

Borough of Garwood Meeting of the Mayor and Council

AGENDA

December 23, 2014

Moment of Silence.....

Salute to the Flag.....

Adequate notice of this meeting was provided to the Westfield Leader, advertised on January 9, 2014, notification was sent to the Star Ledger and prominently posted on the municipal public bulletin board and filed in the office of the municipal clerk informing the Public of the time and place according to the Provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

Mayor Quattrocchi asks at this time please turn your cell phones to off or vibrate.

ROLL CALL:

Mayor Quattrocchi

Council President Tarantino

Councilman Martin

Councilman Mathieu

Councilman Nierstedt

Councilman Petruzzelli

Councilwoman Todisco

MINUTES:

Regular Meeting of the Mayor and Council held on December 09, 2014.

Workshop Session of the Mayor and Council held on December 09, 2014.

COMMUNICATIONS:

1) NEW JERSEY STATE LEAGUE OF MUNICIPALITIES –

a. Mayor's Advisory –

- i. 12/11/14, RE: Senate Transportation Committee Takes Testimony from League Leaders
- ii. 12/11/14. RE: Budgeting for the Elected Official
- iii. 12/11/14, RE: 99th Conference Follow Up 20 Resolutions Approved
- iv. 12/11/14, RE: 23rd Annual Mayor's Legislative Day
- v. 12/12/14, RE: Municipal Leaders Thank Senate President Sweeney
- vi. 12/16/14, RE: Weekly Policy Update
- vii. 12/18/14, RE: I. NJLM's 2015 State Legislative Priorities II. Budgeting for the Elected Official
- viii. 12/18/14, RE: Legislative Alert

2) THE BOROUGH OF ROSELLE PARK – 12/9/14, RE: Resolution 237-14

- 3) **RAHWAY VALLEY SEWERAGE AUTHORITY** – 12/09/14, RE: RVSA Meeting Notice
- 4) **GARWOOD PLANNING BOARD** – 12/11/14, RE: Minutes of the meeting held on November 12, 2014

ORDINANCES:

Public Hearing on Ordinance 14-16, as advertised in the Westfield Leader on December 11, 2014

ADOPTION:

Municipal Clerk to read Ordinance 14-16 by title only:

ORDINANCE NO. 14-16

AN ORDINANCE TO AMEND §30-14 (GROUP MEDICAL INSURANCE) IN ARTICLE II (EMPLOYEE COMPENSATION AND BENEFITS) IN CHAPTER 30 (PERSONNEL POLICIES) OF THE CODE OF THE BOROUGH OF GARWOOD TO AMEND SUBSECTION B (STATEMENT OF POLICY) TO REFLECT THE PROVISIONS OF L.2011, C. 78, AND TO REPEAL SUBSECTION C (STIPEND ON WAIVER OF GROUP MEDICAL INSURANCE COVERAGE) TO REPEAL THE STIPEND FOR WAIVER OF GROUP MEDICAL INSURANCE COVERAGE.

List correspondence concerning Ordinance 14-16.

Does anyone present wish to be heard concerning Ordinance 14-16.

Motion to close Public Hearing on Ordinance 14-16.

Motion to adopt Ordinance 14-16. Roll Call.

COMMITTEE REPORTS:

POLICE: Councilman Martin, Chr.

PUBLIC HEALTH: Councilwoman Todisco

STREETS AND ROADS/ECOLOGY: Councilman Nierstedt, Chr.

FIRE: Councilman Mathieu, Chr.

FINANCE: Councilwoman Todisco, Chr.

BUILDINGS AND GROUNDS: Councilman Petruzzelli, Chr.

LAWS AND LICENSES: Council President Tarantino, Chr.

RECREATION: Councilman Petruzzelli, Chr.

COMMITTEE ON AGING: Council President Tarantino

LIBRARY, MAYOR'S REPRESENTATIVE: Mayor Quattrocchi

SCHOOL BOARD LIAISON: Councilwoman Todisco

CELEBRATION OF PUBLIC EVENTS AND HOLIDAYS LIAISON:
Councilman Martin

UNION COUNTY AIR TRAFFIC NOISE ADVISORY BOARD REPRESENTATIVE:
Councilman Mathieu

ATHLETIC FIELD COMPLEX PROJECT COMMITTEE REPRESENTATIVE:
Councilman Petruzzelli

OFFICER'S REPORTS:

Chief of Police Bruce Underhill: monthly reports for November 2014

Treasurer/CFO Sandy Bruns: monthly report for November 2014

Municipal Court Administrator Martha Marino: monthly report for November 2014

PUBLIC COMMENT:

Is there anyone in the audience who wishes to address the mayor and council please step to the microphone, sign in and state your full name and address. Please limit your comments to three minutes.

UNFINISHED BUSINESS:

CONSENT AGENDA

(Adoption upon Roll Call)

“Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in the full minutes.”

RESOLUTION NO. 14-306

Whereas, the Tax Collector of the Borough of Garwood had previously issued a tax sale certificate to FWDSL & Assoc., which certificate is dated July 20th, 2011, covering premises commonly known and referred to as Block 205 Lot 9 as set out on the Borough tax map then in use which certificate bears number 2011-01.

Whereas, the owner of the property redeemed this certificate on June 11th, 2013.

Whereas, the owner of this property has indicated to the Tax Collector that he has lost or otherwise misplaced the original tax sale certificate and has duly filed the appropriate Affidavit of Loss with the Tax Collector.

Now, therefore, be it resolved by the Mayor and Council of the Borough of Garwood that the Tax Collector of the Borough be and is hereby authorized, upon receipt of the appropriately executed and notarized Loss Affidavit and the payment of a fee of \$100.00 per certificate, to issue an appropriate duplicate tax sale certificate to the said purchaser covering the certificate lost as previously described all in accordance with the requirements of Chapter 99 of Public Laws of 1997.

Be it further resolved that a copy of this Resolution and the Loss Affidavit be attached to the duplicate certificate shall be stamped or otherwise have imprinted upon it the word "Duplicate" as required by law.

RESOLUTION NO. 14-307

BE IT RESOLVED, by the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby awards the Borough's 2015 Insurance Package to Willis of New Jersey, Inc., 350 Mt. Kemble Avenue, Morristown, NJ, 07960.

RESOLUTION NO. 14-308

STATEWIDE INSURANCE FUND

RESOLUTION TO JOIN (RENEW) THE FUND

WHEREAS, a number of local units have joined together to form the Statewide Insurance Fund ("FUND"), a joint insurance fund, as permitted by N.J.S.A. 40A:10-36, *et seq.*; and

WHEREAS, the Borough of Garwood ("LOCAL UNIT") has complied with relevant law with regard to the acquisition of insurance; and

WHEREAS, the statutes and regulations governing the creation and operation of joint insurance funds contain elaborate restrictions and safeguards concerning the safe and efficient administration of such funds; and

WHEREAS, the LOCAL UNIT has determined that membership in the FUND is in the best interest of the LOCAL UNIT.

WHEREAS, the LOCAL UNIT agrees to be a member of the FUND for a period of three (3) years, effective from **January 1, 2015** terminating on **January 1, 2018** at 12:01 a.m. standard time; and

WHEREAS, the LOCAL UNIT has never defaulted on claims, if self-insured, and has not been canceled for non-payment of insurance premiums for two (2) years prior to the date of this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the LOCAL UNIT does hereby agree to join the Statewide Insurance Fund; and

BE IT FURTHER RESOLVED that to the extent required by law, the Local Unit shall provide notice of the Indemnity and Trust Agreement to the Office of the State Comptroller; and

BE IT FURTHER RESOLVED that the LOCAL UNIT will be afforded the following coverage(s) as marked "Yes":

	<u>YES</u>	<u>NO</u>
Workers' Compensation & Employer's Liability	x	<input type="checkbox"/>
Liability, Property, Crime-Faithful Performance and Fidelity, Inland Marine, Boiler and Machinery, Comprehensive General Liability, Auto Liability, Auto Physical Damages and Professional Liability	x	<input type="checkbox"/>
Pollution Liability	x	<input type="checkbox"/>
Umbrella	x	<input type="checkbox"/>

BE IT FURTHER RESOLVED that Christina M Ariemma is hereby appointed as the LOCAL UNIT's Fund Commissioner and is authorized to execute the application for membership and the accompanying certification on behalf of the LOCAL UNIT; and

BE IT FURTHER RESOLVED that the LOCAL UNIT's Fund Commissioner is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying the membership in the FUND as required by the FUND's Bylaws and to deliver same to the Administrator of the FUND with the express reservation that said documents shall become effective only upon the LOCAL UNIT's admissions to the FUND following approval of the FUND by the New Jersey Department of Banking and Insurance.

RESOLUTION NO 14-309

RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT

WHEREAS, the Borough of Garwood (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund"; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the "Fund" has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of “Local Unit”, in the County of Union and State of New Jersey, as follows:

1. Mayor and Council hereby appoints Willis of New Jersey, Inc. its local Risk Management Consultant.
2. The Mayor and Municipal Clerk be and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant’s Agreement for the year 2015 in the form attached hereto.

RESOLUTION NO. 14-310

BE IT RESOLVED by the Council that Christina M. Ariemma, Borough Administrator/ Clerk be appointed as the Safety and Loss Prevention Representative for 2015 for the Borough of Garwood, County of Union, State of New Jersey, in accordance with the requirements set forth by the Statewide Insurance Fund.

RESOLUTION NO. 14-311

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Garwood that the Municipal Clerk be and is hereby authorize to renew the agreement with UNUM for 2015 at the same rate as 2014.

RESOLUTION NO. 14-312

BE IT RESOLVED by the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby authorize the Borough Administrator/Clerk to sign the yearly service maintenance contract for closed circuit television surveillance system in the Municipal Building at an annual cost of \$1,615.80 with:

RFP Solutions, Inc.
10-F Greenwood Avenue
West Deptford, NJ 08096

TERM: January 1, 2015 – December 31, 2015

RESOLUTION NO. 14-313

BE IT RESOLVED, by the Council of the Borough of Garwood, County of Union, State of New Jersey hereby authorizes the Municipal Clerk to sign the Maintenance Agreements with:

S.B.P. Industries
1301 New Market Avenue
South Plainfield, NJ 07080

For Annual Generator Maintenance Contract for (2) service calls annually at a cost as follows:

Straight Time: \$ 95.00/Hr.
Time and a half \$142.50/Hr.
Double Time \$190.00/Hr.
Mileage: \$ 1.00/Mi
Waste removal: \$ 10.00

Contract Term: January 1, 2015 to December 31, 2015

Model: Generac

SN: 3150484

Location: DPW Building – 15 South Avenue

Model: GM 60-02

Location: Municipal Building – 403 South Avenue

Model: Generac 0910S

Location Firehouse – 415 South Avenue

RESOLUTION NO. 14-314

WHEREAS, the Council of the Borough of Garwood has heretofore adopted Ordinance 13-09.

ORDINANCE NO. 13-09

AN ORDINANCE FIXING THE SALARIES AND WAGES FOR THE DEPARTMENT OF PUBLIC WORKS OF THE BOROUGH OF GARWOOD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY.

WHEREAS, said ordinance reflects changes of salaries and/or hourly rates to be paid to said employees of the Borough of Garwood for the year 2015.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Garwood that the proper officer or officers of the Borough be and they are hereby authorized and directed to execute checks on Borough Funds for the purpose of paying the annual salaries and/or hourly rates to the employees of the Borough of Garwood as set forth opposite each job classification. Said salaries to be paid bi-weekly less such deductions as in such cases made. The schedule of salaries hereafter set forth shall be effective as of January 1, 2015.

<u>NAME</u>	<u>TITLE</u>	<u>SALARY PER HOUR</u>
Atkinson, Jeffrey	Laborer/Foreman	\$ 34.06
Bongiovanni, Peter	Laborer	\$ 31.06
Byrne, Richard	Laborer	\$ 31.06
Delgado, Timothy	Laborer	\$ 31.06
Lewis, Glenn	Laborer	\$ 31.06
Moore, William	Laborer	\$ 31.06
Navarro, Linwood	Laborer	\$ 31.06

RESOLUTION NO. 14-315

WHEREAS, by the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby authorizes the Municipal Clerk to sign a service maintenance agreement with Cranford Plumbing, Heating and Cooling L.L.C., 350 Willow Avenue, Garwood, NJ 07027 for:

Three (3) Lennox Unit Heaters

One (1) Carrier rooftop unit Model #48TME008A501 SERIAL #3702G10969

Located: 415 South Avenue - Fire House

Two (2) Lennox Gas Fired Furnace Model #G23Q5/61252

SERIAL #5895C76075 & 5895C76067

Located: 15 South Avenue - DPW

One (1) Weil Mclain Gas Fired Boiler Model # AB666EHE SERIAL #P250AFEPN

One (1) York Package Unit Model #CHA163111R SERIAL #5692B04045

One (1) York Condense Unit w/air handler Model #LSA090C1Y SERIAL #5697E03006

One (1) Tappan Condense Unit w/air handler Model #69031C SERIAL #74E22068

One (1) Amana Package Air Conditioning Unit Model N/a Serial n/a

One (1) Lennox Package Air Conditioning Unit Model n/a Serial n/a

Located: 403 South Avenue – Municipal Bldg.

Effective: January 1, 2015, to December 31, 2015

COST: \$7,467.50

Service agreement includes (4) inspections of equipment and labor as per proposal submitted.

RESOLUTION NO. 14-316

BE IT RESOLVED, by the Mayor and Council of the Borough of Garwood, in the County of Union, State of New Jersey, that the license to conduct an On-Premise 50/50 Raffle, to be held on March 11, 2015, and also one on June 3, 2015, both to be held at the Westwood, 438 North Avenue, Garwood, NJ from 6:30 p.m. to 9:00 p.m., is hereby granted to HSA Union Catholic Regional High School, of Scotch Plains NJ, pursuant to Application Number RA #1029, and RA #1030.

RESOLUTION NO. 14-317

WHEREAS, the Mayor and Council of the Borough of Garwood, County of Union, State of New Jersey, hereby directs the transfers of 2014 budget appropriations be and they are hereby made:

2014 Budget Transfer #2

Resolution #14-317

FRO Department Account Name Account Number Amount

M:

Sewer System	Sewer Maintenance	10-14-1-3000-2-1120	450.00
OEM	Directors Expense	10-14-1-1750-2-0935	300.00
State Unemployment	Insurance	10-14-1-5304-2-2071	1,250.00
			<u>2,000.00</u>

TO:

Buildings & Grounds	Repairs & Contractual Svc	10-14-1-0400-2-0320	2,000.00
		Total	<u>2,000.00</u>

ROLL CALL

RESOLUTIONS DELETED FROM THE CONSENT AGENDA:

ROLL CALL

NEW BUSINESS:

Any new business the Mayor and Council may have:

PAYMENT OF CLAIMS:

BE IT RESOLVED that the following claims as approved be and the same are hereby ordered paid when properly signed and verified; and the payment of payrolls as listed is hereby confirmed and ratified.

ROLL CALL

ADJOURNMENT:

The Re-organization Meeting of the Mayor and Council will be held on, **FRIDAY, JANUARY 2, 2015**, in Council Chambers at 7:15 p.m.

The Regular Meeting of the Mayor and Council will be held on, **TUESDAY, JANUARY 13, 2015**, in Council Chambers at 7:15 p.m. Workshop Session to start at 7:00 p.m.

*Happy Holidays &
Happy New Year!*