

Borough of Garwood Meeting of the Mayor and Council

AGENDA

November 25, 2019

Moment of Silence.....

Salute to the Flag.....

Adequate notice of this meeting was provided to the Westfield Leader, advertised on January 3, 2019, notification was sent to the Star Ledger and prominently posted on the municipal public bulletin board and filed in the office of the municipal clerk informing the Public of the time and place according to the Provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

ROLL CALL:

Mayor Todisco _____

Councilman Benoit _____

Councilwoman Blumenstock _____

Councilman Graham _____

Councilman Ince _____

Councilman McCormack _____

Council President Lazarow _____

MINUTES:

Regular, Workshop and Executive Minutes of the Mayor and Council held on November 14, 2019.

A motion was made by _____, second by _____ to accept minutes as presented.
All in favor, opposed?

COMMUNICATIONS:

- 1) **NEW JERSEY STATE LEAGUE OF MUNICIPALITIES** –
 - a. Mayor's Advisory –
 - i. 11/11/19, RE: Weekly Round-Up, November 8
 - ii. 11/15/19, RE: League Testified on 5G & Small Cell Deployment, Weekly Round-Up
 - iii. 11/22/19, RE: Daily Update
- 2) **RAHWAY VALLEY SEWERAGE AUTHORITY** – 11/18/19, RE: Minutes of the meetings held on October 10, 2019 and October 17, 2019.
- 3) **TOWN OF WESTFIELD** – 11/15/19, RE: Ordinance No. 2152

ORDINANCES:

INTRODUCTION:

Municipal Clerk to read Ordinance 19-19 by title only:

ORDINANCE NO. 19-19

ORDINANCE OF THE BOROUGH COUNCIL OF THE BOROUGH OF GARWOOD, COUNTY OF UNION, NEW JERSEY CREATING A PARKS AND RECREATION COMMITTEE

A motion was made by _____, second by _____ to introduce Ordinance 19-19.

Roll Call:

Councilman Benoit	_____	Councilman Ince	_____
Councilwoman Blumenstock	_____	Councilman McCormack	_____
Councilman Graham	_____	Council President Lazarow	_____

COUNCIL STANDING COMMITTEE REPORTS AND OTHER REPORTS:

POLICE: Councilman Ince, Chr.

STREETS AND ROADS/ECOLOGY: Councilwoman Blumenstock Chr.

FIRE: Councilman McCormack, Chr.

FINANCE: Council President Lazarow, Chr.

BUILDINGS AND GROUNDS: Councilman Graham

LAWS AND LICENSES: Councilman Benoit

RECREATION: Councilman Benoit

GARWOOD SENIOR CITIZEN LIAISON: Councilwoman Blumenstock

LIBRARY, MAYOR'S REPRESENTATIVE: Council President Lazarow

SCHOOL BOARD LIAISON: Councilwoman Blumenstock

CELEBRATION OF PUBLIC EVENTS AND HOLIDAYS LIAISON: Councilman Benoit

HISTORICAL COMMITTEE: Councilman Graham

OFFICER'S REPORTS:

Jim Wright, Chief of Police: monthly report for October 2019.

A motion was made by _____, second by _____ to accept Officer's reports.

All in favor, opposed?

PUBLIC COMMENT:

Is there anyone in the audience who wishes to address the mayor and council please step to the microphone, and state your full name and address. Please limit your comments to five minutes.

Mayor Todisco requests a motion followed by a second to close public comment. All in favor, opposed?

UNFINISHED BUSINESS:

CONSENT AGENDA

(Adoption upon Roll Call)

“Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in the full minutes.”

RESOLUTION NO. 19-292

BE IT RESOLVED, by the Council that the treasurer be and she is hereby authorized to draw checks to the sum of \$22,915.00 to members of Garwood Fire Department for clothing allowances due for 2019; and

BE IT FURTHER RESOLVED, that the report of the Chief and Secretary of the Garwood Fire Department, which shows the amounts due to by said members for a period of one year from December 1, 2018 to November 30, 2019, be made a part hereof.

RESOLUTION NO. 19-293

WHEREAS, the Mayor and Council of the Borough of Garwood, County of Union, State of New Jersey, hereby directs the transfers of 2019 budget appropriations be and they are hereby made:

BE IT RESOLVED, that the Chief Financial Officer be and is hereby authorized to make necessary transfers prior to year-end and that these be ratified at the next regularly scheduled meeting of the Governing Body.

2019 Budget Transfer #2				
Resolution #19-293				
FROM:	Department	Account Name	Account Number	Amount
	Municipal Clerk	S&W	9-01-20-120-100-0100	8,250.00
				8,250.00
TO:				
	Fire Department	Equipment Maintenance	9-01-25-265-200-0150	3,250.00
	Buildings & Grounds	Contractual Services	9-01-26-310-200-0320	5,000.00
			Total	8,250.00

RESOLUTION NO. 19-294

WHEREAS, in accordance with N.J.S.A 40:14B-66 municipal authorities shall cause an annual audit of its accounts to be made, and for this purpose it shall employ a registered municipal accountant of New Jersey or a certified public accountant of New Jersey to conduct an annual audit and provide other required accounting services and therefore the Mayor and Council have determined that there exists a need for professional auditing and consultant services to provide Auditing/Consultant services of a specialized nature to the Borough; and

WHEREAS, the Council of the Borough of Garwood posted in accordance with law a request for proposals and received proposals on November 14, 2019, under a fair and open process in accordance with P.L. 2004, c.19, as amended by P.L. 2005, c.51; and

WHEREAS, the said Governing Body has determined that such services are professional services as defined in the Local Public Contracts Law of the State of New Jersey; and

WHEREAS, the Local Public Contracts Law requires that a notice stating the nature, duration, services and amount of each contract awarded as a professional services contract be printed once in the official newspaper of the municipality;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Garwood:

That the Mayor and Borough Clerk be and are hereby authorized and directed to execute an agreement with Suplee, Clooney & Company, 308 East Broad Street, Westfield, NJ 07090, for the provision of professional auditing and consulting services for the Borough of Garwood; and

That said Contractor shall receive fees not to exceed \$39,800.00 for 2019 Statutory Audit, \$7,800.00 for 2020 Financial/Debt Statement including 2020 Municipal Budget preparation, and \$425.00 per preparation of Supplement Debt Statements, \$1,100.00 Borough’s Deferred Compensation Plan, and telephone consultation and meeting attendance as needed for no charge which are included in proposal dated November 14, 2019; and

That the Borough Clerk be and is hereby authorized and directed to maintain this resolution and the professional services contract on file and available for public inspection in the Office of the Borough Clerk; and

That the Borough Clerk is hereby authorized and directed to publish a copy of this notice as required by law.

RESOLUTION NO. 19-295

BE IT RESOLVED by the Mayor and Council of the Borough of Garwood, County of Union, State of New Jersey, hereby approve the CFO/Treasurer to issue a refund check for the tax overpayment on the following property:

PROPERTY OWNER	ADDRESS	BLOCK/LOT	AMOUNT
ZEIGERSON, G & K	216 WALNUT ST	108/25	\$2,385.26
MARIANOVSKY & REKHTER	303 NEW ST	510/1.02	\$1,000.00
GOODELL, A & J	334 HEMLOCK AVE	609/19	\$2,685.03

REFUND TO:

CORELOGIC CENTRALIZED REFUNDS
 PO BOX 9202
 COPPELL, TX 75019-9760

AMOUNT OF REFUND: \$6,070.29

EXPLANATION: 4Qtr 2019 taxes were paid by CORELOGIC Tax Services in excess of the amount due. Refund is made to the tax servicer on behalf of the homeowner.

RESOLUTION NO. 19-296

WHEREAS, A & J Contractors Group, 105 Federal Road, Monroe Township, NJ 08831, has satisfactorily completed on July 9, 2019, the project known as "Curbing improvements on Spruce Avenue Project"; and

WHEREAS, the work included curbing improvements to certain areas of Spruce Avenue; and

WHEREAS, Maintenance Bond No. 015206766(M) has been received for one-year period concluding on July 9, 2020, for \$9,751.64; and

WHEREAS, the as built construction cost is \$99,558.80.

NOW THEREFORE, BE IT RESOLVED, by the Council of the Borough of Garwood, County of Union, State of New Jersey hereby accepts the Municipal Engineer's recommendation that the project is complete and authorizes the Treasurer to issue a check made payable to A & J Contractors Group, 105 Federal Road, Monroe Township, NJ 08831, for final payment in the amount of \$11,794.04.

A motion was made by _____, second by _____ to adopt Consent Agenda.

Roll Call:

Councilman Benoit	_____	Councilman Ince	_____
Councilwoman Blumenstock	_____	Councilman McCormack	_____
Councilman Graham	_____	Council President Lazarow	_____

RESOLUTIONS DELETED FROM THE CONSENT AGENDA:

NEW BUSINESS:

PAYMENT OF CLAIMS:

BE IT RESOLVED that the following claims as approved be and the same are hereby ordered paid when properly signed and verified; and the payment of payrolls as listed is hereby confirmed and ratified.

A motion was made by _____, second by _____ to adopt Payment of Claims Resolution.

Roll Call:

Councilman Benoit	_____	Councilman Ince	_____
Councilwoman Blumenstock	_____	Councilman McCormack	_____
Councilman Graham	_____	Council President Lazarow	_____

ADJOURNMENT:

The Regular Meeting of the Mayor and Council will be held on, **THURSDAY, DECEMBER 12, 2019**, in Council Chambers at 7:15 p.m. Workshop Session to start at 7:00 p.m.

THERE WILL BE A PUBLIC HEARING IN COUNCIL CHAMBERS, ON ORDINANCE NO. 19-19, ON THURSDAY DECEMBER 12, 2019, AT 7:15 P.M. OR SOON THERE AFTER

A motion was made by _____ second by _____ to adjourn. Time: _____