

# Borough of Garwood

## Meeting of the Mayor and Council

### AGENDA

October 24, 2019

Moment of Silence.....

Salute to the Flag.....

Adequate notice of this meeting was provided to the Westfield Leader, advertised on January 3, 2019, notification was sent to the Star Ledger and prominently posted on the municipal public bulletin board and filed in the office of the municipal clerk informing the Public of the time and place according to the Provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

#### ROLL CALL:

Mayor Todisco \_\_\_\_\_

Councilman Benoit \_\_\_\_\_

Councilwoman Blumenstock \_\_\_\_\_

Councilman Graham \_\_\_\_\_

Councilman Ince \_\_\_\_\_

Councilman McCormack \_\_\_\_\_

Council President Lazarow \_\_\_\_\_

#### MINUTES:

Regular and Workshop Minutes of the Mayor and Council held on October 10, 2019.

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to accept minutes as presented.  
All in favor, opposed?

#### COMMUNICATIONS:

- 1) NEW JERSEY STATE LEAGUE OF MUNICIPALITIES –
  - a. Mayor's Advisory –
    - i. 10/08/19, RE: Conference Sessions & Upcoming Opioid Webinar, Daily Update, October 8
    - ii. 10/11/19, RE: State & Federal Initiatives on Water, Weekly Round-Up, October 11
    - iii. 10/15/19, RE: Daily Update, October 14
    - iv. 10/16/19, RE: Important Conference Sessions, Daily Update, October 15
    - v. 10/18/19, RE: Daily Update, October 17, 2019
- 2) RAHWAY VALLEY SEWERAGE AUTHORITY – 10/18/19, RE: Minutes of the meetings held on 9/19/2019
- 3) TOWNSHIP OF CRANFORD – 10/07/19, RE: Resolution 2019-016, Master Plan Re-Examination Report

#### ORDINANCES:

NONE.

**COUNCIL STANDING COMMITTEE REPORTS AND OTHER REPORTS:**

**POLICE: Councilman Ince, Chr.**

**STREETS AND ROADS/ECOLOGY: Councilwoman Blumenstock Chr.**

**FIRE: Councilman McCormack, Chr.**

**FINANCE: Council President Lazarow, Chr.**

**BUILDINGS AND GROUNDS: Councilman Graham**

**LAWS AND LICENSES: Councilman Benoit**

**RECREATION: Councilman Benoit**

**GARWOOD SENIOR CITIZEN LIAISON: Councilwoman Blumenstock**

**LIBRARY, MAYOR'S REPRESENTATIVE: Council President Lazarow**

**SCHOOL BOARD LIAISON: Councilwoman Blumenstock**

**CELEBRATION OF PUBLIC EVENTS AND HOLIDAYS LIAISON: Councilman Benoit**

**HISTORICAL COMMITTEE: Councilman Graham**

**OFFICER'S REPORTS:**

Sandy Bruns, Tax Collector report for 3<sup>rd</sup> Quarter of 2019

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to accept Officer's reports.  
All in favor, opposed?

**PUBLIC COMMENT:**

Is there anyone in the audience who wishes to address the mayor and council please step to the microphone, and state your full name and address. Please limit your comments to five minutes.

Mayor Todisco requests a motion followed by a second to close public comment.  
All in favor, opposed?

**UNFINISHED BUSINESS:**

**CONSENT AGENDA**

(Adoption upon Roll Call)

“Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in the full minutes.”

**RESOLUTION NO. 19-274**

**WHEREAS**, the following equipment formally used by the Garwood Fire Department has been determined to be inoperable and obsolete; and

**WHEREAS**, the Mayor and Council desire to donate the equipment to Liberty Hose Company #1.

**THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Garwood, County of Union, State of New Jersey hereby donate the following equipment:

1974 Hahn Fire Engine  
Serial # AHC227107465

**BE IT FURTHER RESOLVED**, that this piece of equipment is donated to Liberty Hose Company #1, 415 South Avenue, Garwood, NJ 07027. The above mentioned equipment will be stored off premises by Liberty Hose Company.

**RESOLUTION NO. 19-275**

**WHEREAS**, James H. Wright, Chief of Police has recommended that Dispatcher Raymond J. Prato be promoted to Class IV dispatcher, pending approval from Council.

**NOW THEREFORE BE RESOLVED**, by the Council of the Borough of Garwood, County of Union, State of New Jersey hereby authorize that Raymond J. Prato be promoted from Probationary Dispatcher to Class IV Dispatcher in the Garwood Police Department, effective September 13, 2019, at an annual salary of \$30,677.00.

**RESOLUTION NO. 19-276**

A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR MAYORS WELLNESS CAMPAIGN DONATIONS REQUIRED BY N.J.S.A. 40A:5-29

**WHEREAS**, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

**WHEREAS**, N.J.S.A. 40A:5-29 provides for receipt of Mayor's Wellness Campaign Donations by the municipality to provide for the operating costs to administer this act; and

**WHEREAS**, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Mayor's Wellness Campaign Donations are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement:

**NOW THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Garwood, County of Union, as follows

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures for the Mayor's Wellness Campaign (N.J.S.A. 40A:5-29)
2. The Clerk of the Borough of Garwood, County of Union is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

**RESOLUTION NO. 19-277**

**WHEREAS**, James H. Wright, Chief of Police has recommended that Patrolman Gregory L. Sanchez, Police Officer in the Garwood Police Department be upgraded to Step 3 Patrolman, pending approval from Council.

**NOW THEREFORE BE RESOLVED**, by the Council of the Borough of Garwood, County of Union, State of New Jersey hereby authorize that Gregory L. Sanchez be upgraded from a Step 2 Patrolman, to a Step 3 Patrolman in the Garwood Police Department, effective November 6, 2019, at an annual salary of \$55,141.00 in accordance with the existing P.B.A. Contract.

**RESOLUTION NO. 19-278**

**BE IT RESOLVED** by the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby authorizes the following:

Vendor: Firehouse Masonry Repairs  
Hirsch Construction Co., Inc.  
PO Box 192  
Garwood, NJ 07027  
Cost of contract: \$8,300.00

**RESOLUTION NO. 19-279**

**WHEREAS**, on October 10, 2019, the Borough Administrator/Clerk received correspondence from Annmarie Switzer dated October 10, 2019, advising that she will be retiring from the Borough of Garwood; and

**WHEREAS**, Ms. Switzer has advised that her retirement shall be effective January 31, 2020; and

**WHEREAS**, the State of New Jersey, Division of Pensions and Benefits requires the Finance Department to certify the employment for Ms. Switzer in order to process the January 31, 2020 retirement; and

**NOW, THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Garwood as follows:

- 1) The Borough of Garwood hereby accepts and relies upon the October 10, 2019 notice of retirement from Annmarie Switzer seeking to retire from the Borough of Garwood.
- 2) Effective January 31, 2020, Annmarie Switzer shall be retired from her position as Tax Assessor in the Borough of Garwood.
- 3) This resolution puts the Administrator/Clerk and CFO on notice to immediately process any and all requests from the State of New Jersey, Division of Pensions and Benefits regarding the retirement of Ms. Switzer.
- 4) This resolution shall take effect immediately.

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to adopt Consent Agenda.

Roll Call:

<b>Councilman Benoit</b>	_____	<b>Councilman Ince</b>	_____
<b>Councilwoman Blumenstock</b>	_____	<b>Councilman McCormack</b>	_____
<b>Councilman Graham</b>	_____	<b>Council President Lazarow</b>	_____

**RESOLUTIONS DELETED FROM THE CONSENT AGENDA:**

**NEW BUSINESS:**

**PAYMENT OF CLAIMS:**

**BE IT RESOLVED** that the following claims as approved be and the same are hereby ordered paid when properly signed and verified; and the payment of payrolls as listed is hereby confirmed and ratified.

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to adopt Payment of Claims Resolution.

Roll Call:

<b>Councilman Benoit</b>	_____	<b>Councilman Ince</b>	_____
<b>Councilwoman Blumenstock</b>	_____	<b>Councilman McCormack</b>	_____
<b>Councilman Graham</b>	_____	<b>Council President Lazarow</b>	_____

**ADJOURNMENT:**

The Regular Meeting of the Mayor and Council will be held on, **THURSDAY, NOVEMBER 14, 2019**, in Council Chambers at 7:15 p.m. Workshop Session to start at 7:00 p.m.

**THERE WILL BE A PUBLIC HEARING IN COUNCIL CHAMBERS AND ON THE UNION COUNTY DEVELOPMENT BLOCK GRANT YEAR 46 PROPOSALS ON THURSDAY, NOVEMBER 14, 2019, AT 7:15 P.M. OR SOON THERE AFTER.**

A motion was made by \_\_\_\_\_ second by \_\_\_\_\_ to adjourn. Time: \_\_\_\_\_