

**Borough of Garwood**  
**MEETING OF THE MAYOR AND COUNCIL**  
**AGENDA**  
**May 26, 2022**

Time:

Moment of Silence.....

Salute to the Flag.....

Adequate notice of this meeting was provided to the Union County Hawk advertised on December 2, 2021. Notification was sent to the Star Ledger, and is posted on the Municipal website, the Municipal public bulletin board, and filed in the office of the Municipal Clerk informing the public of the time and place according to the Provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

**ROLL CALL:**

<b>Mayor Todisco</b>	_____		
<b>Councilman Graham</b>	_____	<b>Councilwoman Loffredo</b>	_____
<b>Councilman Kearney</b>	_____	<b>Councilwoman Salmon</b>	_____
<b>Councilman Lazarow</b>	_____	<b>Council President Blumenstock</b>	_____

**Roll call staff and professionals:**

Kyle Harris, Borough Administrator  
Adam Abramson, Borough Attorney  
Sandy Bruns, CFO/Treasurer

Report of Borough Attorney  
Report of Borough Administrator

**Report of Mayor Sara Todisco**

**Comments from the Council:**

Councilman Graham  
Councilman Kearney  
Councilman Lazarow  
Councilwoman Loffredo  
Councilwoman Salmon  
Council President Blumenstock

Mayor Todisco requests a motion to suspend the normal order of business.

A motion was made by \_\_\_\_\_ second by \_\_\_\_\_ to adopt.

Voice Vote:

**Mayor Todisco requests a motion re-ratifying Resolution No. 22-078 authorizing the agreement with South Avenue Urban Renewal LLC**

A motion was made by \_\_\_\_\_ second by \_\_\_\_\_ to adopt Resolution No. 22-078.

Roll Call:

<b>Councilman Graham</b>	_____	<b>Councilwoman Loffredo</b>	_____
<b>Councilman Kearney</b>	_____	<b>Councilwoman Salmon</b>	_____
<b>Councilman Lazarow</b>	_____	<b>Council President Blumenstock</b>	_____

Mayor Todisco requests a motion to hold public hearing on Resolution No. 22-079 for the adoption of the **2022 Municipal Budget** as advertised in the UC Hawk on May 5, 2022.

[https://garwood.org/vertical/sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/2022\\_INTRODUCED\\_BUDGET.pdf](https://garwood.org/vertical/sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/2022_INTRODUCED_BUDGET.pdf)

List of correspondence received concerning the 2022 Municipal Budget.

Does anyone present wish to be heard concerning the 2022 Municipal Budget?

A motion was made by \_\_\_\_\_, and second by \_\_\_\_\_, to close Public Hearing on the 2022 Municipal Budget.

**RESOLUTION 22-079**

<b>BOROUGH OF GARWOOD, UNION COUNTY, NEW JERSEY, MUNICIPAL BUILDING, 403 SOUTH AVENUE, GARWOOD, NJ 07027</b>			
<b>RESOLUTION TO AMEND 2022 BUDGET</b>			
WHEREAS, the local municipal budget for 2022 was approved on the 26th day of April, 2022 ,and			
WHEREAS, the public hearings on said budget has been held as advertised, and whereas, it is desired to amend said approved budget, now			
THEREFORE, BE IT RESOLVED, by the Council of the Borough of Garwood, County of Union, that the following amendments to the approved budget of 2022 be made:			
CURRENT FUND - General Revenues :		FROM	TO
Anticipated Revenues:			
6. Amount to be Raised by Taxes for Support of Municipal Budget:			
A) Local Tax for Municipal Purposes including Reserve for Uncollected Taxes		<u>\$6,523,436.34</u>	<u>\$6,547,736.34</u>
Total Amount to be Raised by Taxes for Support of Municipal Budget		<u>\$6,782,907.34</u>	<u>\$6,807,207.34</u>
7. Total General Revenues		\$9,475,403.98	\$9,499,703.98
		FROM	TO
8. General Appropriations:			
(A) Operations - within "CAPS"			
Administrative & Executive - Salaries & Wages		<u>\$251,865.00</u>	<u>\$250,665.00</u>
Public Buildings & Grounds - Other Expenses		<u>\$110,000.00</u>	<u>\$120,000.00</u>
Police - Other Expenses		<u>\$115,475.00</u>	<u>\$120,475.00</u>
Utilities - Other		<u>\$40,000.00</u>	<u>\$44,000.00</u>
Utilities - Gasoline & Oil		\$65,000.00	\$71,500.00
Total Operations (Item8(A) within "CAPS"		\$6,205,205.00	\$6,229,505.00
Total Operations including Contingent within"CAPS"		\$6,205,205.00	\$6,229,505.00
Detail:			
Salaries & Wages		\$3,517,318.00	\$3,516,118.00
Other Expenses		\$2,687,887.00	\$2,713,387.00
(H-1) Total General Appropriations For Municipal Purposes Within "CAPS"		\$7,144,435.00	\$7,168,735.00
(L) Subtotal General Appropriations (Items (h-1) and (o))		\$9,075,403.98	\$9,099,703.98
9. Total General Appropriations		\$9,475,403.98	\$9,499,703.98
BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services for his certification of the local municipal budget so amended.			
It is hereby certified that this is a true copy of a resolution amending the budget, adopted by the governing body on the 26th day of May, 2022.			
Certified by:			
Catherine D. Cameron, Municipal Clerk			

A motion was made by \_\_\_\_\_, and second by \_\_\_\_\_, to adopt Resolution No. 22-079 amending the 2022 Municipal Budget.

Roll Call on Resolution No. 22-079 amending the 2022 Municipal Budget.

<b>Councilman Graham</b>	_____	<b>Councilwoman Loffredo</b>	_____
<b>Councilman Kearney</b>	_____	<b>Councilwoman Salmon</b>	_____
<b>Councilman Lazarow</b>	_____	<b>Council President Blumenstock</b>	_____

A motion was made by \_\_\_\_\_, and second by \_\_\_\_\_, to adopt Resolution No. 22-079A for the adoption of the 2022 Municipal Budget as amended.

Discussion:

Roll Call on Resolution No. 22-079A for adoption of the 2022 Municipal Budget as amended.

<b>Councilman Graham</b>	_____	<b>Councilwoman Loffredo</b>	_____
<b>Councilman Kearney</b>	_____	<b>Councilwoman Salmon</b>	_____
<b>Councilman Lazarow</b>	_____	<b>Council President Blumenstock</b>	_____

#### **MINUTES:**

Minutes of the Regular Meeting of the Mayor and Council held on May 11, 2022.

Minutes of the Special Meeting of the Mayor and Council held on May 16, 2022.

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to accept minutes as presented.  
All in favor, opposed?

#### **COMMUNICATIONS:**

##### **1) NEW JERSEY STATE LEAGUE OF MUNICIPALITIES**

- a) 05/06/2022, RE: Municipal Zoning Hearing; Budget Testimony; SCOTUS Flag Decision  
<https://www.njlm.org/CivicSend/ViewMessage/Message/170993>
- b) 05/13/2022, RE: First Aid Funding; Liquor Licenses; Broadband Grants  
<https://www.njlm.org/CivicSend/ViewMessage/Message/171520>
- c) 05/23/2022, RE: ETR Restoration, Police Licensing, Municipal Grants  
<https://www.njlm.org/CivicSend/ViewMessage/Message/172041>

##### **2) TOWNSHIP OF CRANFORD**

- a) 05/13/2022, RE: Ordinance  
[https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/Township\\_of\\_Cranford\\_-\\_Adopted\\_Ordinance\\_No.\\_2022-11.pdf](https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/Township_of_Cranford_-_Adopted_Ordinance_No._2022-11.pdf)

##### **3) UNION COUNTY BOARD OF COMMISSIONERS**

- a) 05/19/2022, RE: Ordinance  
[https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/UC\\_ORDINANCE.pdf](https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/UC_ORDINANCE.pdf)

4) **RAHWAY VALLEY SEWERAGE AUTHORITY**

a) 05/23/2022, RE: Minutes

[https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/RVSA Approved Meeting Minutes April 2022.pdf](https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/RVSA%20Approved%20Meeting%20Minutes%20April%202022.pdf)

**ORDINANCES:**

**INTRODUCTION:**

Municipal Clerk to read Bond Ordinance 22-05 by title only:

**BOND ORDINANCE NO. 22-05**

**BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF VARIOUS PUBLIC IMPROVEMENTS IN, BY AND FOR THE BOROUGH OF GARWOOD, IN THE COUNTY OF UNION, NEW JERSEY, TO APPROPRIATE THE SUM OF \$252,500 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO APPROPRIATE COUNTY GRANTS, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.**

[https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/22-05-01-INTRO-BOND\\_ORDINANCE.pdf](https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/22-05-01-INTRO-BOND_ORDINANCE.pdf)

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to introduce Bond Ordinance 22-05.

Roll Call:

Councilman Graham	_____	Councilwoman Loffredo	_____
Councilman Kearney	_____	Councilwoman Salmon	_____
Councilman Lazarow	_____	Council President Blumenstock	_____

Municipal Clerk to read Ordinance 22-06 by title only:

**ORDINANCE NO. 22-06**

**AN ORDINANCE FIXING SALARIES AND WAGES OF CERTAIN OFFICIALS AND EMPLOYEES OF THE BOROUGH OF GARWOOD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY.**

[https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/22-06-01-INTRO-EMPLOYEE\\_SALARIES.pdf](https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/22-06-01-INTRO-EMPLOYEE_SALARIES.pdf)

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to introduce Ordinance 22-06.

Roll Call:

Councilman Graham	_____	Councilwoman Loffredo	_____
Councilman Kearney	_____	Councilwoman Salmon	_____
Councilman Lazarow	_____	Council President Blumenstock	_____

**COUNCIL STANDING COMMITTEE REPORTS AND OTHER REPORTS:**

**FINANCE AND PERSONNEL: Councilman Lazarow, Chair**

**FIRE AND OEM: Councilman Kearney, Chair**

**FACILITIES, GROUNDS AND SHADE TREES: Councilwoman Loffredo, Chair**

**STREETS, ECOLOGY AND SUSTAINABILITY: Council President Blumenstock, Chair**

**POLICE AND PUBLIC SAFETY: Councilman Graham, Chair**

**COMMUNITY ENGAGEMENT: RECREATION, HISTORICAL AND CELEBRATIONS COMMITTEES:**  
**Councilwoman Salmon, Chair**

**COMMUNICATIONS COMMITTEE: Councilman Kearney**

**LIBRARY, MAYOR'S REPRESENTATIVE: Councilman Lazarow**

**SCHOOL BOARD LIAISON: Councilman Kearney**

**GARWOOD SENIOR CITIZEN LIAISON: Council President Blumenstock**

**SMALL BUSINESS ADVISORY LIAISON: Councilman Kearney**

**PLANNING BOARD LIAISON: Councilwoman Salmon**

**OFFICER'S REPORTS:**

Chief of Police Monthly Reports for April, 2022.

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to accept Officer's reports.  
All in favor, opposed?

**PUBLIC COMMENT:**

Is there anyone in the audience who wishes to address the Mayor and Council please step to the microphone, and state your full name and address. Please limit your comments to five minutes.

Mayor Todisco requests a motion followed by a second to close public comment.

A motion was made by \_\_\_\_\_ second by \_\_\_\_\_ to close public comment.  
All in favor, opposed?

**UNFINISHED BUSINESS:**

**CONSENT AGENDA**

(Adoption upon Roll Call)

Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in the full minutes.

**RESOLUTION NO. 22-080**

**BE IT RESOLVED**, by the Council of the Borough of Garwood, County of Union, State of New Jersey hereby authorizes the Mayor and Municipal Clerk to sign the agreement with the County of Union for the 2022 UC Infrastructure and Municipal Aid Grant Program for \$35,000.

**RESOLUTION NO. 22-081**

**RESOLUTION CONSTITUTING AN AGREEMENT WITH M&A TREE SERVICE AND TO AUTHORIZE PURCHASES AND/OR SERVICES IN THE AGGREGATE NOT TO EXCEED \$24,000.00 FOR SERVICES FOR THE YEAR ENDING DECEMBER 31, 2022**

**WHEREAS**, the Borough of Garwood as a contracting unit may, without advertising for bids, purchase any materials, supplies, equipment and/or services from Somerset County Co-Op vendors under any contract or contracts for such materials, supplies, equipment and/or services entered into on behalf of Somerset County

**WHEREAS**, the Borough Council for the Borough of Garwood wishes to evidence an agreement with the M&A Tree Service through this Resolution and a properly executed purchase order, which Agreement shall be subject to all the conditions applicable to the Co-Op Agreement; and

**WHEREAS**, the Borough Council for the Borough of Garwood wish to authorize the Borough Administrator to purchase services from M&A TREE SERVICE Vendor for aggregate purchases not to exceed \$24,000.00 for the year ending December 31, 2022.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council for the Borough of Garwood that this Resolution together with properly executed purchase order shall constitute an agreement between the Borough of Garwood and the above referenced State Co-Op Somerset County vendor subject to all conditions applicable to the current Co-Op; and

**BE IT FURTHER RESOLVED** that the Borough Council of the Borough of Garwood hereby authorizes the Borough Administrator to purchase from the approved Somerset County Co-Op Vendor M&A Tree Service for purchases not to exceed \$24,000.00.

**BE IT FURTHER RESOLVED** by the Borough Council for the Borough of Garwood that pursuant to the rules of the Local Finance Board of the State of New Jersey no amount of this Contract shall be chargeable or certified, until such time as goods are ordered or otherwise called for prior to placing the order and a certification of available funds made by the Chief Financial Officer upon receipt of a properly executed purchase order. The individual issuing the purchase order shall have the obligation of securing the necessary certification as to the availability of funds from the Chief Financial Officer.

**BE IT FURTHER RESOLVED** that the duration of this authorization shall be until December 31, 2022.

**RESOLUTION NO. 22-082**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Garwood, County of Union, State of New Jersey, hereby approve the CFO/Treasurer to issue a refund check for the tax overpayment on the following property:

PROPERTY OWNER	ADDRESS	BLOCK/LOT	AMOUNT
JASON GONCALVES	304 MYRTLE AVE 406/19		\$1,870.54

**REFUND TO:**  
 CORELOGIC CENTRALIZED REFUNDS  
 PO BOX 9202  
 COPPELL, TX 75019-9760

AMOUNT OF REFUND: \$1,870.54

EXPLANATION: 2Qtr 2022 taxes were paid by CORELOGIC Tax Services in excess of the amount due. Refund is made to the tax servicer on behalf of the homeowner.

**RESOLUTION NO. 22-083**

**BE IT RESOLVED** by the Council of the Borough of Garwood, County of Union, State of New Jersey, that the following are hereby appointed as 2022 Garwood Recreation Summer Camp Employees, as per the attached list.

A motion was made by \_\_\_\_\_ second by \_\_\_\_\_ to adopt Consent Agenda.

Roll Call:

<b>Councilman Graham</b>	_____	<b>Councilwoman Loffredo</b>	_____
<b>Councilman Kearney</b>	_____	<b>Councilwoman Salmon</b>	_____
<b>Councilman Lazarow</b>	_____	<b>Council President Blumenstock</b>	_____

**RESOLUTIONS DELETED FROM THE CONSENT AGENDA:**

A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to adopt Resolution No.

Discussion:

Roll Call:

<b>Councilman Graham</b>	_____	<b>Councilwoman Loffredo</b>	_____
<b>Councilman Kearney</b>	_____	<b>Councilwoman Salmon</b>	_____
<b>Councilman Lazarow</b>	_____	<b>Council President Blumenstock</b>	_____

**NEW BUSINESS**

**PAYMENT OF CLAIMS:**

**BE IT RESOLVED** that the following claims as approved be and the same are hereby ordered paid when properly signed and verified; and the payment of payrolls as listed is hereby confirmed and ratified.

A motion was made by \_\_\_\_\_ second by \_\_\_\_\_ to adopt Payment of Claims Resolution.

Roll Call:

<b>Councilman Graham</b>	_____	<b>Councilwoman Loffredo</b>	_____
<b>Councilman Kearney</b>	_____	<b>Councilwoman Salmon</b>	_____
<b>Councilman Lazarow</b>	_____	<b>Council President Blumenstock</b>	_____

**ADJOURNMENT:**

The Regular Meeting of the Mayor and Council will be held on **Thursday, June 9, 2022**, at 7:00 P.M. in Council Chambers.

Information for meetings is posted on the Borough website: [https://garwood.org/gb\\_notices](https://garwood.org/gb_notices)

A motion was made by \_\_\_\_\_ second by \_\_\_\_\_ to adjourn. Time: \_\_\_\_\_