

Minutes of the
BOROUGH of GARWOOD
REGULAR MEETING OF THE
RECREATION COMMISSION
December 17, 2014

Moment of Silence.....

Salute to the Flag.....

Adequate notice of this meeting was provided to the Westfield Leader advertised on January 03, 2014 and promptly posted on the municipal public bulletin board and filed in the office of the municipal clerk informing the public of time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

This is a regular scheduled meeting for the **Garwood Recreation Commission** for the Borough of Garwood for November 2014.

ROLL CALL OF MEMBERS

Mary Anne Duffy: Present Debra DeLise: Present Karen Sullivan :
Present

Jack Sullivan: Excused Scott Kessler: Present Kristen Froden: Present

Also Present:

Council Liaison: Lou Petruzzelli

Meeting Minutes

Vote on the meeting minutes from the November 19, 2014 meeting
Kirsten Froden moves to accept the minutes and Debra Delise seconds

Roll Call:

Karen Sullivan: YES

Scott Kessler: YES

Maryanne Duffy: YES

Kirsten Froden: YES

Debra Delise: YES

Individual Committee Reports

Treasurer's Report:

Scott Kessler reports

The recreation committee account has been frozen until the new year.

There is still about \$4,400 in the Recreation account.

The Athletic Field Complex needs a 12 x 20 storage shed.

Jack Sullivan and Scott Kessler obtained 3 quotes for sheds from the following vendors:

American Shed quoted \$6,350

Fox Run quoted \$4,250

Everlast Sheds quoted \$4,424

They determined that the Fox Run gave the best quote, \$4,250 for the shed, \$80 for a ramp and \$20 for miscellaneous accessories totally \$4,400.

Scott Kessler as the director of Baseball agreed to enter into a co-purchase agreement with the recreation for the purchase of shed.

The Recreation Committee agrees on the following resolution:

The Recreation Committee will contribute \$4,400 to the purchase of the shed and baseball will cover any costs of the shed that exceed \$4,440 up to but not exceeding \$1000.

The Borough of Garwood approved the purchase of the shed and a purchase requisition for the shed was issued 12/8/15. Money expended for the shed will be charged to the 2014 Recreation Committee's fiscal year.

Kirsten Froden moves to accept the treasurer's report Karen Sullivan seconds

Roll Call:

Karen Sullivan: YES

Maryanne Duffy: YES

Kirsten Froden: YES

Debra Delise :YES

Scott Kessler: YES

Director's Report:

Maryanne Duffy Reports:

Kathleen Pender tendered her resignation to Mayor and Counsel as of 12/31/14

It was determined that the committee should recognize her service at a council meeting and perhaps present her with a plaque.

A posting for a new director should be submitted to Christina Ariemma, the town clerk.

Summer Recreation

Maryanne Duffy reports:

A subcommittee met to determine the fee structure for Summer Recreation.

The Report is as follows:

Report of the Subcommittee on Fees for Summer Recreation

Committee Members

Kirsten Froden

Dana Parkhill

Maryanne Duffy

The Subcommittee on fees for Summer Recreation met on Monday, December 15, 2015. We reviewed fees charged by the surrounding towns including:

Westfield \$60 for a full day program Monday thru Thursday 9 to 11:45 then 1 to 3:45pm. for a six week program (2012)

Clark \$25 for a half day program Monday thru Thursday 9am to 12 noon, for a six week program. (2012)

Scotch Plains \$350 early bird **\$405** regular fee for a full day program 9am to 3pm for a 6 week program (2013)

Cranford \$10 for a full day program Monday thru Friday, 9am to 11:45 and 1 to 3pm. for a six week program. (2012)

The subcommittee recommends a 2 tiered approach to fees .

\$100 for 6 weeks if paid in advance or

\$25 per week and the child need not participate in the entire program.

\$150 for 2 children if paid in advance.

The following is some of the rationale for this recommendation:

1. The new facility will provide a greater range of activities in a nicer setting
2. The cost of care per hour is about \$1.11 (based on half day session 9am to noon, Monday thru Friday for 6 weeks. Approximately 90 hours of camp)
3. Parents are willing to pay \$50 for 6 hours of soccer clinic.

After reviewing the subcommittee's findings at the **Recreation Committee meeting 12/17/2014**, it was determined that the registration will be as follows:

\$60 for the summer (\$10 a week) if paid in advance

\$15 a week if a child wants to pay on a weekly basis and/or the child does not want to attend the full summer session.

\$30 for each additional child

If a parent wants to pay on a weekly basis, payment must be made to Town Hall and a signed receipt must be submitted to the Summer Director for admission to the program.

Shirts will be included in the cost of registration.

Summer Director and Counselor jobs should be posted soon and application forms prepared.

Debra Delise moves to accept the Summer Recreation report and Karen Sullivan seconds:

Roll Call:

Karen Sullivan: YES

Maryanne Duffy: YES

Kirsten Froden: YES

Debra Delise :YES
Scott Kessler: YES

Soccer Report:

Maryanne Duffy reports:

Registration forms have **not** gone out
Last year, spring season went for 6 weeks from April 25th to May 30th and was extended through June due to inclement weather.
Spring soccer will probably take place at the new athletic field and field availability has not been determined.

Basketball

Jack Sullivan (via notes) Karen Sullivan, Debra Delise and Kirsten Froden report:

Officials for basketball will be paid as follows:

\$60 for one official

\$45 for each official if there are 2

Background checks should be conducted on all new coaches

Coaches include Hunphreys, Kolfenbach, Marano, Engelese, Froden, Winston, Sullivan, Durkin and Knutson

Jack Sullivan is working on a schedule with Kenilworth and will inventory uniforms

The Schedule is as follows:

Boys basketball will be Tues/Thus 6-7:30 and 7:30 to 9

Girls basketball Mon/Wed 6-7:30 and 7:30 to 9

Volunteers are needed to work the score board

Maryanne Duffy moves to accept the basketball report, Scott Kessler seconds

Roll Call:

Karen Sullivan: YES

Maryanne Duffy: YES

Kirsten Froden: YES

Debra Delise :YES

Scott Kessler: YES

Athletic Field Complex Project

Lou Petruzzelli Reports:

The field is open from 7am to dusk

Field can be open till 10pm for events under the lights.

HEARING OF CITIZENS WHO WISH TO ADDRESS THE RECREATION COMMISSION:

None

NEW BUSINESS

none

ADJOURNMENT

The meeting was adjourned at 8:10pm

The next meeting will take place on Wednesday January 21, 2015 at 7pm.

RESOLUTION

The Recreation Committee agrees on the following resolution:

BE IT RESOLVED, by the Recreation Committee of the Borough of Garwood, County of Union, State of New Jersey, hereby establishes fees for activities for the six week Summer Recreation program as follows:

\$60 for the summer (\$10 a week) if paid in advance
\$15 a week if paid on a weekly basis and
\$30 for each additional child.

Effective January 1, 2015..

Adopted: December 17, 2014

Chairman of Recreation Committee

Secretary of the Recreation Committee

RESOLUTION

The Recreation Committee agrees on the following resolution:

BE IT RESOLVED, by the Recreation Committee of the Borough of Garwood, County of Union, State of New Jersey, hereby agrees to a co-purchase with the Baseball Committee of a shed for the Athletic Field Complex follows:

The Recreation Committee will purchase a 12 x 20 shed from Fox Run for \$4,400 for the Athletic Field Complex. The Baseball Committee will cover any costs of the shed that exceed \$4,440 up to but not exceeding \$1000.

Effective January 1, 2015..

Adopted: December 17, 2014

Chairman of Recreation Committee

Secretary of the Recreation Committee