

Borough of Garwood

Meeting of the Mayor and Council

AGENDA

July 24, 2018

Moment of Silence.....

Salute to the Flag.....

Adequate notice of this meeting was provided to the Westfield Leader, advertised on January 4, 2018, notification was sent to the Star Ledger and prominently posted on the municipal public bulletin board and filed in the office of the municipal clerk informing the Public of the time and place according to the Provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

ROLL CALL:

Mayor Lombardo	_____		
Councilwoman Bianco	_____	Councilman McCormack	_____
Councilwoman Cuccaro	_____	Councilwoman Todisco	_____
Councilman Lazarow	_____	Council President Blumenstock	_____

MINUTES:

Regular, Workshop and Executive Minutes of the Mayor and Council held on July 10, 2018.

A motion was made by _____, second by _____, to accept minutes as presented.

COMMUNICATIONS:

- 1) **NEW JERSEY STATE LEAGUE OF MUNICIPALITIES –**
 - a. Mayor's Advisory –
 - i. 07/17/18, RE: Weekly Round-Up
 - ii. 07/20/18, RE: Weekly Round-Up

ORDINANCES:

INTRODUCTION:

Municipal Clerk to read Bond Ordinance 18-18 by title only:

BOND ORDINANCE NO. 18-18

BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS IN, BY AND FOR THE BOROUGH OF GARWOOD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$302,000 TO PAY THE COST THEREOF, TO APPROPRIATE A STATE GRANT, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

A motion was made by _____, second by _____, to introduce Bond Ordinance 18-18.

Roll Call:

Councilwoman Bianco	_____	Councilman McCormack	_____
Councilwoman Cuccaro	_____	Councilwoman Todisco	_____
Councilman Lazarow	_____	Council President Blumenstock	_____

Municipal Clerk to read Ordinance 18-19 by title only:

ORDINANCE NO. 18-19

AN ORDINANCE TO AMEND SUBSECTION (H) IN §106-118 (FENCES AND WALLS) IN ARTICLE VIII (ZONE REGULATIONS) IN CHAPTER 106 (LAND USE) OF THE CODE OF THE BOROUGH OF GARWOOD TO AMEND RESTRICTIONS ON FENCES ON CORNER LOTS.

A motion was made by _____, second by _____, to introduce Ordinance 18-19.

Roll Call:

Councilwoman Bianco	_____	Councilman McCormack	_____
Councilwoman Cuccaro	_____	Councilwoman Todisco	_____
Councilman Lazarow	_____	Council President Blumenstock	_____
Mayor Lombardo	_____		

COUNCIL STANDING COMMITTEE REPORTS AND OTHER REPORTS:

POLICE: Councilwoman Bianco, Chr.

PUBLIC HEALTH: Councilwoman Cuccaro

STREETS AND ROADS/ECOLOGY: Council President Blumenstock, Chr.

FIRE: Councilman McCormack, Chr.

FINANCE: Councilwoman Todisco, Chr.

BUILDINGS AND GROUNDS: Councilman Lazarow

LAWS AND LICENSES: Councilwoman Cuccaro

RECREATION: Councilman Lazarow

GARWOOD SENIOR CITIZEN LIAISON: Council President Blumenstock

LIBRARY, MAYOR'S REPRESENTATIVE: Councilman Lazarow

SCHOOL BOARD LIAISON: Councilman McCormack

CELEBRATION OF PUBLIC EVENTS AND HOLIDAYS LIAISON:

Councilwoman Cuccaro

UNION COUNTY AIR TRAFFIC NOISE ADVISORY BOARD REPRESENTATIVE:

Councilman McCormack

UNION COUNTY TRANSPORTATION ADVISORY REPRESENTATIVE: Councilwoman Bianco

HISTORICAL COMMITTEE: Councilwoman Todisco

PARKING COMMITTEE: Councilwoman Bianco

OFFICER'S REPORTS:

Zoning Code Enforcement Officer Len DiStefano: monthly report for June 2018

CFO/Tax Collector Sandy Bruns: 2nd Qtr. Tax Collection Reports, Revenue and Expenditure Reports

Municipal Court Administrator Lashonn Durant monthly report for June 2018

A motion was made by _____, second by _____, to accept Officer's reports.

PUBLIC COMMENT:

Is there anyone in the audience who wishes to address the mayor and council please step to the microphone, and state your full name and address. Please limit your comments to three minutes.

UNFINISHED BUSINESS:

CONSENT AGENDA

(Adoption upon Roll Call)

"Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in the full minutes."

RESOLUTION NO. 18-152

BE IT RESOLVED, by the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby hires:

Daniel Bennett
1282 Wood Valley Road
Mountainside, NJ 07092

As a Full Time Class E Laborer in the Department of Public Works, effective August 20, 2018, at a salary of \$19.66 per hour, and subject to the terms and conditions of the contract effective 1/1/2016.

BE IT FURTHER RESOLVED that he will be on probation for a period of one year.

RESOLUTION NO. 18-153

WHEREAS, N.J.S.A. 40A:87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount;

NOW THEREFORE, BE IT RESOLVED, that the Council of the Borough of Garwood hereby requests the Director of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2018 in the sum of \$1,000.00 which item is now available as a revenue from AMERICAN WATER, 2018 FIREFIGHTER/EMS GRANT, in the amount of \$1,000.00;

BE IT FURTHER RESOLVED, that the sum of \$1,000.00 is hereby appropriated under the caption of "2018 AMERICAN WATER FIREFIGHTER/EMS GRANT".

RESOLUTION NO. 18-154

WHEREAS, a proposal has been received from Winner Ford of Cherry Hill, 250 Haddonfield-Berlin Road, Cherry Hill, NJ 08034, for the purchase of one (1) 2019 Ford Police Interceptor Utility Vehicle in accordance with the specifications attached hereto and made part hereof; and

WHEREAS, said supplier represents to the Borough of Garwood that it is under contract with the State of New Jersey, Division of Purchase and Property in the Department of the Treasury, #T-2776, State Contract #A88728 for the supplying of said motor vehicle at the price offered to the Borough of Garwood, to wit; \$28,771.00; and

WHEREAS, the clerk of the Borough of Garwood has received the Notice of Award concerning the supplier for contract period of 03/16/2015 extended to 03/15/2019, which states the supplier is under contract for such material and supplies with the Division of Purchase and Property, State of New Jersey and she has researched whether said supplier is under contract for such material and supplies with the Division of Purchase and Property and her inquiry has resulted in verification; and

WHEREAS, the vehicle is purchased via Bond Ordinance 18-14 costing \$28,771.00.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Garwood hereby authorize the purchase of the aforementioned 2019 Ford Police Interceptor Utility Vehicle from Winner Ford of Cherry Hill, in accordance with the quote for \$28,771.00, attached hereto and that the Clerk be and she is hereby authorized to enter such order on behalf of this Borough and to sign such documents as may be required to consummate this transaction.

BE IT FURTHER RESOLVED that the award of this quote be subject to the Borough Treasurer executing the appropriate Certification of Funds.

RESOLUTION NO. 18-155

BE IT RESOLVED that the ordinance entitled:

"BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS IN, BY AND FOR THE BOROUGH OF GARWOOD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$302,000 TO PAY THE COST THEREOF, TO APPROPRIATE A STATE GRANT, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS."

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 14th day of August, 2018, at 7:15 P.M., or as soon thereafter as the matter can be reached, at the regular meeting place of the Borough Council, and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

RESOLUTION NO. 18-156

WHEREAS, the Mayor and Council of the Borough of Garwood County of Union, State of New Jersey hereby accept the Borough Administrator's terminal leave calculation for Glenn Lewis based on time due in accordance with union contract.

Hours	Description	Hourly Rate	Amount
61	2018 vacation hours	35.06	2,138.66
16	2018 personal hours	35.06	560.96
256	terminal leave sick bank hours	35.06	8,975.36
8	2018 personal Birthday	35.06	280.48
341	TOTALS:		11,955.46

BE IT RESOLVED that the Treasurer be and is hereby authorized to execute to the above.

RESOLUTION NO. 18-157

WHEREAS, the Fire Chief of the Garwood Fire Department solicited quotes from vendors for the purchase of one (1) Bauer Veriticon 13-E3 SCBA Cylinder Recharging System QT#070618-01 for use by the Garwood Fire Department. Quotes were received as follows:

Vendor	Price
Air & Gas Technologies	\$16,070
HGACBuy (Coop Vendor)	\$21,824

WHEREAS, the system is purchased via Bond Ordinance 18-14 costing \$16,070.00.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby awards the quote to the vendor as follows:

VENDOR: Air & Gas Technologies
42 Industrial Drive
Cliffwood Beach, NJ 07735

BE IT RESOLVED by the Council of the Borough of Garwood hereby authorize the purchase of the aforementioned Bauer Veriticon 13-E3 SCBA Cylinder Recharging System QT#070618-01 for use by the Garwood Fire Department from Air & Gas Technologies, in accordance with the quote for \$16,070, attached hereto and that the Clerk be and she is hereby authorized to enter such order on behalf of this Borough and to sign such documents as may be required to consummate this transaction.

BE IT FURTHER RESOLVED that the award of this quote be subject to the Borough Treasurer executing the appropriate Certification of Funds.

RESOLUTION NO. 18-158

WHEREAS, the Municipal Clerk solicited proposals from State Contract Vendors for the provision of the 2018 General Tree Maintenance project; and

WHEREAS, one proposal has been received as follows:

- 1) Rich's Tree Service (State Contract Vendor) - \$ 19,125.00

WHEREAS, the proposal has been received from Rich's Tree Service, Inc., 325 Bergen Street, S. Plainfield, NJ, 07080-3320, for the provision of tree maintenance services in accordance with the specifications attached hereto and made part hereof; and

WHEREAS, said vendor represents to the Borough of Garwood that it is under contract with the State of New Jersey, Division of Purchase and Property in the Department of the Treasury, #T-0465, State Contract #A80902 for the supplying of said tree maintenance services at the price offered to the Borough of Garwood, to wit; \$19,125.00; and

WHEREAS, the clerk of the Borough of Garwood has received the Notice of Award concerning the supplier for contract period of 03/01/2012 extended to 10/31/2018, which states the supplier is under contract for such services with the Division of Purchase and Property, State of New Jersey and she has researched whether said supplier is under contract for such services with the Division of Purchase and Property and her inquiry has resulted in verification; and

WHEREAS, the contract is charged to 2018 Shade Tree maintenance \$11,210.96 and Buildings and Grounds Contractual \$7,914.04, totaling \$19,125.00.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Garwood hereby authorize the award of the aforementioned 2018 Shade Tree Maintenance Contract from Rich's Tree Service, Inc., 325 Bergen Street, S. Plainfield, NJ, 07080-3320, in accordance with the quote for \$19,125.00, attached hereto and that the Clerk be and she is hereby authorized to enter such order on behalf of this Borough and to sign such documents as may be required to consummate this transaction.

BE IT FURTHER RESOLVED that the award of this quote be subject to the Borough Treasurer executing the appropriate Certification of Funds.

RESOLUTION NO. 18-159

WHEREAS, a proposal has been received from Foveonics Document Solutions, 999 Willow Grove Street, Hackettstown, NJ, 07840, for the provision of records management/scanning project in accordance with Proposal #CONV02122018, dated 02/12/2018, attached hereto and made part hereof in the Borough of Garwood; and

WHEREAS, said contractor represents to the Borough of Garwood that it is in accordance with the Education Services Commission of New Jersey Cooperative Administration (ESC NJ), 1660 Stelton Road, Piscataway, NJ 08854, Co-op #65MCECCPS, and Bid #ESCNJ 16/17-48 for the supplying of the following work and at the price offered to the Borough of Garwood, to wit; \$36,946.00 total; and

Transportation, manifest, *Document Preparation, Document Scanning, Indexing, Quality Control, Certified Destruction and loading of data into DocumentSync, hosting services

WHEREAS, the clerk of the Borough of Garwood has researched whether said supplier is a NJ State approved Co-op under contract for such equipment with ESC NJ Cooperative Administration Co-op #65MCECCPS for said services as presented and her inquiry has resulted in verification; and

WHEREAS, said project is funded under Bond Ordinance No. 18-14 in the amount of \$36,946.00.

NOW, THEREFORE BE IT RESOLVED by the Council of the Borough of Garwood hereby award the aforementioned project for the provision of records management/scanning project in the Borough of Garwood in accordance with Proposal #CONV02122018, dated 02/12/2018, from Foveonics Document Solutions, 999 Willow Grove Street, Hackettstown, NJ, 07840, attached hereto and that the Clerk be and is hereby authorized to enter such order on behalf of the Borough and to sign such documents as may be required to consummate this transaction.

BE IT FURTHER RESOLVED that the award of this quote be subject to the Borough Treasurer executing the appropriate Certification of Funds.

A motion was made by _____, second by _____, to adopt Consent Agenda.

Roll Call:

Councilwoman Bianco	_____	Councilman McCormack	_____
Councilwoman Cuccaro	_____	Councilwoman Todisco	_____
Councilman Lazarow	_____	Council President Blumenstock	_____

RESOLUTIONS DELETED FROM THE CONSENT AGENDA:

A motion was made by _____, second by _____.

Discussion:

Roll Call:

Councilwoman Bianco	_____	Councilman McCormack	_____
Councilwoman Cuccaro	_____	Councilwoman Todisco	_____
Councilman Lazarow	_____	Council President Blumenstock	_____
Mayor Lombardo	_____		

NEW BUSINESS:

PAYMENT OF CLAIMS:

BE IT RESOLVED that the following claims as approved be and the same are hereby ordered paid when properly signed and verified; and the payment of payrolls as listed is hereby confirmed and ratified.

A motion was made by _____, second by _____, to adopt Payment of Claims Resolution.

Roll Call:

Councilwoman Bianco	_____	Councilman McCormack	_____
Councilwoman Cuccaro	_____	Councilwoman Todisco	_____
Councilman Lazarow	_____	Council President Blumenstock	_____

ADJOURNMENT:

The Regular Meeting of the Mayor and Council will be held on, **TUESDAY, AUGUST 14, 2018**, in Council Chambers at 7:15 p.m. Workshop Session to start at 7:00 p.m.

THERE WILL BE A PUBLIC HEARING IN COUNCIL CHAMBERS, ON BOND ORDINANCE NO. 18-18 AND ORDINANCE 18-19, ON TUESDAY, AUGUST 14, 2018, AT 7:15 P.M. OR SOON THERE AFTER

A motion was made by _____ Second by _____, to adjourn. Time: _____