



Borough of Garwood
Rental Unit Change of Occupancy
Pursuant to Ordinance No. 23- 07
908 789-0710

PLEASE SUBMIT A SEPARATE APPLICATION FOR EACH UNIT

APPLICATION DATE: _____

Initial Registration Fee \$150 PER UNIT
Change of Tenancy Inspection \$125 PER UNIT
Re-inspection Fee \$100 PER UNIT

Rental Property Location _____

Unit# _____

Contact Person & Phone# _____

Number of Bedrooms _____

Number of Tenants _____

Children Under Age 2 ___

Cash. _____

Check# _____

Enclosed is the required fee for this unit. (Please make all checks payable to the Borough of Garwood.)

I hereby certify that the above information is true to the best of my knowledge, information and belief. I am aware that if the foregoing information supplied is willfully false, that I am subject to penalties and criminal prosecution.

ALL RENTAL UNITS MUST BE INSPECTED BEFORE BECOMING OCCUPIED OR A SUMMONS MAY BE ISSUED.

Owner/Agent

A CERTIFICATE WILL NOT BE ISSUED UNTIL ALL INFORMATION ON THIS FORM HAS BEEN PROVIDED.

For Office Use

Date/Time of Inspection _____

Receipt# _____