

Borough of Garwood

Meeting of the Mayor and Council

AGENDA

November 24, 2015

Moment of Silence.....

Salute to the Flag.....

Adequate notice of this meeting was provided to the Cranford Chronicle, advertised on January 16, 2015, notification was sent to the Star Ledger and prominently posted on the municipal public bulletin board and filed in the office of the municipal clerk informing the Public of the time and place according to the Provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

Mayor Lombardo asks at this time please turn your cell phones to off or vibrate.

ROLL CALL:

Mayor Lombardo _____

Councilwoman Kearney _____

Councilman Martin _____

Councilman Mathieu _____

Councilman Petruzzelli _____

Councilwoman Todisco _____

Council President Nierstedt _____

MINUTES:

Regular Meeting of the Mayor and Council held on November 10, 2015.

Executive Session of the Mayor and Council held on November 10, 2015.

Workshop Session of the Mayor and Council held on November 10, 2015.

COMMUNICATIONS:

- 1) **NEW JERSEY STATE LEAGUE OF MUNICIPALITIES –**
 - a. Mayor's Advisory –
 - i. 11/09/15, RE: Weekly Policy Update
 - ii. 11/10/15, RE: Daily Update
 - iii. 11/16/15, RE: Weekly Policy Update
- 2) **UNION COUNTY BOARD OF CHOSEN FREEHOLDERS** - 11/16/15, RE. Ordinance 767-2015
- 3) **TOWNSHIP OF UNION** – 11/18/15, RE: Resolution 2105-344, strongly supporting the Gateway Trans-Hudson Tunnel Project
- 4) **RAHWAY VALLEY SEWERAGE AUTHORITY** – 11/09/15, RE: Finance Committee Meeting to be held Thursday, November 12, 2015 at 6:30 p.m. to discuss the proposed 2016 Budget
- 5) **GARWOOD LIBRARY BOARD OF TRUSTEES** – 11/10/15, RE: Minutes of the meetings held on May 6, 2015, June 3, 2015, September 9, 2015 and October 7, 2015

ORDINANCES:

Public Hearing on Ordinance 15-22 15-23 and 15-24 as advertised.

ADOPTION:

Municipal Clerk to read Ordinance 15-22 by title only:

ORDINANCE NO. 15-22

AN ORDINANCE CONCERNING THE CARE, MAINTENANCE, SECURITY AND UPKEEP OF THE EXTERIOR OF VACANT AND ABANDONED RESIDENTIAL PROPERTY.

List correspondence concerning Ordinance 15-22.

Does anyone present wish to be heard concerning Ordinance 15-22.

Motion to close Public Hearing on Ordinance 15-22.

Motion to adopt Ordinance 15-22. Roll Call.

Municipal Clerk to read Ordinance 15-23 by title only:

ORDINANCE NO. 15-23

ORDINANCE TO AMEND SUBSECTION (H) IN §106-118 (FENCES AND WALLS) IN ARTICLE VIII (ZONE REGULATIONS) IN CHAPTER 106 (LAND USE) OF THE CODE OF THE BOROUGH OF GARWOOD TO AMEND RESTRICTIONS ON FENCES ON CORNER LOTS.

List correspondence concerning Ordinance 15-23.

Does anyone present wish to be heard concerning Ordinance 15-23.

Motion to close Public Hearing on Ordinance 15-23.

Motion to adopt Ordinance 15-23. Roll Call.

Municipal Clerk to read Bond Ordinance 15-24 by title only:

BOND ORDINANCE NO. 15-24

BOND ORDINANCE TO APPROPRIATE AN ADDITIONAL SUM OF \$10,000 FOR THE UNDERTAKING OF SEWER IMPROVEMENTS IN, BY AND FOR THE BOROUGH OF GARWOOD, IN THE COUNTY OF UNION, NEW JERSEY, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH ADDITIONAL APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

List correspondence concerning Ordinance 15-24.

Does anyone present wish to be heard concerning Ordinance 15-24.

Motion to close Public Hearing on Ordinance 15-25.

Motion to adopt Ordinance 15-25. Roll Call.

COUNCIL STANDING COMMITTEE REPORTS AND OTHER REPORTS:

POLICE: Councilwoman Kearney, Chr.

PUBLIC HEALTH: Council President Nierstedt

STREETS AND ROADS/ECOLOGY: Councilwoman Todisco, Chr.

FIRE: Council President Nierstedt, Chr.

FINANCE: Councilman Petruzzelli, Chr.

BUILDINGS AND GROUNDS: Councilman Mathieu, Chr.

LAWS AND LICENSES: Councilman Martin, Chr.

RECREATION: Councilwoman Todisco Chr.

COMMITTEE ON AGING: Councilwoman Kearney

LIBRARY, MAYOR'S REPRESENTATIVE: Councilman Petruzzelli

SCHOOL BOARD LIAISON: Councilman Mathieu

CELEBRATION OF PUBLIC EVENTS AND HOLIDAYS LIAISON:
Council President Nierstedt

UNION COUNTY AIR TRAFFIC NOISE ADVISORY BOARD REPRESENTATIVE:
Councilman Mathieu

ADMINISTRATIVE REVIEW COMMITTEE: Councilwoman Todisco

HISTORICAL COMMITTEE: Councilwoman Todisco

OFFICER'S REPORTS:

Chief of Police Bruce Underhill: monthly report for the month of October 2015
Municipal Court Administrator Martha Marino: monthly report of October 2015

PUBLIC COMMENT:

Is there anyone in the audience who wishes to address the mayor and council please step to the microphone, sign in and state your full name and address. Please limit your comments to three minutes.

UNFINISHED BUSINESS:

CONSENT AGENDA

(Adoption upon Roll Call)

“Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in the full minutes.”

RESOLUTION NO. 15-296

BE IT RESOLVED, by the Council of the Borough of Garwood, in the County of Union, State of New Jersey, that the license to conduct an on-Premise Merchandise Raffle to be held on February 26, 2015, at the Westwood, 438 North Avenue, Garwood, NJ from 7:00 p.m. to 11:00 p.m., is hereby granted to PTO TAMAQUES SCHOOL OF WESTFIELD, pursuant to Application Number RA #1061.

RESOLUTION NO. 15-297

BE IT RESOLVED, by the Council of the Borough of Garwood, in the County of Union, State of New Jersey, hereby authorizes the issuance of a “Special Bingo License” pursuant to P.L. 1973, Chapter 324, to the Garwood Senior Citizen Club for a period of two years from January 1, 2016 to December 31, 2017.

BE IT FURTHER RESOLVED, that the said application filed by the Garwood Senior Citizen Club be made a part hereof by reference.

RESOLUTION NO. 15-298

BE IT RESOLVED, by the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby awards the following:

**Certified Maintenance Support Services Agreement
 SV8100 Phone System for Borough Hall**

TERM: 12 Months
COST: Not to exceed \$1,505.52
INCLUDES: Certified Parts Replacement
 Software Assurance
 Certified Advanced Remote Monitoring
 Certified Remote Support
 Certified Onsite Repair
 Premium Service Level
VENDOR: NEC Corporation of America
 6535 N. State Highway 161
 Irving, TX 75039-2402

RESOLUTION NO. 15-299

2015 Budget Transfer #1				
Resolution #15-299				
FROM:	Department	Account Name	Account Number	Amount
	Library	S&W	5-01-29-390-100-0100	5,000.00
	M&C	S&W	5-01-20-110-100-0100	50.00
	Tax Assessor	Contractual Services	5-01-20-150-200-0315	10,000.00
	First Aid Organization	First Aid Fees	5-01-25-260-200-1130	9,000.00
	Streets & Roads	S&W	5-01-26-290-100-0100	12,000.00
	Salary Adjustment	Payroll	5-01-30-425-100-0100	8,415.00
	Snow Removal	Snow Removal Fees	5-01-26-290-201-1110	11,500.00
			Total	55,965.00
TO:	Department	Account Name	Account Number	Amount
	Library	Library Week Programs	5-01-29-390-200-0780	3,000.00
	Library	Supplies	5-01-29-390-200-0110	2,000.00
	M&C	Other Expenses	5-01-20-110-200-0265	50.00
	Legal	Legal Fees	5-01-20-155-200-0950	19,000.00
	Streets & Roads	Shared Service-Fanwood	5-01-26-290-200-0700	12,000.00
	Fin Admin/Treasurer	S&W	5-01-20-130-100-0100	5,900.00
	Admin & Exec	S&W	5-01-20-100-100-0100	1,000.00
	Tax Collector	S&W	5-01-20-145-100-0100	400.00
	Court	S&W	5-01-43-490-100-0100	800.00
	Planning Board	S&W	5-01-21-180-100-0100	315.00
	Sanitation Landfill	Recycling Fees	5-01-32-465-200-0580	11,500.00
			Total	55,965.00

RESOLUTION NO. 15-300

WHEREAS, the Tax Collector of the Borough of Garwood had previously issued a tax sale certificate to Jonathan Katz which certificate is dated July 14, 2010 covering premises commonly known and referred to as Block 108 Lot 2 as set out on the Borough tax map then in use which certificate bears number **2010-02**.

WHEREAS, the owner of the property redeemed this certificate on September 28, 2010.

WHEREAS, the owner of this property has indicated to the Tax Collector that he has lost or otherwise misplaced the original tax sale certificate and has duly filed the appropriate Affidavit of Loss with the Tax Collector.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Garwood that the Tax Collector of the Borough be and is hereby authorized, upon receipt of the appropriately executed and notarized Loss Affidavit and the payment of a fee of \$100.00 per certificate, to issue an appropriate duplicate tax sale certificate to the said purchaser covering the certificate lost as previously described all in accordance with the requirements of Chapter 99 of Public Laws of 1997.

BE IT FURTHER RESOLVED that a copy of this Resolution and the Loss Affidavit be attached to the duplicate certificate shall be stamped or otherwise have imprinted upon it the word "Duplicate" as required by law.

RESOLUTION NO. 15-301

BE IT RESOLVED, by the Council of the Borough of Garwood County of Union, State of New Jersey hereby authorizes the Maintenance Agreement with:

Air & Gas Technologies, Inc.
42 Industrial Drive
Cliffwood Beach, NJ 07735

For annual preventative maintenance and service on Bauer VT5-E3 Breathing Air Compressor, for annual service contract in accordance with AGT Quote #01-042315 at a cost not to exceed \$1,385.51

Equipment: Model Bauer Capitano
 Basic Compressor: VT5 E3
 Serial #: 22442
 Block Number: 91-4292-07

Term: 11/01/2015 – 11/01/2016

RESOLUTION NO. 15-302

BE IT RESOLVED, by the Council that the treasurer be and she is hereby authorized to draw checks to the sum of \$22,075.00 to members of Garwood Fire Department for clothing allowances and salaries due for 2015; and

BE IT FURTHER RESOLVED, that the report of the Chief and Secretary of the Garwood Fire Department, which shows the amounts due to by said members for a period of one year from December 1, 2014 to November 30, 2015, be made a part hereof.

RESOLUTION NO. 15-303

BE IT RESOLVED, by the Council of the Borough of Garwood County of Union, State of New Jersey hereby accepts the terminal leave calculation for retirement benefits for employee Agnes Kurzweil, Tax Collector in the Borough of Garwood, as prepared by the Administrator and CFO, in accordance Chapter 30, Section 16. Retirement; in the Borough of Garwood

	Description	Hourly Rate	Amount
11.25	2015 vacation hours	28.30	318.38
31.75	2015 sick time hours due	28.30	898.53
5	2015 personal time due	28.30	141.50
116	terminal leave sick bank	28.30	3,282.80
2	pay cycles terminal leave pay	2,122.31	4,244.62
	TOTALS:		8,885.82

BE IT FURTHER RESOLVED that the CFO/Treasurer be and she is hereby authorized to execute to the above.

RESOLUTION NO. 15-304

BE IT RESOLVED by the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby appoints the following person as Tax Collector:

Sandra Bruns, Certified Tax Collector
154 Hillcrest Avenue
Cranford, NJ 07016

BE IT FURTHER RESOLVED by the Council that she be appointed for the unexpired term commencing December 1, 2015 to December 31, 2015, at a salary of \$1,500.00.

RESOLUTION NO. 15-305

BE IT RESOLVED, by the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby hires:

Christopher David Houghton
293 Main Avenue
Stirling, NJ 07980

As part time Tax Clerk in the Office of the Tax Collector, effective December 1, 2015, in a temporary position at the hourly rate of \$15.00 per hour, not to exceed 25 hours per week and under the Direction of Sandy Bruns, CFO/Treasurer/Assistant Administrator/Tax Collector subject to the terms and conditions of employment in the Borough of Garwood.

ROLL CALL

RESOLUTIONS DELETED FROM THE CONSENT AGENDA:

ROLL CALL

NEW BUSINESS:

Any new business the Mayor and Council may have:

PROCLAMATION:

Patrolman Thomas Haughton Remembrance Day, November 24, 2015

APPOINTMENTS:

Board of Health: Jane Tenore, Un-expired Term 11/24/15 to 12/31/2015

Historical Committee: Pat DiFabio, 11/24/15 to 12/31/15

Recreation Commission: Ann Tarantino, 11/24/15 to 12/31/15

Celebrations Committee: Deborah Acosta, Rozano Acosta. Michele Stoffer and Cynthia Parente:
11/24/2015 to 12/31/15

PAYMENT OF CLAIMS:

BE IT RESOLVED that the following claims as approved be and the same are hereby ordered paid when properly signed and verified; and the payment of payrolls as listed is hereby confirmed and ratified.

ROLL CALL

ADJOURNMENT:

The Regular Meeting of the Mayor and Council will be held on, **TUESDAY, DECEMBER 8, 2015, 2015**, in Council Chambers at 7:15 p.m. Workshop Session to start at 7:00 p.m.