

Borough of Garwood
MEETING OF THE MAYOR AND COUNCIL
AGENDA
June 9, 2022

Time:

Moment of Silence.....

Salute to the Flag.....

Adequate notice of this meeting was provided to the Union County Hawk advertised on December 2, 2021. Notification was sent to the Star Ledger, and is posted on the Municipal website, the Municipal public bulletin board, and filed in the office of the Municipal Clerk informing the public of the time and place according to the Provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

ROLL CALL:

Mayor Todisco _____

Councilman Graham _____

Councilman Kearney _____

Councilman Lazarow _____

Councilwoman Loffredo _____

Councilwoman Salmon _____

Council President Blumenstock _____

Roll call staff and professionals:

Kyle Harris, Borough Administrator

Adam Abramson, Borough Attorney

Report of Borough Attorney

Report of Borough Administrator

Report of Mayor Sara Todisco

Comments from the Council:

Councilman Graham

Councilman Kearney

Councilman Lazarow

Councilwoman Loffredo

Councilwoman Salmon

Council President Blumenstock

PRESENTATION:

Mayor Todisco announces the first order of business is recognition of Brownie Troop 41290.

MINUTES:

Minutes of the Regular Meeting of the Mayor and Council held on May 26, 2022.

A motion was made by _____, second by _____ to accept minutes as presented.

All in favor, opposed?

COMMUNICATIONS:

1) NEW JERSEY STATE LEAGUE OF MUNICIPALITIES

a) 05/27/2022, RE: Take Action to Restore ETR; Oppose Planning Pre-Emption

<https://www.njlm.org/CivicSend/ViewMessage/Message/172631>

2) **GARWOOD PLANNING BOARD**

a) 05/27/2022, RE: Minutes: March 23, 2022

[https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/3_23_2022_PB_minutes\(1\).pdf](https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/3_23_2022_PB_minutes(1).pdf)

b) 05/27/2022, RE: Minutes: April 13, 2022

https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/4_13_2022_PB_Minutes.pdf

3) **TOWNSHIP OF CRANFORD**

a) 06/01/2022, RE: Ordinance

https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/Township_of_Cranford_-_Introduced_Ordinance_No._2022-15.pdf

ORDINANCES:

ADOPTION:

Municipal Clerk to read Bond Ordinance 22-05 by title only:

BOND ORDINANCE NO. 22-05

BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF VARIOUS PUBLIC IMPROVEMENTS IN, BY AND FOR THE BOROUGH OF GARWOOD, IN THE COUNTY OF UNION, NEW JERSEY, TO APPROPRIATE THE SUM OF \$252,500 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO APPROPRIATE COUNTY GRANTS, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

[https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/22-05-01-INTRO-BOND_ORDINANCE\(1\).pdf](https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/22-05-01-INTRO-BOND_ORDINANCE(1).pdf)

List correspondence concerning Bond Ordinance 22-05.

Does anyone present wish to be heard concerning Bond Ordinance 22-05.

A motion was made by _____, second by _____ to close Public Hearing on Bond Ordinance 22-05.

A motion was made by _____, second by _____ to adopt Bond Ordinance 22-05.

Discussion:

Roll Call:

Councilman Graham _____

Councilwoman Loffredo _____

Councilman Kearney _____

Councilwoman Salmon _____

Councilman Lazarow _____

Council President Blumenstock _____

Discussion

Municipal Clerk to read Ordinance 22-06 by title only:

ORDINANCE NO. 22-06

AN ORDINANCE FIXING SALARIES AND WAGES OF CERTAIN OFFICIALS AND EMPLOYEES OF THE BOROUGH OF GARWOOD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY.

[https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/22-06-01-INTRO-EMPLOYEE_SALARIES\(1\).pdf](https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/22-06-01-INTRO-EMPLOYEE_SALARIES(1).pdf)

List correspondence concerning Ordinance 22-06.

Does anyone present wish to be heard concerning Ordinance 22-06.

ORDINANCES (cont'd)

A motion was made by _____, second by _____ to close Public Hearing on Ordinance 22-06.

A motion was made by _____, second by _____ to adopt Ordinance 22-06.

Discussion:

Roll Call:

Councilman Graham	_____	Councilwoman Loffredo	_____
Councilman Kearney	_____	Councilwoman Salmon	_____
Councilman Lazarow	_____	Council President Blumenstock	_____

INTRODUCTION:

Municipal Clerk to read Bond Ordinance 22-07 by title only:

BOND ORDINANCE NO. 22-07

BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW COMMUNICATION AND SIGNAL SYSTEMS EQUIPMENT, NEW INFORMATION TECHNOLOGY EQUIPMENT AND NEW AUTOMOTIVE VEHICLES, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, IN, BY AND FOR THE BOROUGH OF GARWOOD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$600,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

<https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/22-07-01-INTRO - PUBLIC IMPRVMNTS.pdf>

A motion was made by _____, second by _____ to introduce Bond Ordinance 22-07.

Roll Call:

Councilman Graham	_____	Councilwoman Loffredo	_____
Councilman Kearney	_____	Councilwoman Salmon	_____
Councilman Lazarow	_____	Council President Blumenstock	_____

COUNCIL STANDING COMMITTEE REPORTS AND OTHER REPORTS:

FINANCE AND PERSONNEL: Councilman Lazarow, Chair

FIRE AND OEM: Councilman Kearney, Chair

FACILITIES, GROUNDS AND SHADE TREES: Councilwoman Loffredo, Chair

STREETS, ECOLOGY AND SUSTAINABILITY: Council President Blumenstock, Chair

POLICE AND PUBLIC SAFETY: Councilman Graham, Chair

**COMMUNITY ENGAGEMENT: RECREATION, HISTORICAL AND CELEBRATIONS COMMITTEES:
Councilwoman Salmon, Chair**

COMMUNICATIONS COMMITTEE: Councilman Kearney

BOARD OF HEALTH LIAISON: Councilman Graham

LIBRARY, MAYOR'S REPRESENTATIVE: Councilman Lazarow

SCHOOL BOARD LIAISON: Councilman Kearney

GARWOOD SENIOR CITIZEN LIAISON: Council President Blumenstock

SMALL BUSINESS ADVISORY LIAISON: Councilman Kearney

PLANNING BOARD LIAISON: Councilwoman Salmon

OFFICER'S REPORTS:

Zoning Enforcement Officer's Report for May, 2022.

https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/Addendum_May_2022.pdf

Property Maintenance Officer's Report for May, 2022.

https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/Property_Maintenance_05-2022.pdf

A motion was made by _____, second by _____ to accept Officer's reports.
All in favor, opposed?

PUBLIC COMMENT:

Is there anyone in the audience who wishes to address the Mayor and Council please step to the microphone, and state your full name and address. Please limit your comments to five minutes.

Mayor Todisco requests a motion followed by a second to close public comment.

A motion was made by _____ second by _____ to close public comment.
All in favor, opposed?

UNFINISHED BUSINESS:

CONSENT AGENDA

(Adoption upon Roll Call)

Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in the full minutes.

RESOLUTION NO. 22-084

BE IT RESOLVED, by the Council of the Borough of Garwood, County of Union, State of New Jersey, that renewal be granted to the following Plenary Retail Distribution License to be effective July 1, 2022 and to terminate June 30, 2023.

- 2006-44-002-005 Makkan Brothers, Inc., t/a Liquor Vault, for premises at 300 South Avenue, Garwood, New Jersey.

BE IT FURTHER RESOLVED, that the Municipal Clerk be and she is hereby directed to issue said license.

RESOLUTION NO. 22-085

BE IT RESOLVED, by the Council of the Borough of Garwood, in the County of Union, State of New Jersey, that renewal be granted to the following Plenary Retail Consumption Licenses to be effective July 1, 2022 and to terminate June 30, 2023.

- 2006-33-001-006 BPC RESTAURANT MANAGEMENT, LLC, a Limited Liability Co., dba The Station Bar & Grill, for the premises at 95-99 Center Street, Garwood, New Jersey.
- 2006-33-007-004 B & D RECREATION, INC., a Business Corporation of New Jersey, dba Garwood Lanes, for premises at 346 North Avenue, Garwood, New Jersey.
- 2006-33-004-003 THE GARWOOD REST, INC., a Business Corporation of New Jersey, dba Garwood Restaurant, for premises at 259 South Avenue, Garwood, New Jersey.
- 2006-32-006-005 LAXMEE, LLC, a Limited Liability Co., dba Dittrick's Wines and Liquors, for premises at 2 North Avenue, Garwood, New Jersey. (Broad Package Privilege)
- 2006-33-011-006 RUDY'S OF GARWOOD, LLC, a Limited Liability Co. dba Rudy's Ristorante & Pizzeria, for premises at 300 South Avenue, Garwood, New Jersey.
- 2006-33-013-011 ROSEWINE, LLC, a Limited Liability Co., dba Rosie's Wine Bar, for premises at 514 North Avenue, Garwood, New Jersey.
- 2006-33-009-007 WGAFZ, INC., a Business Corporation of New Jersey, dba The Crossroads, for premises at 78 North Avenue, Garwood, New Jersey.
- 2006-33-012-003 WESTWOOD LANES, INC., a Business Corporation of New Jersey, dba The Westwood, for premises at 438 North Avenue, Garwood, New Jersey.

BE IT RESOLVED that the Municipal Clerk be and she is hereby directed to issue said licenses.

RESOLUTION NO. 22-086

BE IT RESOLVED, by the Council of the Borough of Garwood, in the County of Union, State of New Jersey, that renewal be granted to the following said Club License to be effective July 1, 2022 and to terminate June 30, 2023.

2006-31-014-001 Columbian Club of Garwood-Cranford, Inc., t/a Garwood Knights of Columbus, for premises at 37-43 South Avenue, Garwood, New Jersey.

BE IT FURTHER RESOLVED, that the Municipal Clerk be and she is hereby directed to issue said license.

RESOLUTION NO. 22-087

WHEREAS, the Mayor and Council of the Borough of Garwood have hereto adopted: ORDINANCE NO. 22-06, AN ORDINANCE FIXING SALARIES AND WAGES OF CERTAIN OFFICIALS AND EMPLOYEES OF THE BOROUGH OF GARWOOD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY.

WHEREAS, said Ordinance reflects changes of salaries and/or hourly rates to be paid to said employees of the Borough of Garwood for the year 2022.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Garwood be and they are hereby authorized and directed to execute checks on Borough funds for the purpose of paying the annual salaries and/or hourly rates to the employees of the Borough of Garwood as set forth below and in the amount set forth opposite each job classification. Said salaries to be paid bi-weekly less such deductions as in such cases made. The schedule of salaries hereafter set forth shall be effective as of January 1, 2022 or pro-rated as the case may be.

Name	Title	2022
James H. Wright	Chief of Police	\$ 146,018.00
Kyle Harris	Borough Administrator	\$ 117,300.00
Sandra D. Bruns	CFO/Treasurer/Assistant Administrator/Tax Collector	\$ 118,151.00
Catherine Cameron	Borough Clerk	\$ 65,000.00
Jennifer Sherman	Tax Assessor	\$ 15,606.00
Kathleen J. Wierzbinski	Clerk/Stenographer	\$ 44,212.00
Amy Rivera	Accounting/Payroll Clerk	\$ 55,000.00
Janice Farrell	Accounts Payable Clerk	\$ 50,000.00
Michael Disko	Municipal Engineer	\$ 25,000.00
Victor Vinegra	Zoning Officer - Review	\$ 10,000.00
Victor Vinegra	Planning/Zoning Board Planner	\$ 3,000.00
Len DiStefano	Zoning Officer - Enforcement	\$ 7,025.00

Adele Lewis	Planning/Zoning Board Secretary	\$ 14,750.00
John Drone	Network Administrator/ Police Department	\$ 2,600.00
Kathleen J. Wierzbinski	Senior Citizen Director-Programs & Grant Administrator	\$ 4,500.00
Kathleen J. Wierzbinski	Clean Communities Coordinator	\$ 750.00
Gary Bundy	Municipal Court Judge	\$ 19,080.00
Yasmilca Reyes-Villafana	Acting Municipal Court Administrator	\$ 45,000.00
Martha Marino	Violations Clerk	\$ 20.00 PH
Len Spina	Superintendent Fire Apparatus	\$ 1,040.00
John Drone	Civilian Police Dispatcher	\$ 53,755.00
Zeenab Tareen	Civilian Police Dispatcher	\$ 34,000.00
Cheryl DiStefano	Senior Citizen Bus Driver - alternate	\$ 20.00 PH
Len DiStefano	Senior Citizen Bus Driver	\$ 20.00 PH
John Fugett	Senior Citizen Bus Driver	\$ 20.00 PH
Various	School Crossing Guards – LEVEL A	\$ 13.25 PH
Various	School Crossing Guards – LEVEL B	\$ 21.25 PH
Various	School Crossing Guards – LEVEL B after completion of 5 years	\$ 22.25 PH
Len Spina	Fire Safety Inspector	\$ 20.80 PH
Edward Syers	Fire Safety Inspector	\$ 20.80 PH
Michael Tharaldsen	Fire Safety Inspector	\$ 20.80 PH
Kathleen J. Wierzbinski	Registrar of Vital Statistics	\$ 5,300.00
Kathleen J. Wierzbinski	BOH Secretary/Licensing Official	\$ 3,000.00
Kathleen J. Wierzbinski	OEM Secretary	\$ 150.00
Catherine Cameron	Deputy Registrar of Vital Statistics	\$ 250.00
Ken Capobianco	OEM Director	\$ 2,250.00
John Patterson	Parking Enforcement Officer	\$ 20.00 PH
Peter Picarelli	Property Maintenance Officer	\$ 20.00 PH
Various	Public Moderator	\$ 25.00 PH
Ralph Bernardo	Recreation Director	\$ 12,000.00

RESOLUTION NO. 22-088

WHEREAS, on May 31, 2022 the Borough Administrator received correspondence dated May 31, 2022 from the Director of Recreation advising that Jennifer Uva resigned from her position on the Recreation Committee Borough of Garwood effective immediately.

RESOLUTION NO. 22-089

WHEREAS, the Borough of Garwood, Department of the Police is in need of a Civilian Police Dispatcher as defined in Chapter 34. Police Department, Article VI, Section 37-40 of the Code of the Borough of Garwood; and

WHEREAS, the Civilian Police Dispatcher shall serve at the pleasure of the Mayor and Council under the direction of James H. Wright, Chief of Police in the Department of the Police.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Garwood hereby hires: Jada I. Shucaj as Civilian Police Dispatcher.

BE IT FURTHER RESOLVED, by the Council of the Borough of Garwood that Jada I. Shucaj, shall be compensated \$34,000 per year as Civilian Police Dispatcher Probationary Class, effective June 13, 2022; and

BE IT FURTHER RESOLVED that her employment is subject to the terms and conditions of employment in the Borough of Garwood, including one-year probation commencing June 13, 2022.

RESOLUTION NO. 22-090

WHEREAS, in accordance with Chapter 72, P.L. 1994, the Borough of Garwood has the authority to prepare and issue estimated tax bills; and

WHEREAS, in order for the Borough of Garwood to meet our financial obligations, maintain the tax collection rate, provide uniformity for tax payments and save the unnecessary cost of interest expenses on borrowing it would be in our best interest to do so; and

WHEREAS, the Chief Financial Officer/Tax Collector has reviewed and computed an estimated levy in accordance with N.J.S.A. 54:4-66.3.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Garwood on this 9th day of June 2022, as follows:

1. The Borough of Garwood Tax Collector is hereby authorized to prepare and issue estimated bills for the Borough of Garwood for the third quarter of 2022 taxes, in accordance with the provisions of N.J.S.A. 54:4-66.2 et seq.
2. The entire estimated tax levy for 2022 is hereby set at \$19,658,385.00
3. The estimated tax rate for 2022 is hereby set at 2.632.

RESOLUTION NO. 22-091

WHEREAS, N.J.S.A. 40A:87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount;

NOW THEREFORE, BE IT RESOLVED, that the Council of the Borough of Garwood hereby requests the Director of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2022 in the sum of \$9,338.72 which item is now available as a revenue from the STATE OF NEW JERSEY, SOLID WASTE ADMINISTRATION FY2022 CLEAN COMMUNITIES GRANT PROGRAM, in the amount of \$9,338.72.

BE IT FURTHER RESOLVED, that the sum of \$9,338.72 is hereby appropriated under the caption of "FY2022 CLEAN COMMUNITIES GRANT PROGRAM".

A motion was made by _____ second by _____ to adopt Consent Agenda.

Roll Call:

Councilman Graham	_____	Councilwoman Loffredo	_____
Councilman Kearney	_____	Councilwoman Salmon	_____
Councilman Lazarow	_____	Council President Blumenstock	_____

RESOLUTIONS DELETED FROM THE CONSENT AGENDA:

A motion was made by _____, second by _____ to adopt Resolution No.

Discussion:

Roll Call:

Councilman Graham	_____	Councilwoman Loffredo	_____
Councilman Kearney	_____	Councilwoman Salmon	_____
Councilman Lazarow	_____	Council President Blumenstock	_____

NEW BUSINESS

PAYMENT OF CLAIMS:

BE IT RESOLVED that the following claims as approved be and the same are hereby ordered paid when properly signed and verified; and the payment of payrolls as listed is hereby confirmed and ratified.

A motion was made by _____ second by _____ to adopt Payment of Claims Resolution.

Roll Call:

Councilman Graham	_____	Councilwoman Loffredo	_____
Councilman Kearney	_____	Councilwoman Salmon	_____
Councilman Lazarow	_____	Council President Blumenstock	_____

ADJOURNMENT:

The Regular Meeting of the Mayor and Council will be held on **Thursday, June 23, 2022**, at 7:00 P.M. in Council Chambers.

Information for meetings is posted on the Borough website: https://garwood.org/gb_notices

A motion was made by _____ second by _____ to adjourn. Time: _____