

**Borough of Garwood**  
**MEETING OF THE MAYOR AND COUNCIL**  
**AGENDA**  
**October 27, 2022**

Time:

Moment of Silence:

Salute to the Flag

Adequate notice of this meeting was provided to the Union County Hawk advertised on December 2, 2021. Notification was sent to the Star Ledger, and is posted on the Municipal website, the Municipal public bulletin board, and filed in the office of the Municipal Clerk informing the public of the time and place according to the Provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

**ROLL CALL:**

**Mayor Todisco** \_\_\_\_\_

**Councilman Graham** \_\_\_\_\_

**Councilman Kearney** \_\_\_\_\_

**Councilman Lazarow** \_\_\_\_\_

**Councilman Petruzzelli** \_\_\_\_\_

**Councilwoman Salmon** \_\_\_\_\_

**Council President Blumenstock** \_\_\_\_\_

**Roll call staff and professionals:**

Kyle Harris, Borough Administrator

Adam Abramson, Borough Attorney

**PRESENTATION:**

Mayor Todisco announces the first order of business is to present a Community Spirit Award to Pat DiFabio.

Report of Borough Attorney

Report of Borough Administrator

**Report of Mayor Sara Todisco**

**Comments from the Council:**

Councilman Graham

Councilman Kearney

Councilman Lazarow

Councilman Petruzzelli

Councilwoman Salmon

Council President Blumenstock

**MINUTES:**

Minutes of the Regular Meeting of the Mayor and Council held on October 13, 2022.

Minutes of the Executive Session of the Mayor and Council held on October 13, 2022.

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to accept minutes as presented.

All in favor, opposed?

**COMMUNICATIONS:**

**1) NEW JERSEY STATE LEAGUE OF MUNICIPALITIES**

- a) 10/11/22, RE: Climate Resilience Roundtable; State Grant Opportunities  
<https://www.njlm.org/CivicSend/ViewMessage/Message/183728>

- 2) **GARWOOD PLANNING BOARD**
  - a) 09/30/2022, RE: Minutes  
[https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/9\\_28\\_2022\\_PB\\_Minutes\\_revised.pdf](https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/9_28_2022_PB_Minutes_revised.pdf)
- 3) **RAHWAY VALLEY SEWERAGE AUTHORITY**
  - a) 10/21/22, RE: Minutes  
[https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/RVSA\\_Approved\\_Meeting\\_Minutes\(1\).pdf](https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/RVSA_Approved_Meeting_Minutes(1).pdf)
- 4) **GARWOOD CITIZEN**
  - a) 10/18/2022, RE: School Bus Transportation

**ORDINANCES:**

**ADOPTION:**

Municipal Clerk to read Ordinance No. 22- 14 by title only:

**ORDINANCE NO. 22-14**

**AN ORDINANCE AMENDING THE BOROUGH CODE OF THE BOROUGH OF GARWOOD BY AMENDING CHAPTER 34, ENTITLED “POLICE DEPARTMENT”, SECTION 4 “APPOINTMENTS.”**

[https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/22-14\\_INTRO-REVISING\\_CHPT\\_34-4\(1\).pdf](https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/22-14_INTRO-REVISING_CHPT_34-4(1).pdf)

List correspondence concerning Ordinance No. 22-14.

Does anyone present wish to be heard concerning Ordinance No. 22-14.

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to close Public Hearing on Ordinance No. 22-14.

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to adopt Ordinance No. 22-14.

Discussion:

Roll Call:

<b>Councilman Graham</b>	_____	<b>Councilman Petruzzelli</b>	_____
<b>Councilman Kearney</b>	_____	<b>Councilwoman Salmon</b>	_____
<b>Councilman Lazarow</b>	_____	<b>Council President Blumenstock</b>	_____

**COUNCIL STANDING COMMITTEE REPORTS AND OTHER REPORTS:**

**FINANCE AND PERSONNEL: Councilman Lazarow, Chair**

**FIRE AND OEM: Councilman Kearney, Chair**

**FACILITIES, GROUNDS AND SHADE TREES: Councilman Petruzzelli, Chair**

**STREETS, ECOLOGY AND SUSTAINABILITY: Council President Blumenstock, Chair**

**POLICE AND PUBLIC SAFETY: Councilman Graham, Chair**

**COMMUNITY ENGAGEMENT: RECREATION, HISTORICAL AND CELEBRATIONS COMMITTEES:  
Councilwoman Salmon, Chair**

**COMMUNICATIONS COMMITTEE: Councilman Kearney**

**LIBRARY, MAYOR'S REPRESENTATIVE: Councilman Lazarow**

**SCHOOL BOARD LIAISON: Councilman Kearney**

**GARWOOD SENIOR CITIZEN LIAISON: Council President Blumenstock**

**SMALL BUSINESS ADVISORY LIAISON: Councilman Kearney**

**OFFICER'S REPORTS:**

Chief of Police Monthly Reports for September, 2022.

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to accept Officer's reports.  
All in favor, opposed?

**PUBLIC COMMENT:**

Is there anyone in the audience who wishes to address the Mayor and Council please step to the microphone, and state your full name and address. Please limit your comments to five minutes.

A motion was made by \_\_\_\_\_ second by \_\_\_\_\_ to close public comment.  
All in favor, opposed?

**UNFINISHED BUSINESS:**

**CONSENT AGENDA**

(Adoption upon Roll Call)

Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in the full minutes.

**RESOLUTION NO. 22-149**

**WHEREAS**, certain Capital Improvement Authorization balances remain dedicated to projects which have been completed; and **WHEREAS**, the balances are no longer necessary for the purposes originally created.

**NOW THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Garwood, County of Union that the following unexpended General Capital Improvement Authorizations be cancelled as follows:

<b>Ordinance</b>	<b>Title</b>	<b>Capital Improvement Fund</b>
15-02	Edmunds Software	727.50
16-14	Police/Fire Equipment	3,505.34
17-09	Police Equipment	2,558.34
17-20	Office Renovation	2,820.89

**RESOLUTION NO. 22-150**

**RESOLUTION OF THE BOROUGH OF GARWOOD CANCELLING GRANT BALANCES**

**WHEREAS**, there exists various Grant Receivable and Grant Reserves on the Balance Sheet; and

**WHEREAS**, it is necessary to formally cancel the receivable balances and their offsetting appropriation balances from the balance sheet;

**NOW THEREFORE BE IT RESOLVED** by the council of the Borough of Garwood, County of Union, State of New Jersey that the following grant receivables and appropriation balances be cancelled:

**Grant Receivable**

2021/2022 Municipal Alliance Grant \$ 96.52

**Grant Appropriated Reserves**

2021/2022 Municipal Alliance Grant \$ 96.52

**RESOLUTION NO. 22-151**

**RESOLUTION REJECTING THE BID OF REPUBLIC SERVICES OF NEW JERSEY RECYCLING COLLECTION SERVICES**

**WHEREAS**, by the Council of the Borough of Garwood, County of Union, State of New Jersey the Municipal Clerk was authorized to advertise for a bid entitled "RECYCLING COLLECTION SERVICES"; and

**WHEREAS**, the Borough received two (2) bids, specifically from Republic Services of New Jersey and Grand Sanitation Service Inc. on September 16, 2022; and

**WHEREAS**, the proposed cost for recycling collection services from Republic Services of New Jersey is:

Calendar Year 2023	\$155,520
Calendar Year 2024	\$163,296
Calendar Year 2025	\$171,461

**WHEREAS**, the proposed cost for recycling collection services from Grand Sanitation Service is:

Calendar Year 2023	\$163,300
Calendar Year 2024	\$168,200
Calendar Year 2025	\$173,246

**WHEREAS**, the bid of Republic Services of New Jersey must be rejected as non-responsive due to a fatal defect with the company's bid bond; and

**WHEREAS**, the bid of Grand Sanitation Services is the lowest responsive bid.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Garwood as follows:

1. That the bid of Republic Services of New Jersey is hereby rejected as non-responsive due to a fatal defect in the company's bid bond.
2. A three (3) year contract is hereby awarded to Grand Sanitation Service Inc., 1630 South Second Street, Plainfield, NJ 07063-1207 for recycling collection services.

**BE IT FURTHER RESOLVED**, by the Council of the Borough of Garwood that the aforementioned contract be and the same hereby is awarded to Grand Sanitation Service Inc. in accordance with the bidding documents and the aforementioned bid submitted.

**BE IT FURTHER RESOLVED** that the Mayor and Municipal Clerk be and are hereby authorized to execute an agreement in the form approved by the Borough Attorney.

**RESOLUTION NO. 22-152**

**BE IT RESOLVED** by the Council of the Borough of Garwood, County of Union, State of New Jersey, that Marie Evaristo is hereby appointed as a permanent Special Police Officer, Class "B" School Crossing Guard at an hourly rate of \$21.25 per hour effective October 17, 2022.

**RESOLUTION NO. 22-153**

**WHEREAS**, on October 12, 2022 the Borough Administrator received correspondence dated October 12, 2022 advising that Enrique Cruz, Jr. is resigning from his full time position as DPW Laborer effective October 7, 2022.

**RESOLUTION NO. 22-154**

**BE IT RESOLVED**, by the Council of the Borough of Garwood County of Union, State of New Jersey, hereby authorize the Mayor to sign Attachment "J"- User Agency Acknowledgement-Independent Entity of the New Jersey Interoperable Communications System (NJICS)" Agreement with the New Jersey Office of Information Technology and the County of Union for the purpose of radio user services with the Garwood Fire Department.

**RESOLUTION NO. 22-155**

**BE IT RESOLVED**, by the Council of the Borough of Garwood, County of Union, State of New Jersey hereby authorize the Municipal Clerk to prepare a Request for Proposals for professional services as listed for year 2023 in the Borough of Garwood.

- Professional Legal Services – Borough Attorney
- Professional Legal Service – Labor Attorney
- Professional Legal Service – Tax Appeals Attorney
- Professional Legal Service – Bond Counsel Attorney
- Professional Engineering Services – Contractual Engineering
- Planning/Zoning Board Attorney
- Professional Planning/Engineering Services – Board Planner/Engineer
- Professional Auditing Services - Auditor

- Municipal Prosecutor
- Municipal Public Defender
- Affordable Housing Services

**BE IT FURTHER RESOLVED** that the Municipal Clerk be and is hereby authorized to solicit proposals for the above services in accordance with law.

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to adopt Consent Agenda.

Roll Call:

<b>Councilman Graham</b>	_____	<b>Councilman Petruzzelli</b>	_____
<b>Councilman Kearney</b>	_____	<b>Councilwoman Salmon</b>	_____
<b>Councilman Lazarow</b>	_____	<b>Council President Blumenstock</b>	_____

### **RESOLUTIONS DELETED FROM THE CONSENT AGENDA:**

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to adopt Resolution No.

Discussion:

Roll Call:

<b>Councilman Graham</b>	_____	<b>Councilman Petruzzelli</b>	_____
<b>Councilman Kearney</b>	_____	<b>Councilwoman Salmon</b>	_____
<b>Councilman Lazarow</b>	_____	<b>Council President Blumenstock</b>	_____

### **NEW BUSINESS**

#### **PAYMENT OF CLAIMS:**

**BE IT RESOLVED** that the following claims as approved be and the same are hereby ordered paid when properly signed and verified; and the payment of payrolls as listed is hereby confirmed and ratified.

A motion was made by \_\_\_\_\_ second by \_\_\_\_\_ to adopt Payment of Claims Resolution.

Roll Call:

<b>Councilman Graham</b>	_____	<b>Councilman Petruzzelli</b>	_____
<b>Councilman Kearney</b>	_____	<b>Councilwoman Salmon</b>	_____
<b>Councilman Lazarow</b>	_____	<b>Council President Blumenstock</b>	_____

#### **EXECUTIVE SESSION:**

Municipal Clerk to read the following:

#### **RESOLUTION NO. 22-156**

**CLOSED SESSION RESOLUTION AUTHORIZING AN EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING CONTRACT NEGOTIATIONS AND MATTERS OF ATTORNEY-CLIENT PRIVILEGE RELATING TO THE ABOVE AND IN ACCORDANCE WITH N.J.S.A., 10:4-12**, Closed session, Meetings open to public; exclusion of public; subject of matter.

**WHEREAS**, it is necessary for the Mayor and Council of the Borough of Garwood to conduct an executive session closed to the public in order to discuss the above listed matter.

**NOW THEREFORE BE IT RESOLVED** that the Council of the Borough of Garwood hereby move to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. seq., for the purpose of discussing the subject stated above; and

**BE IT FURTHER RESOLVED** that the matters discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists. No action will be taken.

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to adopt Resolution 22-156.  
All in favor, opposed?

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to resume the regular session.  
All in favor.

**ADJOURNMENT:**

The Regular Meeting of the Mayor and Council will be held on **Monday, November 14, 2022**, at 7:00 P.M. in Council Chambers.

Information for meetings is posted on the Borough website: [https://garwood.org/gb\\_notices](https://garwood.org/gb_notices)

A motion was made by \_\_\_\_\_ second by \_\_\_\_\_ to adjourn. Time: \_\_\_\_\_