

Borough of Garwood
MEETING OF THE MAYOR AND COUNCIL
AGENDA
FEBRUARY 22, 2024

REVISED 02/21/2024

Time:

Moment of Silence

Salute to the Flag

Adequate notice of this meeting was provided to the Union County Hawk advertised on January 4, 2024. Notification was sent to the Star Ledger, and is posted on the Municipal website, the Municipal public bulletin board, and filed in the office of the Municipal Clerk informing the public of the time and place according to the Provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

ROLL CALL:

Mayor Blumenstock _____

Councilwoman Boto _____

Councilman Foley _____

Councilman Lazarow _____

Councilwoman Nolde _____

Councilwoman Salmon _____

Council President Kearney _____

Roll call staff and professionals:

Kyle Harris, Borough Administrator

Adam Abramson, Borough Attorney

Doug Stoffer, Chief of Police

Mike Disko, Borough Engineer

Mayor Blumenstock announces the first order of business as follows:

- Marta Young, Clean Water Action
- Stephen Dunn, Union County Connects

Report of Borough Engineer

Report of Borough Attorney

Report of Borough Administrator

Report of Mayor Blumenstock

Comments from the Council:

Councilwoman Boto

Councilman Foley

Councilman Lazarow

Councilwoman Nolde

Councilwoman Salmon

Council President Kearney

MINUTES:

Minutes of the Meeting of the Mayor and Council held on February 8, 2024.

Minutes of the Special Meeting of the Mayor and Council held on February 14, 2024.

A motion was made by _____, second by _____ to accept the Regular Meeting minutes as presented.

All in favor, opposed?

COMMUNICATIONS:

1) NEW JERSEY STATE LEAGUE OF MUNICIPALITIES

- a) 02/19/24, RE: Assembly Passes Affordable Housing Overhaul Bill

<https://www.njlm.org/CivicSend/ViewMessage/Message/223361>

2) **TOWNSHIP OF CRANFORD**

a) 02/09/2024, RE: Ordinance

[https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/Township_of_Cranford - Introduced Ordinance No. 2024--05.pdf](https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/Township_of_Cranford_-_Introduced_Ordinance_No._2024--05.pdf)

3) **RAHWAY VALLEY SEWERAGE AUTHORITY**

a) 02/16/2024, RE: January Minutes

[https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/RVSA_Approved_Minutes\(2\).pdf](https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/RVSA_Approved_Minutes(2).pdf)

ORDINANCES:

ADOPTION

Municipal Clerk to read Ordinance No. 24-01 by title only:

ORDINANCE NO. 24-01

AN ORDINANCE AMENDING THE BOROUGH CODE OF THE BOROUGH OF GARWOOD BY AMENDING CHAPTER 21, ENTITLED “VEHICLES AND TRAFFIC”, ARTICLE V, ENTITLED “SPEED LIMITS”, SECTION 13, ENTITLED “SPEED LIMITS”.

[https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/Ord. 24-01-SPEED_LIMITS\(1\).pdf](https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/Ord._24-01-SPEED_LIMITS(1).pdf)

List correspondence concerning Ordinance No. 24-01.

Does anyone present wish to be heard concerning Ordinance No. 24-01.

A motion was made by _____, second by _____ to close Public Hearing on Ordinance No. 24-01.

Discussion:

A motion was made by _____ second by _____ to adopt Ordinance No. 24-01.

Roll Call:

Councilwoman Boto	_____	Councilwoman Nolde	_____
Councilman Foley	_____	Councilwoman Salmon	_____
Councilman Lazarow	_____	Council President Kearney	_____

Municipal Clerk to read Ordinance No. 24-03 by title only:

ORDINANCE NO. 24-03

AN ORDINANCE AMENDING CHAPTER 67, ENTITLED “BUILDINGS AND STRUCTURES” OF THE BOROUGH CODE OF THE BOROUGH OF GARWOOD BY CREATING NEW ARTICLE VIII, “REGISTRATION OF RENTAL UNITS”.

[https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/Ord. 24-03- Rental Registration Late Fee.pdf](https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/Ord._24-03- Rental_Registration_Late_Fee.pdf)

List correspondence concerning Ordinance No. 24-03.

Does anyone present wish to be heard concerning Ordinance No. 24-03.

A motion was made by _____, second by _____ to close Public Hearing on Ordinance No. 24-03.

Discussion:

A motion was made by _____ second by _____ to adopt Ordinance No. 24-03.

Roll Call:

Councilwoman Boto	_____	Councilwoman Nolde	_____
Councilman Foley	_____	Councilwoman Salmon	_____
Councilman Lazarow	_____	Council President Kearney	_____

Municipal Clerk to read Ordinance No. 24-04 by title only:

ORDINANCE NO. 24-04

AN ORDINANCE AMENDING THE BOROUGH CODE OF THE BOROUGH OF GARWOOD BY AMENDING CHAPTER 34, ENTITLED “POLICE DEPARTMENT,” ARTICLE I, “ESTABLISHMENT, ORGANIZATION, AND ADMINISTRATION.”

[https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/Ord. 24-04 PD Organization\(1\).pdf](https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/Ord._24-04_PD_Organization(1).pdf)

List correspondence concerning Ordinance No. 24-04.

Does anyone present wish to be heard concerning Ordinance No. 24-04.

A motion was made by _____, second by _____ to close Public Hearing on Ordinance No. 24-04.

Discussion:

A motion was made by _____ second by _____ to adopt Ordinance No. 24-04.

Roll Call:

Councilwoman Boto	_____	Councilwoman Nolde	_____
Councilman Foley	_____	Councilwoman Salmon	_____
Councilman Lazarow	_____	Council President Kearney	_____

Municipal Clerk to read Ordinance No. 24-05 by title only:

ORDINANCE NO. 24-05

AN ORDINANCE AMENDING THE BOROUGH CODE OF THE BOROUGH OF GARWOOD BY CREATING CHAPTER 21, ENTITLED “VEHICLES AND TRAFFIC”, ARTICLE I “TRAFFIC AND PARKING”, NEW SECTION 21-8.8.

[https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/Ord. 24-05 -Paid Parking\(1\).pdf](https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/Ord. 24-05 -Paid Parking(1).pdf)

List correspondence concerning Ordinance No. 24-05.

Does anyone present wish to be heard concerning Ordinance No. 24-05.

A motion was made by _____, second by _____ to close Public Hearing on Ordinance No. 24-05.

Discussion:

A motion was made by _____ second by _____ to adopt Ordinance No. 24-05.

Roll Call:

Councilwoman Boto	_____	Councilwoman Nolde	_____
Councilman Foley	_____	Councilwoman Salmon	_____
Councilman Lazarow	_____	Council President Kearney	_____

Municipal Clerk to read Ordinance No. 24-06 by title only:

ORDINANCE NO. 24-06

AN ORDINANCE AMENDING THE BOROUGH CODE OF THE BOROUGH OF GARWOOD BY AMENDING CHAPTER 21, ENTITLED “VEHICLES AND TRAFFIC”, ARTICLE I “TRAFFIC AND PARKING”, SECTIONS 21-7 “ONE-HOUR PARKING 7:00 AM TO 7:00 PM” AND 21-8 “TWO-HOUR PARKING”.

[https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/Ord. 24-06 -Amend Hourly Parking\(1\).pdf](https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/Ord. 24-06 -Amend Hourly Parking(1).pdf)

List correspondence concerning Ordinance No. 24-06.

Does anyone present wish to be heard concerning Ordinance No. 24-06.

A motion was made by _____, second by _____ to close Public Hearing on Ordinance No. 24-06.

Discussion:

A motion was made by _____ second by _____ to adopt Ordinance No. 24-06.

Roll Call:

Councilwoman Boto	_____	Councilwoman Nolde	_____
Councilman Foley	_____	Councilwoman Salmon	_____
Councilman Lazarow	_____	Council President Kearney	_____

Municipal Clerk to read Ordinance No. 24-07 by title only:

ORDINANCE NO. 24-07

AN ORDINANCE FIXING SALARIES AND WAGES OF CERTAIN OFFICIALS AND EMPLOYEES OF THE BOROUGH OF GARWOOD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY.

[https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/Ord. 24-07- SALARY AMENDMENTS\(1\).pdf](https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/Ord. 24-07- SALARY AMENDMENTS(1).pdf)

List correspondence concerning Ordinance No. 24-07.

Does anyone present wish to be heard concerning Ordinance No. 24-07.

A motion was made by _____, second by _____ to close Public Hearing on Ordinance No. 24-07.

Discussion:

A motion was made by _____ second by _____ to adopt Ordinance No. 24-07.

Roll Call:

Councilwoman Boto	_____	Councilwoman Nolde	_____
Councilman Foley	_____	Councilwoman Salmon	_____
Councilman Lazarow	_____	Council President Kearney	_____

INTRODUCTION

Municipal Clerk to read Bond Ordinance No. 24-08 by title only:

BOND ORDINANCE NO. 24-08

BOND ORDINANCE TO AUTHORIZE THE ACQUISITION OF NEW RADIO EQUIPMENT FOR THE USE OF THE POLICE AND FIRE DEPARTMENTS IN, BY AND FOR THE BOROUGH OF GARWOOD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$400,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

https://garwoodnj.govoffice3.com/vertical/Sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/Bond_Ord_24-08.pdf

A motion was made by _____ second by _____ to introduce Ordinance No. 24-08.

Roll Call:

Councilwoman Boto	_____	Councilwoman Nolde	_____
Councilman Foley	_____	Councilwoman Salmon	_____
Councilman Lazarow	_____	Council President Kearney	_____

COUNCIL STANDING COMMITTEE REPORTS AND OTHER REPORTS:

FINANCE AND PERSONNEL: Councilman Foley, Chair

FIRE AND OEM: Councilman Lazarow, Chair

COMMUNITY DEVELOPMENT: Councilwoman Salmon, Chair

PUBLIC WORKS: Councilwoman Boto, Chair

POLICE AND PUBLIC SAFETY: Council President Kearney, Chair

COMMUNITY ENGAGEMENT: Councilwoman Nolde, Chair

LIBRARY, MAYOR'S REPRESENTATIVE: Councilman Lazarow

SCHOOL BOARD LIAISON: Council President Kearney

GARWOOD SENIOR CITIZEN LIAISON: Mayor Blumenstock

SMALL BUSINESS ADVISORY LIAISON: Council President Kearney

BOARD OF HEALTH LIAISON: Councilman Foley

PLANNING BOARD LIAISON: Councilwoman Salmon

OFFICER'S REPORTS:

Chief of Police Monthly Reports for January, 2024.

Police Department Year End Reports for 2023.

PUBLIC COMMENT:

Is there anyone in the audience who wishes to address the Mayor and Council please step to the microphone, and state your full name and address. Please limit your comments to five minutes.

A motion was made by _____, second by _____ to close public comment.
All in favor, opposed?

UNFINISHED BUSINESS:

CONSENT AGENDA

(Adoption upon Roll Call) Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in the full minutes.

RESOLUTION NO. 24-046

RESOLUTION ACCEPTING APPOINTMENTS FOR THE GARWOOD FIRE DEPARTMENT

BE IT RESOLVED by the Council of the Borough of Garwood, County of Union, State of New Jersey, that the following appointments for the Garwood Fire Department be made, effective January 1, 2024 through December 31, 2024:

POSITION	NAME
Chief	John Scalzadonna
Deputy Chief	Brent Gregory
Assistant Chiefs	Len Spina Mike Tharaldsen
Captain	Lou Cartnick
Lieutenants	Ed Laskinski Thomas Gesior
Recording Secretary	Robert Lawrence

RESOLUTION NO. 24-047

BE IT RESOLVED by the Council of the Borough of Garwood, County of Union, State of New Jersey hereby set the rate for 2024 Recreation Summer Camp as follows: \$110 until May 24, 2024; \$135 between May 25, 2024 and June 16, 2024; \$160 late registration between June 17, 2024 and June 23, 2024.

RESOLUTION NO. 24-048

WHEREAS, on January 9, 2024, Kyle Harris submitted correspondence dated January 9, 2024, advising that he is resigning from his employment as Borough Administrator with the Borough of Garwood; and

WHEREAS, Mr. Harris has advised that his resignation shall be effective February 23, 2024.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Garwood as follows:

- 1) The Borough of Garwood hereby accepts and relies upon the January 9, 2024 correspondence informing of resignation from Kyle Harris.
- 2) Effective February 23, 2024, Kyle Harris shall have resigned from his position as Borough Administrator with the Borough of Garwood.
- 3) This resolution puts the Assistant Borough Administrator on notice to immediately process this resignation
- 4) This resolution shall take effect immediately.

RESOLUTION NO. 24-049

WHEREAS, in accordance with Chapter 5, Article VIII B, Section 5-51.21 - Appointment and Tenure of Borough Administrator, the Borough Administrator shall be appointed by the Mayor with the advice and consent of Council, pursuant to N.J.S.A. 40A:9-137.

THEREFORE, BE IT RESOLVED that Mayor Blumenstock be and with the advice and consent of the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby appoint John Arthur as Borough Administrator effective April 1, 2024, in the Borough of Garwood, at an annual salary of \$125,000.

THEREFORE, BE IT FINALLY RESOLVED that the Borough Administrator shall serve at the pleasure of the Mayor and Council.

RESOLUTION NO. 24-050

AUTHORIZING THE MAYOR AND BOROUGH OF GARWOOD TO EXECUTE A TREATMENT WORKS SEWER CONNECTION PERMIT APPLICATION (0-2000 GPD), RVSA # 2771-23-GW WITH RAHWAY VALLEY SEWERAGE AUTHORITY AND AUTHORIZING STATEMENT OF CONSENT FOR A CONNECTION OF THE SANITARY SEWER SYSTEM – BLOCK 501.1, LOT 8, POPEYES RESTURANT WITH DRIVE-THRU.

WHEREAS, 204 LF of 6" PVC sewer lateral, 3 cleanouts, a 1,500-gallon grease trap, a grinder pump, a doghouse sanitary manhole and a 1-1/4" SDR-11 HDPE sewer force main to service the proposed construction of a fast food restaurant with drive thru consisting of 2,537 SF and 24 seats, and it is necessary for the Garwood Chicken LLC to seek approval on behalf of the Borough of Garwood for an approval from the Rahway Valley Sewerage Authority (RVSA) for a Treatment Works Sewer Connection Permit Application as a result of a **sanitary sewer extension** associated with the proposed project; and

WHEREAS, it is necessary for the Borough of Garwood to consent to the TWA permit application to be filed by the applicant with the RVSA; and

WHEREAS, the TWA permit application has been reviewed and approved by Michael Disko, the Borough Engineer; and

WHEREAS, the Council of the Borough of Garwood hereby authorizes the Mayor of the Borough of Garwood to execute the statement of consent as part of the TWA permit application.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Garwood, County of Union, State of New Jersey hereby authorizes the Mayor to execute the statement of consent form which is part of the RVSA TWA (0-2000 GPD) RVSA # 2771-23-GW permit application concerning the project for the Block 501.1, Lot 8.

RESOLUTION NO. 24-051

BE IT RESOLVED by the Mayor and Council of the Borough of Garwood, County of Union, State of New Jersey, hereby approve the CFO/Treasurer to issue a refund check for the tax overpayments on the following properties:

PROPERTY OWNER	ADDRESS	BLOCK/LOT	AMOUNT
DOHERTY, BRIAN & MARJO	347 LOCUST AVE	412/4	\$2,255.14
CRINCOLI, FRANK	219 MYRTLE AVE	508/10	\$2,436.31

REFUND TO:

CORELOGIC CENTRALIZED REFUNDS

PO BOX 9202

COPPELL, TX 75019-9760

AMOUNT OF REFUND: \$4,691.45

EXPLANATION: 1Qtr 2024 taxes were paid by CORELOGIC Tax Services in excess of the amount due. Refund is made to the tax servicer on behalf of the homeowner.

RESOLUTION NO. 24-052

WHEREAS, the Council of the Borough of Garwood, County of Union, State of New Jersey, is required to establish and maintain a program of recognized public health activities and to meet the minimum standard of performance for such activities; and

WHEREAS, the Board of Health of the Borough of Garwood has recommended to the Mayor and Council that a contract be entered into with the Board of Health of the Town of Westfield in accordance with N.J.S.A. 26:A2-1, et. seq. and N.J.S.A. 40:8A-1, et. seq.; and

WHEREAS, an agreement has been agreed upon in Resolution No. 3330 dated, January 10, 1978, wherein the Board of Health of the Town of Westfield will provide certain health services of licensed personnel in the carrying out of public health activities in the Borough of Garwood.

THEREFORE, BE IT RESOLVED, by the Council of the Borough of Garwood, that the Mayor and Municipal Clerk be and are hereby authorized to execute the attached a three-year contract on behalf of the Borough wherein the Borough agrees to pay the following:

- (a) Westfield Township the sum of \$62,619 for the Public Health Services provided by Westfield for 2024. Payments shall be made quarterly on the fifteenth day of February, May August and November during the term of this Agreement. The quarterly required payments for 2024 are accordingly \$15,654.75
- (b) In 2025 through 2028, the annual fee shall be increased by three percent (3%); and an additional two percent (2%) administration fee and (ii) the cost of any mandated services or additional services requested by Recipient that were not requested in the first year of the term of this Agreement. Annual Fees in subsection (b) (i) above shall be as follows: 2025 - \$65,750; 2026--\$69,038; 2027--\$72,490; 2028--\$76,115
- c) If Recipient fails to make any quarterly payment within fifteen (15) days of its due date, Recipient shall pay to Westfield a late charge equal to four percent of the amount which is delinquent.

RESOLUTION NO. 24-053

RESOLUTION ADOPTING POLICY FOR GRANTING TAX EXEMPTIONS UNDER N.J.S.A. 54:4-3.30 THROUGH N.J.S.A. 54:4-3.33

WHEREAS, the legislature in adopting N.J.S.A. 54:4-3.30-3.33 has granted property tax exemptions for eligible veterans suffering from service-connected disabilities as declared by the United States Department of Veterans Administration and N.J.S.A. 54:4-3.30; and

WHEREAS, such exemption may be approved and granted by the Tax Assessor upon filing of the claim demonstrating the right of exemption and confirmation of eligibility; and

WHEREAS, the statute does not specify the effective date for granting of a disabled veteran tax exemption but rather states that the municipal governing body shall by resolution establish a policy for the granting of property tax exemptions under this statute.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Garwood that the Tax Assessor shall be authorized to grant property tax exemption to veterans suffering from service connected disabilities as declared by the United States Department of Veterans Administration and pursuant to N.J.S.A. 54:4-3.30 upon the filing of a claim demonstrating the right to an exemption; such property tax exemption shall be effective as of the date the completed application is received in the Tax Assessor's Office.

RESOLUTION NO. 24-054

WHEREAS, the Mayor and Council of the Borough of Garwood, County of Union, State of New Jersey hereby accept the CFO's terminal leave calculation for Kathleen Wierzbinski based on benefits encompassed in the Code of the Borough of Garwood, Chapter 30, Section 5.D.(c), and Section 16.B.(2), for retirement benefits calculated as of February 22, 2024:

Hours	Description	Hourly Rate	Amount
15.00	2024 vacation hours due	29.66	444.90
151.67	terminal leave calendar month	29.66	4,498.54
63.25	terminal leave sick bank	29.66	1,876.00
	TOTALS:		6,819.44

BE IT RESOLVED that the Borough will pay said employee's retirement benefit of \$6,819.44 in first pay cycle after retirement on February 29, 2024. If additional time is used prior to disbursement the retirement benefit will be adjusted accordingly.

BE IT FURTHER RESOLVED, that the Treasurer be and is hereby authorized to execute to the above.

RESOLUTION NO. 24-055

WHEREAS, the Borough Administrator and the Chief Financial Officer/Tax Collector of the Borough of Garwood have determined that due to the retirement of the Clean Communities Coordinator and Senior Citizen Director-Programs & Grant Administrator that the Recreation Director/Public Information Officer will take on those responsibilities

WHEREAS, the Borough Administrator and Chief Financial Officer/Tax Collector hereby recommend that the assignment of those responsibilities to the Recreation Director/ Public Information Officer are hereby adjusted to reflect the salary as set forth below for the following employee of the Borough of Garwood and in the amount set forth opposite the job classification.

THEREFORE, BE IT RESOLVED, that the council of the Borough of Garwood hereby acknowledge and accept the recommendation of the Borough Administrator and Chief Financial Officer/Tax Collector and adjust the new responsibilities and salary of said position for employee Recreation Director/ Public Information Officer in accordance with the recommendation.

<u>TITLE</u>	<u>NEW RESPONSIBILITIES</u>	<u>NAME</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
Recreation Director/ Public Information Officer	Senior Citizen Director-Programs & Grant Administrator	Katya Lysak	\$73,750	March 1, 2024

RESOLUTION NO. 24-056

WHEREAS, the Borough Administrator and the Chief Financial Officer/Tax Collector of the Borough of Garwood have determined that due to the retirement of the BOH Secretary/ Licensing Official, Registrar of Vital Statistics and OEM Secretary that the Borough Clerk will take on those responsibilities

WHEREAS, the Borough Administrator and Chief Financial Officer/Tax Collector hereby recommend that the assignment of those responsibilities to Borough Clerk are hereby adjusted to reflect the salary as set forth below for the following employee of the Borough of Garwood and in the amount set forth opposite the job classification.

THEREFORE, BE IT RESOLVED, that the council of the Borough of Garwood hereby acknowledge and accept the recommendation of the Borough Administrator and Chief Financial Officer/Tax Collector and adjust the new responsibilities and salary of said position for employee Borough Clerk in accordance with the recommendation.

<u>TITLE</u>	<u>NEW RESPONSIBILITIES</u>	<u>NAME</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
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Borough Clerk	BOH Secretary/ Licensing Official, Registrar of Vital Statistics and OEM Secretary	Cathy Cameron	\$75,135	March 1, 2024
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RESOLUTION NO. 24-057

WHEREAS, the Borough Administrator and the Chief Financial Officer/Tax Collector of the Borough of Garwood have determined that due to the hiring of a Part Time Code Enforcement Officer and Rental Property administrator that the Accounts Payable Clerk will assist with those responsibilities; and

WHEREAS, the Borough Administrator and Chief Financial Officer/Tax Collector hereby recommend that the assignment of those responsibilities to the Accounts Payable Clerk are hereby adjusted to reflect the salary as set forth below for the following employee of the Borough of Garwood and in the amount set forth opposite the job classification.

THEREFORE, BE IT RESOLVED, that the council of the Borough of Garwood hereby acknowledge and accept the recommendation of the Borough Administrator and Chief Financial Officer/Tax Collector and adjust the new responsibilities and salary of said position for employee Accounts Payable Clerk in accordance with the recommendation.

<u>TITLE</u>	<u>RESPONSIBILITIES</u>	<u>NAME</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
Accounts Payable Clerk	Code Enforcement and Rental Property Administration	Janice Farrell	\$54,250	January 1, 2024

A motion was made by _____, second by _____ to adopt Consent Agenda.

Roll Call:

Councilwoman Boto	_____	Councilwoman Nolde	_____
Councilman Foley	_____	Councilwoman Salmon	_____
Councilman Lazarow	_____	Council President Kearney	_____

RESOLUTIONS DELETED FROM THE CONSENT AGENDA:

A motion was made by _____, second by _____, to adopt Resolution # 24-_____.

Roll Call:

Councilwoman Boto	_____	Councilwoman Nolde	_____
Councilman Foley	_____	Councilwoman Salmon	_____
Councilman Lazarow	_____	Council President Kearney	_____

NEW BUSINESS

Leslie Breen	Jon Jantsch	Green Team	02/22/2024-12/31/2026
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PAYMENT OF CLAIMS AND REFUNDS AS LISTED ON FILE:

BE IT RESOLVED that the following claims as approved be and the same are hereby ordered paid when properly signed and verified; and the payment of payrolls as listed is hereby confirmed and ratified.

A motion was made by _____, second by _____ to adopt Payment of Claims Resolution.

Roll Call:

Councilwoman Boto	_____	Councilwoman Nolde	_____
Councilman Foley	_____	Councilwoman Salmon	_____
Councilman Lazarow	_____	Council President Kearney	_____

ADJOURNMENT:

The Regular Meeting of the Mayor and Council will be held on **Thursday, March 7, 2024** at 7:00 P.M. in Council Chambers.

Information for meetings is posted on the Borough website: https://garwood.org/gb_notices

A motion was made by _____ second by _____ to adjourn. Time: _____