

Borough of Garwood

Meeting of the Mayor and Council

AGENDA

October 14, 2014

Moment of Silence.....

Salute to the Flag.....

Adequate notice of this meeting was provided to the Westfield Leader, advertised on January 9, 2014, notification was sent to the Star Ledger and prominently posted on the municipal public bulletin board and filed in the office of the municipal clerk informing the Public of the time and place according to the Provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

Mayor Quattrocchi asks at this time please turn your cell phones to off or vibrate.

ROLL CALL:

Mayor Quattrocchi _____

Council President Tarantino _____

Councilman Martin _____

Councilman Mathieu _____

Councilman Nierstedt _____

Councilman Petruzzelli _____

Councilwoman Todisco _____

MINUTES:

Regular Meeting of the Mayor and Council held on September 23, 2014.

Workshop Session of the Mayor and Council held on September 23, 2014.

COMMUNICATIONS:

1) **NEW JERSEY STATE LEAGUE OF MUNICIPALITIES –**

a. Mayor's Advisory –

- i. 09/24/14, RE: Local Leaders Urge Transportation Trust Fund Action
- ii. 09/29/14, RE: I. Important Conference Sessions Personnel Management, Pensions & Benefits II. NJ Future Survey
- iii. 09/29/14, RE: I. A Short & Simple Glimpse at the Property Tax in NJ II. FINAL REMINDER: 2014 Conference Resolutions III. Grant Seminar Series Helps Municipal Officials Find Funding to Meet Their Needs
- iv. 9/29/14, RE: New Jersey Makers Day – CORRECTED
- v. 9/29/14, RE: Joining Forces: Municipal Strategies for Supporting Military Installations, League Leadership Urges Pension Study Group to Recognize Strength of Local Pension Funding

- vi. 09/29/14, RE: Corrected Version-Joining Forces: Municipal Strategies for Supporting Military Installations
 - vii. 10/02/14, RE: Upcoming Sustainable Jersey events
 - viii. 10/02/14, RE: A. Federal Update – Several Issues B. Important Conference Sessions Transportation Matters C. October grant page posted
 - ix. 10/02/14, RE: October issue of NJ Municipalities magazine is available now
 - x. 10/02/14, RE: I. League Presents Red Tape Review Group with Request List II. IMPORTANT NOTICE REGARDING HOME ELEVATION CONTRACTORS REGISTRATION
 - xi. 10/03/14, RE: Weekly Policy Update
 - xii. 10/03/14, RE: Public Health Information
 - xiii. 10/07/14, RE: I. League Foundation Releases Latest White Paper II. Upcoming Seminar
 - xiv. 10/08/14, RE: Best Practices Checklist Issued
 - b.** Membership Advisory -
 - i. 09/24/14, RE: Upcoming Sustainable Jersey Events
- 2) COMCAST-**
a. 09/26/14, RE: Channel Changes.
- 3) SAL PIARULLI – 09/22/14, RE: Inappropriate Democratic Fundraiser Invitations from Garwood Borough Facebook page**
- 4) GARWOOD RECREATION COMMISSION – 10/08/14, RE: Minutes of the meeting held on September 17, 2014.**
- 5) RAHWAY VALLEY SEWERAGE AUTHORITY – 10/01/14, RE: Minutes of the meeting held on August 21, 2014**

ORDINANCES:

Public Hearing on Ordinance 14-12, as advertised in the Westfield Leader on September 25, 2014

ADOPTION:

Municipal Clerk to read Ordinance 14-12 by title only:

ORDINANCE NO. 14-12

AN ORDINANCE TO ENACT ARTICLE IX (DUMPSTERS AND CONTAINERS) IN CHAPTER 146 (STREETS AND SIDEWALKS) OF THE CODE OF THE BOROUGH OF GARWOOD TO REGULATE PLACEMENT AND MAINTENANCE OF DUMPSTERS AND CONTAINERS.

List correspondence concerning Ordinance 14-12.

Does anyone present wish to be heard concerning Ordinance 14-12.

Motion to close Public Hearing on Ordinance 14-12.

Motion to adopt Ordinance 14-12. Roll Call.

COMMITTEE REPORTS:

POLICE: Councilman Martin, Chr.

PUBLIC HEALTH: Councilwoman Todisco

STREETS AND ROADS/ECOLOGY: Councilman Nierstedt , Chr.

FIRE: Councilman Mathieu, Chr.

FINANCE: Councilwoman Todisco, Chr.

BUILDINGS AND GROUNDS: Councilman Petruzzelli, Chr.

LAWS AND LICENSES: Council President Tarantino, Chr.

RECREATION: Councilman Petruzzelli, Chr.

COMMITTEE ON AGING: Council President Tarantino

LIBRARY, MAYOR'S REPRESENTATIVE: Mayor Quattrocchi

SCHOOL BOARD LIAISON: Councilwoman Todisco

CELEBRATION OF PUBLIC EVENTS AND HOLIDAYS LIAISON:
Councilman Martin

UNION COUNTY AIR TRAFFIC NOISE ADVISORY BOARD REPRESENTATIVE:
Councilman Mathieu

ATHLETIC FIELD COMPLEX PROJECT COMMITTEE REPRESENTATIVE:
Councilman Petruzzelli

OFFICER'S REPORTS:

Municipal Tax Collector Aggie Kurzweil: monthly report for September 2014.
Zoning Code Enforcement Officer Len DiStefano: monthly report for September 2014.

PUBLIC COMMENT:

Is there anyone in the audience who wishes to address the mayor and council please step to the microphone, sign in and state your full name and address. Please limit your comments to three minutes.

UNFINISHED BUSINESS:

CONSENT AGENDA

(Adoption upon Roll Call)

“Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in the full minutes.”

RESOLUTION NO. 14-264

BE IT RESOLVED by the Mayor and Council of the Borough of Garwood, County of Union, State of New Jersey, hereby approves to expunge 2013 sewer charges on the following property and refund where required.

EXPUNGE:

<u>BLOCK</u>	<u>LOT</u>	<u>NAME & ADDRESS</u>	<u>AMOUNT</u>
0301	0001	All Seasons 550 South Avenue Garwood, NJ 07027	\$975.68

EXPUNGE TOTAL: \$975.68

EXPLANATION: BOROUGH ENGINEER REQUESTED THAT THE TAX DEPARTMENT WITHDRAW THE 2013 SEWER BILLS FOR THE ABOVE BLOCK/LOT.

RESOLUTION NO. 14-265

BE IT RESOLVED, by the Mayor and Council of the Borough of Garwood, County of Union, State of New Jersey hereby authorizes the Municipal Clerk to sign the FRA Technologies 2013-2014 Maintenance Contract for the Animal Licensing Software. Cost not to exceed \$600.00. Contract with FR Associates, 499 Ernston Road, Suite B-8, Parlin, NJ 08856

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Garwood, County of Union, State of New Jersey hereby authorize the Municipal Clerk to utilize one service call for the installation of updates, cost not to exceed \$250.00.

RESOLUTION NO. 14-266

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the 2015 DOT Various Road Improvement Project.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the Borough of Garwood, formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2015-Garwood Borough-00532 to the New Jersey Department of Transportation on behalf of the Borough of Garwood.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Garwood and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

RESOLUTION NO. 14-267

WHEREAS, in accordance with N.J.S.A 40:14B-66 municipal authorities shall cause an annual audit of its accounts to be made, and for this purpose it shall employ a registered municipal accountant of New Jersey or a certified public accountant of New Jersey to conduct an annual audit and provide other required accounting services and therefore the Mayor and Council have determined that there exists a need for professional auditing and consultant services to provide Auditing/Consultant services of a specialized nature to the Borough; and

WHEREAS, the Mayor and Council of the Borough of Garwood posted in accordance with law a request for proposals and received proposals on October 7, 2014, under a fair and open process in accordance with P.L. 2004, c.19, as amended by P.L. 2005, c.51; and

WHEREAS, the said Governing Body has determined that such services are professional services as defined in the Local Public Contracts Law of the State of New Jersey; and

WHEREAS, the Local Public Contracts Law requires that a notice stating the nature, duration, services and amount of each contract awarded as a professional services contract be printed once in the official newspaper of the municipality;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Garwood:

1. That the Mayor and Borough Clerk be and are hereby authorized and directed to execute an agreement with Suplee, Clooney & Company, 308 East Broad Street, Westfield, NJ 07090, for the provision of professional auditing and consulting services for the Borough of Garwood; and
2. That said Contractor shall receive fees not to exceed \$45,250.00 for 2014 Statutory Audit, \$2,650.00 for 2014 Financial/Debt Statement including 2015 Municipal Budget, and \$400.00 per Preparation of Supplement Debt Statements, \$1,050.00 Borough's Deferred Compensation Plan, and telephone consultation as needed for no charge which are included in proposal dated October 6, 2014; and
3. That the Borough Clerk be and is hereby authorized and directed to maintain this resolution and the professional services contract on file and available for public inspection in the Office of the Borough Clerk; and
4. That the Borough Clerk is hereby authorized and directed to publish a copy of this notice as required by law.

RESOLUTION NO. 14-268

BE IT RESOLVED by the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby authorize the Police Department Server Replacement Project as follows:

Project Costs Item Description	Extended Price
Dell Replacement Server – per FBC per attached specs	4,500
Integrated Backup & Recovery Device with 12-month subscription service (Eq. 1,150 + 12 mo. Subscription service @ 129/mo)	2,698
New Server Set-up/Integration (includes migrating data and operations backup to new server)	1,750
Project Total:	\$8,948

RESOLUTION NO. 14-269

WHEREAS, Local Finance Notice 2014-16 requires municipalities to complete and submit "Best Practice Inventory Worksheet" to determine the final 5% allocation of State Aid entitlement; and

WHEREAS, in accordance with LFN #2014-16 the completed form must be an agenda item for discussion at a public meeting of the Mayor and Council. The Municipal Clerk is required to certify that the inventory was presented to the Governing Body for public discussion.

THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Garwood, County of Union, State of New Jersey hereby acknowledge receipt of the Best Practices Worksheet CY 2014; and

BE IT FURTHER RESOLVED, that the Municipal Clerk and Chief Financial Officer be and are hereby directed to sign and submit the CY2014 Best Practice Inventory Worksheet at the meeting of the Mayor and Council held on Tuesday, October 14, 2014.

RESOLUTION NO. 14-270

RESOLUTION REQUESTING THAT THE COUNTY OF UNION COMBINE THE EXISTING COUNTY SHERIFF'S AND POLICE DEPARTMENTS TO FORM ONE COUNTY OF UNION LAW ENFORCEMENT AGENCY

WHEREAS, the County of Union is now the last county in the State of New Jersey to force its residents/taxpayers to pay for both a Sheriff and a Police Department; and

WHEREAS, all 20 of the 21 county governments in the State of New Jersey have found that having a combined sheriff and county police law enforcement agency has proven to be a cost savings measure without loss of safety or security for their residents; and

WHEREAS, Bergen County, the most recent county to merge their two departments, projects a savings of approximately \$3 million and upwards of \$17 million in three years; and

WHEREAS, the County of Union has the dubious distinction of raising taxes every year for County government with an example of just the last 10 years an average tax increase of 60% on county residents. A merger of these two departments could represent a major savings to county taxpayers at no loss to safety and security; Now, therefore

BE IT RESOLVED, that the Mayor and Council of the Borough of Garwood fully bi-partisan in structure and nature and representing the voters, residents and taxpayers of the Borough of Garwood hereby request that the Freeholders of the County of Union strongly consider, and take action to effectuate the merger of the County of Union Sheriff and Police Departments for the purpose of saving county taxpayers millions of dollars; and

BE IT FURTHER RESOLVED, that the Borough of Garwood hereby requests that the Freeholders report back in a reasonable time period of 3 (three) months to the 21 constituent municipalities of the County of Union with its report on the appropriateness of this merger; and

BE IT FURTHER RESOLVED, that copies of this Resolution be forwarded to the Union County Clerk and Freeholders of the County of Union, and all 21 constituent municipal mayors and governing bodies of the County of Union with a request that each of the 21 municipality's governing body consider adopting such a resolution within the next month and using this as the model, and forwarding it to the County of Union Freeholders to show that there is consensus within the county for this action, and that a copy of this resolution be filed in the office of the Municipal Clerk.

ROLL CALL

RESOLUTIONS DELETED FROM THE CONSENT AGENDA:

ROLL CALL

NEW BUSINESS:

Any new business the Mayor and Council may have:

PROCLAMATIONS:

Breast Cancer Awareness Month: October 2014,
Red Ribbon Day: October 25th and Red Ribbon Week October 23 – 31, 2014,

PAYMENT OF CLAIMS:

BE IT RESOLVED that the following claims as approved be and the same are hereby ordered paid when properly signed and verified; and the payment of payrolls as listed is hereby confirmed and ratified.

ROLL CALL

ADJOURNMENT:

The Regular Meeting of the Mayor and Council will be held on, **TUESDAY, OCTOBER 23, 2014**, in Council Chambers at 7:15 p.m. Workshop Session to start at 7:00 p.m.