

Borough of Garwood
MEETING OF THE MAYOR AND COUNCIL
AGENDA
January 27, 2022

Time:

Moment of Silence

Salute to the Flag

Adequate notice of this meeting was provided to the Union County Hawk advertised on December 2, 2021. Notification was sent to the Star Ledger, and is posted on the Municipal website, the Municipal public bulletin board, and filed in the office of the Municipal Clerk informing the public of the time and place according to the Provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

ROLL CALL:

Mayor Todisco _____

Councilman Graham _____

Councilman Kearney _____

Councilman Lazarow _____

Councilwoman Loffredo _____

Councilwoman Salmon _____

Council President Blumenstock _____

Roll call staff and professionals:

Kyle Harris, Borough Administrator

Adam Abramson, Borough Attorney

Jennifer Sherman, Borough Tax Assessor

Mike Disko, Borough Engineer

Report of Borough Attorney

Report of Borough Administrator

PRESENTATIONS:

Mayor Todisco announces the first order of business are department overview presentations from the Borough Tax Assessor and the Borough Engineer.

Report of Mayor Sara Todisco

Comments from the Council:

Councilman Graham

Councilman Kearney

Councilman Lazarow

Councilwoman Loffredo

Councilwoman Salmon

Council President Blumenstock

MINUTES:

Minutes of the Reorganization Meeting of the Mayor and Council held on January 6, 2022.

Minutes of the Regular Meeting of the Mayor and Council held on January 13, 2022.

A motion was made by _____, second by _____ to accept minutes as presented.
All in favor, opposed?

COMMUNICATIONS:

1) NEW JERSEY STATE LEAGUE OF MUNICIPALITIES –

- a) 01/12/2022, State of the State, Public Health Emergency Extended, Opioid Settlements
<https://www.njlm.org/CivicSend/ViewMessage/Message/161766>
- b) 01/14/2022, End of Session Legislation, State of the State, SLFRF Webinar
<https://www.njlm.org/CivicSend/ViewMessage/Message/161936>
- c) 01/21/2022, Opioid Settlement Deadline, Gov. Signs Legislation, Ready to Rebuild
<https://www.njlm.org/CivicSend/ViewMessage/Message/162319>

2) GARWOOD PLANNING BOARD

- a) 01/12/2022, RE: Year-end report for 2021.
- b) 01/12/2022, RE: Minutes for December 8, 2021.

https://garwood.org/vertical/sites/%7B7F1088A0-CEC9-4505-80EE-1DF1BF7DFFBD%7D/uploads/12_8_21_PB_minutes.pdf

COUNCIL STANDING COMMITTEE REPORTS AND OTHER REPORTS:

FINANCE AND PERSONNEL: Councilman Lazarow, Chair

FIRE AND OEM: Councilman Kearney, Chair

FACILITIES, GROUNDS AND SHADE TREES: Councilwoman Loffredo, Chair

STREETS, ECOLOGY AND SUSTAINABILITY: Council President Blumenstock, Chair

POLICE AND PUBLIC SAFETY: Councilman Graham, Chair

**COMMUNITY ENGAGEMENT: RECREATION, HISTORICAL AND CELEBRATIONS COMMITTEES:
Councilwoman Salmon, Chair**

COMMUNICATIONS COMMITTEE: Councilman Kearney

LIBRARY, MAYOR'S REPRESENTATIVE: Councilman Lazarow

SCHOOL BOARD LIAISON: Councilman Kearney

GARWOOD SENIOR CITIZEN LIAISON: Council President Blumenstock

SMALL BUSINESS ADVISORY LIAISON: Councilman Kearney

UC TRANSPORTATION ADVISORY BOARD, MAYOR'S REPRESENTATIVE: Councilman Graham

PLANNING BOARD LIAISON: Councilwoman Salmon

OFFICER'S REPORTS:

CFO/Treasurer: 4th Qtr. Report for 2021.

A motion was made by _____, second by _____ to accept Officer's reports.
All in favor, opposed?

PUBLIC COMMENT:

Is there anyone in the audience who wishes to address the Mayor and Council please step to the microphone, and state your full name and address. Please limit your comments to five minutes.

Mayor Todisco requests a motion followed by a second to close public comment.

A motion was made by _____, second by _____ to close public comment.

All in favor, opposed?

UNFINISHED BUSINESS:

CONSENT AGENDA

(Adoption upon Roll Call)

Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in the full minutes.

RESOLUTION NO. 22-040

WHEREAS, in accordance with N.J.S.A 40:14B-66 municipal authorities shall cause an annual audit of its accounts to be made, and for this purpose it shall employ a registered municipal accountant of New Jersey or a certified public accountant of New Jersey to conduct an annual audit and provide other required accounting services and therefore the Mayor and Council have determined that there exists a need for professional auditing and consultant services to provide Auditing/Consultant services of a specialized nature to the Borough; and

WHEREAS, the Borough Clerk of the Borough of Garwood posted in accordance with law and received proposals on November 23, 2021, under a fair and open process in accordance with P.L. 2004, c.19, as amended by P.L. 2005, c.51; and

WHEREAS, the said Governing Body has determined that such services are professional services as defined in the Local Public Contracts Law of the State of New Jersey; and

WHEREAS, the Local Public Contracts Law requires that a notice stating the nature, duration, services and amount of each contract awarded as a professional services contract be printed once in the official newspaper of the municipality;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Garwood:

1. That the Mayor and Borough Clerk be and are hereby authorized and directed to execute an agreement with Suplee, Clooney & Company, 308 East Broad Street, Westfield, NJ 07090, for the provision of professional auditing and consulting services for the Borough of Garwood; and
2. That said Contractor shall receive fees not to exceed \$41,100.00 for 2021 Statutory Audit; \$8,000.00 for 2021 Annual Financial Statement; 2021 Annual Debt Statement; and Assistance with the 2022 Annual Municipal Budget preparation, including preparation of the budget document and budget amendments, and attendance at any budget meetings or public hearings; \$425.00 per preparation of Supplement Debt Statements; \$1,100.00 for review of the Borough's Deferred Compensation Plan, and telephone consultation as needed at no charge, which are included in proposal dated November 16, 2021; and
3. That the contract term is January 1, 2022 to December 31, 2022; and
4. That the Borough Clerk be and is hereby authorized and directed to maintain this resolution and the professional services contract on file and available for public inspection in the Office of the Borough Clerk; and
5. That the Borough Clerk is hereby authorized and directed to publish a copy of this notice as required by law.

A motion was made by _____, second by _____ to adopt Consent Agenda.

Roll Call:

Councilman Graham _____
Councilman Kearney _____
Councilman Lazarow _____

Councilwoman Loffredo _____
Councilwoman Salmon _____
Council President Blumenstock _____

RESOLUTIONS DELETED FROM THE CONSENT AGENDA:

NEW BUSINESS

Mayor's Appointment:

Greg Kilmer	Recreation Committee	1/27/22 -12/31/22
Li Faustino	Board of Health	1/27/22 -12/31/24

PAYMENT OF CLAIMS:

BE IT RESOLVED that the following claims as approved be and the same are hereby ordered paid when properly signed and verified; and the payment of payrolls as listed is hereby confirmed and ratified.

A motion was made by _____, second by _____ to adopt Payment of Claims Resolution.

Roll Call:

Councilman Graham	_____	Councilwoman Loffredo	_____
Councilman Kearney	_____	Councilwoman Salmon	_____
Councilman Lazarow	_____	Council President Blumenstock	_____

ADJOURNMENT:

The Regular Meeting of the Mayor and Council will be held on **THURSDAY, FEBRUARY 10, 2022**, at 7:00 P.M. in Council Chambers.

Information for meetings is posted on the Borough website: https://garwood.org/gb_notices

A motion was made by _____ second by _____ to adjourn. Time: _____