance of Trucks	2-01-26-290-200-0550	16,000.00
Police	Equipment Maintenance	2-01-25-240-200-0150	4,000.00
Police	Uniforms	2-01-25-240-200-0430	4,000.00
Police	Other Expenses	2-01-25-240-200-0980	2,000.00
Total			<u>33,000.00</u>

**RESOLUTION NO. 22-174**

**BE IT RESOLVED**, by the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby appoints Erick Schoenberger as a Step 2 Probationary Patrolman in the Garwood Police Department, effective December 5, 2022, at an annual salary of \$54,100 and in accordance with the existing P.B.A. Contract  
**BE IT FURTHER RESOLVED** that he will be on probation for a period of one year.

**RESOLUTION NO. 22-175**

**BE IT RESOLVED**, by the Council of the Borough of Garwood, County of Union, State of New Jersey hereby authorizes the Borough Administrator to sign a Customer Assessment Access Agreement for the Borough Municipal Building and Borough Fire Department to determine eligibility in the PSE&G Energy Saver Program.

**RESOLUTION NO. 22-176**

**RESOLUTION REJECTING THE REQUEST FOR PLANNING BOARD ATTORNEY PROFESSIONAL SERVICE CONTRACTS**  
**WHEREAS**, by the Council of the Borough of Garwood, County of Union, State of New Jersey the Municipal Clerk was authorized to advertise for an RFP entitled “**2023 PROFESSIONAL SERVICE CONTRACTS**”; and  
**WHEREAS**, the Borough received one proposal for 2023 Professional Services - Planning Board Attorney. from Savo Schalk on November 21 2022; and  
**WHEREAS**, the proposal from Savo Schalk must be rejected due to missing documents.  
**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Garwood that an RFP for 2023 Professional Services - Planning Board Attorney requires readvertising.  
**BE IT FURTHER RESOLVED** that the Municipal Clerk be and is hereby authorized to readvertise an RFP for 2023 Professional Services - Planning Board Attorney.

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to adopt Consent Agenda.

Roll Call:

<b>Councilman Graham</b>	_____	<b>Councilwoman Salmon</b>	_____
<b>Councilman Kearney</b>	_____	<b>Council President Blumenstock</b>	_____
<b>Councilman Lazarow</b>	_____		

**RESOLUTIONS DELETED FROM THE CONSENT AGENDA:**

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to adopt Resolution No.

Discussion:

Roll Call:

Councilman Graham \_\_\_\_\_  
Councilman Kearney \_\_\_\_\_  
Councilman Lazarow \_\_\_\_\_

Councilwoman Salmon \_\_\_\_\_  
Council President Blumenstock \_\_\_\_\_

**NEW BUSINESS**

**PAYMENT OF CLAIMS:**

**BE IT RESOLVED** that the following claims as approved be and the same are hereby ordered paid when properly signed and verified; and the payment of payrolls as listed is hereby confirmed and ratified.

A motion was made by \_\_\_\_\_ second by \_\_\_\_\_ to adopt Payment of Claims Resolution.

Roll Call:

Councilman Graham \_\_\_\_\_  
Councilman Kearney \_\_\_\_\_  
Councilman Lazarow \_\_\_\_\_

Councilwoman Salmon \_\_\_\_\_  
Council President Blumenstock \_\_\_\_\_

**EXECUTIVE SESSION:**

Municipal Clerk to read the following:

**RESOLUTION NO. 22-177**

**CLOSED SESSION RESOLUTION AUTHORIZING AN EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL MATTERS AND MATTERS OF ATTORNEY-CLIENT PRIVILEGE RELATING TO THE ABOVE AND IN ACCORDANCE WITH N.J.S.A., 10:4-12, Closed session, Meetings open to public; exclusion of public; subject of matter.**

**WHEREAS**, it is necessary for the Mayor and Council of the Borough of Garwood to conduct an executive session closed to the public in order to discuss the above listed matter.

**NOW THEREFORE BE IT RESOLVED** that the Council of the Borough of Garwood hereby move to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. seq., for the purpose of discussing the subject stated above; and

**BE IT FURTHER RESOLVED** that the matters discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists. No action will be taken.

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to adopt Resolution 22-177.

All in favor, opposed?

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to resume the regular session.

All in favor.

**ADJOURNMENT:**

The Regular Meeting of the Mayor and Council will be held on **Thursday, December 8, 2022**, at 7:00 P.M. in Council Chambers.

Information for meetings is posted on the Borough website: [https://garwood.org/gb\\_notices](https://garwood.org/gb_notices)

A motion was made by \_\_\_\_\_ second by \_\_\_\_\_ to adjourn. Time: \_\_\_\_\_