

Borough of Garwood

Meeting of the Mayor and Council

AGENDA

April 24, 2018

Moment of Silence.....

Salute to the Flag.....

Adequate notice of this meeting was provided to the Westfield Leader, advertised on January 4, 2018, notification was sent to the Star Ledger and prominently posted on the municipal public bulletin board and filed in the office of the municipal clerk informing the Public of the time and place according to the Provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

ROLL CALL:

Mayor Lombardo	_____		
Councilwoman Cuccaro	_____	Councilman Sarno	_____
Councilman Lazarow	_____	Councilwoman Todisco	_____
Councilman McCormack	_____	Council President Blumenstock	_____

A motion was made by_____, Second by_____, to suspend the regular order of business to hold public hearing on the **2018 Municipal Budget** as advertised in the Westfield Leader.

List of correspondence received concerning the 2018 Municipal Budget.

Does anyone present wish to be heard concerning 2018 Municipal Budget?

A motion was made by_____, Second by_____, to close Public Hearing on the 2018 Municipal Budget.

A motion was made by_____, Second by_____, to adopt Resolution No. 18-103, for the 2018 Municipal Budget.

Discussion:

ROLL CALL:

Councilwoman Cuccaro	_____	Councilman Sarno	_____
Councilman Lazarow	_____	Councilwoman Todisco	_____
Councilman McCormack	_____	Council President Blumenstock	_____

MINUTES:

Regular and Workshop Minutes of the Mayor and Council held on April 10, 2018.

A motion was made by_____ , second by_____, to accept minutes as presented.

COMMUNICATIONS:

- 1) **NEW JERSEY STATE LEAGUE OF MUNICIPALITIES –**
 - a. Mayor’s Advisory –
 - i. 04/09/18, RE: Weekly Round-Up
 - ii. 04/13/18, RE: Weekly Round-Up
 - iii. 04/19/18, RE: Daily Update
- 2) **TOWN OF WESTFIELD – 04/12/18, RE: General Ordinance 2104**

ORDINANCES:

Public Hearing on Ordinance 18-09 as advertised in the Westfield Leader.

ADOPTION:

Municipal Clerk to read Ordinance 18-09 by title only:

ORDINANCE NO. 18-09

AN ORDINANCE FIXING THE SALARIES AND WAGES FOR THE DEPARTMENT OF PUBLIC WORKS OF THE BOROUGH OF GARWOOD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY.

List correspondence concerning Ordinance 18-09.

Does anyone present wish to be heard concerning Ordinance 18-09.

A motion was made by _____, second by _____, to close Public Hearing on Ordinance 18-09.

A motion was made by _____, second by _____, to adopt Ordinance 18-09.

Discussion:

Roll Call:

Councilwoman Cuccaro	_____	Councilman Sarno	_____
Councilman Lazarow	_____	Councilwoman Todisco	_____
Councilman McCormack	_____	Council President Blumenstock	_____
Mayor Lombardo	_____		

INTRODUCTION:

Municipal Clerk to read Ordinance 18-10 by title only:

ORDINANCE NO. 18-10

AN ORDINANCE TO AMEND § 5-11 (DUTIES OF THE BOROUGH CLERK) IN ARTICLE II (OFFICE OF THE BOROUGH CLERK) IN CHAPTER 5 (ADMINISTRATION) OF THE CODE OF THE BOROUGH OF GARWOOD TO AMEND THE DUTIES OF THE BOROUGH CLERK TO ADD SERVING AS THE ISSUING AUTHORITY FOR RAFFLE AND BINGO LICENSES.

A motion was made by _____, second by _____, to introduce Ordinance 18-10.

Roll Call:

Councilwoman Cuccaro	_____	Councilman Sarno	_____
Councilman Lazarow	_____	Councilwoman Todisco	_____
Councilman McCormack	_____	Council President Blumenstock	_____
Mayor Lombardo	_____		

Municipal Clerk to read Ordinance 18-11 by title only:

ORDINANCE NO. 18-11

AN ORDINANCE OF THE BOROUGH OF GARWOOD REPEALING ARTICLE V (PROPERTY MAINTENANCE) IN CHAPTER 67 (BUILDINGS AND STRUCTURES) OF THE CODE OF THE BOROUGH OF GARWOOD, AND ENACTING A NEW ARTICLE V (PROPERTY MAINTENANCE) IN CHAPTER 67 (BUILDINGS AND STRUCTURES) BY ADOPTING, WITH CERTAIN REVISIONS, THE 2015 EDITION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE, REGULATING AND GOVERNING THE CONDITIONS AND MAINTENANCE OF ALL PROPERTY, BUILDINGS AND STRUCTURES.

A motion was made by _____, second by _____, to introduce Ordinance 18-11.

Roll Call:

Councilwoman Cuccaro	_____	Councilman Sarno	_____
Councilman Lazarow	_____	Councilwoman Todisco	_____
Councilman McCormack	_____	Council President Blumenstock	_____
Mayor Lombardo	_____		

Municipal Clerk to read Ordinance 18-12 by title only:

ORDINANCE NO. 18-12

ORDINANCE OF THE BOROUGH COUNCIL OF THE BOROUGH OF GARWOOD, COUNTY OF UNION, NEW JERSEY ADOPTING AN AMENDMENT TO THE SOUTH AVENUE AREA II REDEVELOPMENT PLAN CONCERNING CERTAIN AFFORDABLE HOUSING LANGUAGE, PURSUANT TO THE LOCAL REDEVELOPMENT AND HOUSING LAW, N.J.S.A. 40A:12A-1 et seq.

A motion was made by _____, second by _____, to introduce Ordinance 18-12.

Roll Call:

Councilwoman Cuccaro	_____	Councilman Sarno	_____
Councilman Lazarow	_____	Councilwoman Todisco	_____
Councilman McCormack	_____	Council President Blumenstock	_____
Mayor Lombardo	_____		

Municipal Clerk to read Ordinance 18-13 by title only:

ORDINANCE NO. 18-13

ORDINANCE OF THE BOROUGH COUNCIL OF THE BOROUGH OF GARWOOD, COUNTY OF UNION, NEW JERSEY ADOPTING AN AMENDMENT TO THE SOUTH AVENUE - TRANSIT ORIENTED REDEVELOPMENT PLAN, PURSUANT TO THE LOCAL REDEVELOPMENT AND HOUSING LAW, N.J.S.A. 40A:12A-1 et seq.

A motion was made by _____, second by _____, to introduce Ordinance 18-13.

Roll Call:

Councilwoman Cuccaro	_____	Councilman Sarno	_____
Councilman Lazarow	_____	Councilwoman Todisco	_____
Councilman McCormack	_____	Council President Blumenstock	_____
Mayor Lombardo	_____		

COUNCIL STANDING COMMITTEE REPORTS AND OTHER REPORTS:

POLICE: Councilman Sarno, Chr.

PUBLIC HEALTH: Councilman McCormack

STREETS AND ROADS/ECOLOGY: Council President Blumenstock, Chr.

FIRE: Councilman McCormack, Chr.

FINANCE: Councilwoman Todisco, Chr.

BUILDINGS AND GROUNDS: Councilman Lazarow

LAWS AND LICENSES: Councilwoman Cuccaro

RECREATION: Councilman Lazarow

GARWOOD SENIOR CITIZEN LIAISON: Council President Blumenstock

LIBRARY, MAYOR'S REPRESENTATIVE: Councilman Lazarow

SCHOOL BOARD LIAISON: Councilman McCormack

CELEBRATION OF PUBLIC EVENTS AND HOLIDAYS LIAISON:
Councilwoman Cuccaro

UNION COUNTY AIR TRAFFIC NOISE ADVISORY BOARD REPRESENTATIVE:
Councilman McCormack

SPECIAL REVIEW COMMITTEE: Councilwoman Todisco

HISTORICAL COMMITTEE: Councilwoman Todisco

PARKING COMMITTEE: Councilman Sarno

OFFICER'S REPORTS:

Chief of Police James H. Wright monthly reports for March 2018.

Treasurer/CFO Sandy Bruns First Quarter reports for 2018.

Municipal Court Administrator Lashonn Durant monthly report for March 2018

A motion was made by _____, second by _____, to accept Officer's reports.

PUBLIC COMMENT:

Is there anyone in the audience who wishes to address the mayor and council please step to the microphone, and state your full name and address. Please limit your comments to three minutes.

UNFINISHED BUSINESS:

CONSENT AGENDA

(Adoption upon Roll Call)

“Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in the full minutes.”

RESOLUTION NO. 18-104

WHEREAS, the Borough of Garwood has been ordered by the County of Union Board of Taxation to perform a revaluation of all property in the Borough which must be completed by November 1, 2019; and

WHEREAS, the Borough is required to retain a competent appraisal firm to complete the revaluation of all the taxable and exempt property within the limits of the Borough of Garwood; and

WHEREAS, the services to be provided are professional services in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, on March 13, 2018, Requests for Proposals for were sought from the six qualified State of New Jersey vendors; and

WHEREAS, four Request for Proposals were received on March 29, 2018; and

WHEREAS, Realty Appraisal Company, 4912 Bergenline Avenue, West New York, New Jersey 07093 proposes to perform the services outlined in the Request for Proposals in the amount of ninety-five thousand dollars (\$95,000); and

WHEREAS, Realty Appraisal Company of West New York, NJ, is licensed by the State of New Jersey, is experienced and meets all of the requirements set forth by the State of New Jersey; and

WHEREAS, after a review and evaluation of the proposals, and recommendation from the tax assessor of the Borough of Garwood, the Borough has decided to award this contract to Realty Appraisal Company in accordance with law; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that the Contractor has not made any reportable contributions to a political or candidate committee in the Borough of Garwood in the previous one year, and that the contract will prohibit the Contractor from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this contract.

NOW THEREFORE, BE IT RESOLVED that the Council of the Borough of Garwood does hereby award a contract to Realty Appraisal Company in the amount \$95,000.00; and

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk be and are hereby authorized and directed to execute the contract documents and to cause a notice of this decision to be published in the *Westfield Leader* pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

RESOLUTION NO. 18-105

WHEREAS, on or by January 31st, participating volunteer fire company and first aid squad submitted certified lists to the Local Plan Administrator of those emergency service workers who have met the requirements of the plan as outlined in Code of the Borough of Garwood; and

WHEREAS, Resolutions No. 18-066 and 18-067, adopted on February 13, 2018 accepted the list of eligible members for the Garwood Fire Department and acknowledged no list was received from the Garwood First Aid Squad and the Administrator directed the list be posted for a period of 30 days; and

WHEREAS, the Local Plan Administrator received no appeals from members of the Garwood Fire Department or Garwood First Aid Squad as presented.

THEREFORE BE IT RESOLVED, by the Council of the Borough of Garwood hereby authorizes the treasurer to draw a check for \$21,424.00 for the 2017 LOSAP Benefits contribution.

RESOLUTION NO. 18-106

WHEREAS, the Council of the Borough of Garwood has heretofore adopted Ordinance 16-17 and 18-09.

ORDINANCE NO. 16-17 and 18-09

AN ORDINANCE FIXING THE SALARIES AND WAGES FOR THE DEPARTMENT OF PUBLIC WORKS OF THE BOROUGH OF GARWOOD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY.

WHEREAS, said ordinance(s) reflects changes of salaries and/or hourly rates to be paid to said employees of the Borough of Garwood for the year 2018.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Garwood that the proper officer or officers of the Borough be and they are hereby authorized and directed to execute checks on Borough Funds for the purpose of paying the annual salaries and/or hourly rates to the employees of the Borough of Garwood as set forth opposite each job classification. Said salaries to be paid bi-weekly less such deductions as in such cases made. The schedule of salaries hereafter set forth shall be effective as of January 1, 2018.

NAME	TITLE	SALARY PER HOUR
Navarro, Linwood	Laborer	\$32.77 ph
Navarro, Linwood	Foreman	\$5.00 ph

RESOLUTION NO. 18-107

WHEREAS, the Mayor and Council of the Borough of Garwood have hereto adopted:

ORDINANCE NO. 17-10

AN ORDINANCE FIXING SALARIES AND WAGES OF CERTAIN OFFICIALS AND EMPLOYEES OF THE BOROUGH OF GARWOOD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY.

WHEREAS, said Ordinance reflects changes of salaries and/or hourly rates to be paid to said employees of the Borough of Garwood for the year 2018.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Garwood be and they are hereby authorized and directed to execute checks on Borough funds for the purpose of paying the annual salaries and/or hourly rates to the employees of the Borough of Garwood as set forth below and in the amount set forth opposite each job classification. Said salaries to be paid bi-weekly less such deductions as in such cases made. The schedule of salaries hereafter set forth shall be effective as of January 1, 2018 or pro-rated as the case may be.

Name	Title	2018
James H. Wright	Chief of Police as of 4/1/2018	\$ 132,498.00
Christina M. Ariemma	Borough Administrator/Clerk	\$ 102,272.00
Sandra D. Bruns	CFO/Treasurer/Assistant Administrator/Tax Collector	\$ 101,940.00
Anmarie Switzer	Tax Assessor	\$ 13,763.00
Kathleen J. Wierzbinski	Clerk/Stenographer	\$ 41,662.00
Katelyn Christopher	Accounts Payable Clerk	\$ 35,100.00
Michael Disko	Municipal Engineer	\$ 20,000.00
Victor Vinegra	Zoning Officer - Review	\$ 10,000.00
Victor Vinegra	Planning/Zoning Board Planner	\$ 3,000.00
Len DiStefano	Zoning Officer - Enforcement	\$ 6,500.00
Adele Lewis	Planning/Zoning Board Secretary	\$ 12,252.00
John Drone	Network Administrator/ Police Department	\$ 2,550.00
Paulette Drogon	Senior Citizen Director	\$ 5,000.00
Albert DelConte, III	Senior Citizen Handyman	\$ 18.00 PH
Gary Bundy	Municipal Court Judge	\$ 19,080.00
Lashonn Durant	Municipal Court Administrator	\$ 51,248.00
Len Spina	Superintendent Fire Apparatus	\$ 1,000.00
John Drone	Civilian Police Dispatcher	\$ 46,862.00
Diane R. Petraccoro	Civilian Police Dispatcher	\$ 36,207.00
Lisa Desimone	Civilian Police Dispatcher (up to 5/1/18)	\$ 30,075.00
Clarence Prince 2 nd	Civilian Police Dispatcher (up to 7/12/18)	\$ 30,075.00
Cheryl DiStefano	Senior Citizen Bus Driver	\$ 19.00 PH
Nina Kramkowski	Senior Citizen Bus Driver	\$ 19.00 PH
Ed Syers	Senior Citizen Bus Driver	\$ 19.00 PH
Various	School Crossing Guards – LEVEL A	\$ 13.25 PH
Various	School Crossing Guards – LEVEL B	\$ 17.00 PH
Len Spina	Fire Safety Inspector	\$ 20.00 PH
Edward Syers	Fire Safety Inspector	\$ 20.00 PH
Michael Tharaldsen	Fire Safety Inspector	\$ 20.00 PH

Christina M. Ariemma	BOH Licensing Official	\$ 1,800.00
Christina M. Ariemma	Shade Tree Officer	\$ 3,000.00
Christina M. Ariemma	2020 Census Administrator	\$ 1,000.00
Kathleen J. Wierzbinski	Registrar of Vital Statistics	\$ 4,950.00
Kathleen J. Wierzbinski	BOH Secretary	\$ 1,200.00
Kathleen J. Wierzbinski	OEM Secretary	\$ 150.00
Katelyn Christopher	Registrar of Vital Statistics, Deputy	\$ 250.00
Ken Capobianco	OEM Director	\$ 1,950.00
Barbara Tweedle	Municipal Alliance Coordinator	\$ 5,659.00
John Patterson	Parking Enforcement Officer	\$ 17.00 PH
Amy Rivera	Accounting/Payroll Clerk part-time	\$ 18.00 PH
Lina Klier	Accounting/Payroll Clerk part-time	\$ 18.00 PH

RESOLUTION NO. 18-108

WHEREAS, Lisa Desimone, Civilian Police Dispatcher in the Garwood Police Department has completed one-year of probationary employment in the Borough of Garwood; and

WHEREAS, James H. Wright, Chief of Police has recommended that she be promoted to Class III dispatcher, pending approval from Council.

NOW THEREFORE BE RESOLVED, by the Council of the Borough of Garwood, County of Union, State of New Jersey hereby authorize that Lisa Desimone be promoted from Class IV, probationary employee, dispatcher to Class III employee, dispatcher the Garwood Police Department, effective May 1, 2018, at an annual salary of \$31,707.00.

RESOLUTION NO. 18-109

BE IT RESOLVED by the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby awards the following proposal:

COMPANY: LIFELINE TECHNOLOGY SOLUTIONS
 108A WALNUT AVENUE
 CRANFORD, NJ 07016

DESCRIPTION: 1) Hardware - Dell Poweredge T440 – Windows Server 2016 / 64GB RAM / (4) 600GB 10k SAS Hard Drives – RAID 5 / 5 yr Pro Support with NBD Onsite Hardware Warranty

PRICE: \$6,950

2) Setup Server – Initial setup of new server – Run all necessary updates and install necessary applications

PRICE: \$300

TOTAL: \$7,250.00

A motion was made by _____, second by _____, to adopt Consent Agenda.

Roll Call:

Councilwoman Cuccaro _____	Councilman Sarno _____
Councilman Lazarow _____	Councilwoman Todisco _____
Councilman McCormack _____	Council President Blumenstock _____
Mayor Lombardo _____	

RESOLUTIONS DELETED FROM THE CONSENT AGENDA:

A motion was made by _____, second by _____.

Discussion:

Roll Call:

Councilwoman Cuccaro	_____	Councilman Sarno	_____
Councilman Lazarow	_____	Councilwoman Todisco	_____
Councilman McCormack	_____	Council President Blumenstock	_____
Mayor Lombardo	_____		

NEW BUSINESS:

PROCLAMATION: May-2018, Preeclampsia Awareness Month

PAYMENT OF CLAIMS:

BE IT RESOLVED that the following claims as approved be and the same are hereby ordered paid when properly signed and verified; and the payment of payrolls as listed is hereby confirmed and ratified.

A motion was made by _____, second by _____, to adopt Payment of Claims Resolution.

Roll Call:

Councilwoman Cuccaro	_____	Councilman Sarno	_____
Councilman Lazarow	_____	Councilwoman Todisco	_____
Councilman McCormack	_____	Council President Blumenstock	_____
Mayor Lombardo	_____		

ADJOURNMENT:

The Regular Meeting of the Mayor and Council will be held on, **TUESDAY, MAY 8, 2018**, in Council Chambers at 7:15 p.m. Workshop Session to start at 7:00 p.m.

THERE WILL BE A PUBLIC HEARING IN COUNCIL CHAMBERS, ON ORDINANCE NO. 18-10, 18-11, 18-12 and 18-13 ON TUESDAY, MAY 8, 2018, AT 7:15 P.M. OR SOON THERE AFTER

A motion was made by _____ Second by _____, to adjourn. Time: _____