

# Borough of Garwood Meeting of the Mayor and Council

## AGENDA

April 26, 2016

Moment of Silence.....

Salute to the Flag.....

Adequate notice of this meeting was provided to the Westfield Leader and Union County Local Source, advertised on January 7, 2016, notification was sent to the Star Ledger and prominently posted on the municipal public bulletin board and filed in the office of the municipal clerk informing the Public of the time and place according to the Provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

### **ROLL CALL:**

<b>Mayor Lombardo</b>	_____	<b>Councilman Sarno</b>	_____
<b>Councilwoman Cuccaro</b>	_____	<b>Councilwoman Todisco</b>	_____
<b>Councilman Martin</b>	_____	<b>Council President Petruzzelli</b>	_____
<b>Councilman Mathieu</b>	_____		

Motion to suspend the regular order of business to hold public hearing on the **2016 Municipal Budget** as advertised in the Westfield Leader on April 14, 2016.

List of correspondence received concerning the 2016 Municipal Budget.

Does anyone present wish to be heard concerning 2016 Municipal Budget?

Motion\_\_\_\_\_ Second\_\_\_\_\_, to close Public Hearing on the 2016 Municipal Budget.

Motion\_\_\_\_\_ Second\_\_\_\_\_, to adopt Resolution No. 16-190, for the 2016 Municipal Budget.

**Discussion:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **ROLL CALL:**

<b>Councilwoman Cuccaro</b>	_____	<b>Councilman Sarno</b>	_____
<b>Councilman Martin</b>	_____	<b>Councilwoman Todisco</b>	_____
<b>Councilman Mathieu</b>	_____	<b>Council President Petruzzelli</b>	_____
<b>Mayor Lombardo</b>	_____		

**MINUTES:**

Regular, Workshop and Executive I and Executive II Minutes of the Mayor and Council held on April 12, 2016.

Motion \_\_\_\_\_ Second \_\_\_\_\_, to accept minutes as presented.

**COMMUNICATIONS:**

- 1) **NEW JERSEY STATE LEAGUE OF MUNICIPALITIES –**
  - a. Mayor's Advisory –
    - i. 04/11/16, RE: Weekly Update
    - ii. 04/15/16, RE: Daily Update
    - iii. 04/15/16, RE: Weekly Policy Update
    - iv. 04/20/16, RE: Daily Update
    - v. 04/21/16, RE: Daily Update

**ORDINANCES:**

List correspondence concerning Ordinance 16-05. None.

Does anyone present wish to be heard concerning Ordinance 16-05.

Motion \_\_\_\_\_ Second \_\_\_\_\_, to close Public Hearing on Ordinance 16-05.

Motion \_\_\_\_\_ Second \_\_\_\_\_, to adopt Ordinance 16-05.

Discussion: \_\_\_\_\_

Roll Call:

<b>Councilwoman Cuccaro</b>	_____	<b>Councilman Sarno</b>	_____
<b>Councilman Martin</b>	_____	<b>Councilwoman Todisco</b>	_____
<b>Councilman Mathieu</b>	_____	<b>Council President Petruzzelli</b>	_____

Municipal Clerk to read Ordinance 16-06 by title only:

**ORDINANCE NO. 16-06**

**AN ORDINANCE TO ESTABLISH A RESTRICTED PARKING ZONE PURSUANT TO N.J.S.A. 39:4-197.6  
IN FRONT OF 207 SPRUCE AVENUE, IN THE BOROUGH OF GARWOOD.**

List correspondence concerning Ordinance 16-06. None.

Does anyone present wish to be heard concerning Ordinance 16-06.

Motion \_\_\_\_\_ Second \_\_\_\_\_, to close Public Hearing on Ordinance 16-06.

Motion \_\_\_\_\_ Second \_\_\_\_\_, to adopt Ordinance 16-06.

Discussion: \_\_\_\_\_

Roll Call:

<b>Councilwoman Cuccaro</b>	_____	<b>Councilman Sarno</b>	_____
<b>Councilman Martin</b>	_____	<b>Councilwoman Todisco</b>	_____
<b>Councilman Mathieu</b>	_____	<b>Council President Petruzzelli</b>	_____

Municipal Clerk to read Ordinance 16-07 by title only:

**ORDINANCE NO. 16-07**

**AN ORDINANCE TO ESTABLISH A RESTRICTED PARKING ZONE PURSUANT TO N.J.S.A. 39:4-197.6  
IN FRONT OF 54 THIRD AVENUE, IN THE BOROUGH OF GARWOOD.**

List correspondence concerning Ordinance 16-07. None.

Does anyone present wish to be heard concerning Ordinance 16-07.

Motion \_\_\_\_\_ Second \_\_\_\_\_, to close Public Hearing on Ordinance 16-07.

Motion \_\_\_\_\_ Second \_\_\_\_\_, to adopt Ordinance 16-07.

Discussion: \_\_\_\_\_

Roll Call:

<b>Councilwoman Cuccaro</b>	_____	<b>Councilman Sarno</b>	_____
<b>Councilman Martin</b>	_____	<b>Councilwoman Todisco</b>	_____
<b>Councilman Mathieu</b>	_____	<b>Council President Petruzzelli</b>	_____

**INTRODUCTION:**

Municipal Clerk to read Bond Ordinance 16-08 by title only:

**BOND ORDINANCE NO. 16-08**

**BOND ORDINANCE TO AMEND SECTIONS 4, 9, 10, 11 AND 14 OF THE BOND ORDINANCE (ORD. NO. 15-15) ENTITLED: "BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS IN, BY AND FOR THE BOROUGH OF GARWOOD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$395,000 TO PAY THE COST THEREOF, TO APPROPRIATE VARIOUS GRANTS, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS," ADOPTED ON AUGUST 11, 2015.**

Motion \_\_\_\_\_ Second \_\_\_\_\_, to introduce Ordinance 16-08.

Roll Call:

<b>Councilwoman Cuccaro</b>	_____	<b>Councilman Sarno</b>	_____
<b>Councilman Martin</b>	_____	<b>Councilwoman Todisco</b>	_____
<b>Councilman Mathieu</b>	_____	<b>Council President Petruzzelli</b>	_____

**COUNCIL STANDING COMMITTEE REPORTS AND OTHER REPORTS:**

**POLICE:** Councilman Sarno, Chr.

**PUBLIC HEALTH:** Councilwoman Cuccaro

**STREETS AND ROADS/ECOLOGY:** Councilman Petruzzelli, Chr.

**FIRE:** Councilwoman Cuccaro, Chr.

**FINANCE:** Councilwoman Todisco, Chr.

**BUILDINGS AND GROUNDS:** Councilman Mathieu, Chr.

**LAWS AND LICENSES:** Councilman Martin, Chr.

**RECREATION:** Councilman Martin Chr.

**GARWOOD SENIOR CITIZEN LIAISON:** Councilwoman Cuccaro

**LIBRARY, MAYOR'S REPRESENTATIVE:** Councilman Petruzzelli

**SCHOOL BOARD LIAISON:** Councilman Sarno

**CELEBRATION OF PUBLIC EVENTS AND HOLIDAYS LIAISON:**  
Councilwoman Todisco

**UNION COUNTY AIR TRAFFIC NOISE ADVISORY BOARD REPRESENTATIVE:**  
Councilman Mathieu

**ADMINISTRATIVE REVIEW COMMITTEE:** Councilwoman Todisco

**HISTORICAL COMMITTEE:** Councilwoman Todisco

**OFFICER'S REPORTS:**

Chief of Police Bruce Underhill: monthly reports for the month of March 2016

Motion \_\_\_\_\_ Second \_\_\_\_\_, to accept Officer's reports.

**PUBLIC COMMENT:**

Is there anyone in the audience who wishes to address the mayor and council please step to the microphone, sign in and state your full name and address. Please limit your comments to three minutes.

**UNFINISHED BUSINESS:**

**CONSENT AGENDA**

(Adoption upon Roll Call)

"Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in the full minutes."

**RESOLUTION NO. 16-191**

**BE IT RESOLVED**, by the Council of the Borough of Garwood, in the County of Union, State of New Jersey, that the license to conduct an Off-Premise 50/50 Raffle on September 15, 2016, to be held at the Westwood. 438 North Avenue, Garwood, NJ from 6:30 – 10:30 p.m., is hereby granted to Mother Seton Regional High School, pursuant to Application Number RA #1082.

**RESOLUTION NO. 16-192**

BE IT RESOLVED that the ordinance entitled:

"BOND ORDINANCE TO AMEND SECTIONS 4, 9, 10, 11 AND 14 OF THE BOND ORDINANCE (ORD. NO. 15-15) ENTITLED: 'BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS IN, BY AND FOR THE BOROUGH OF GARWOOD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$395,000 TO PAY THE COST THEREOF, TO APPROPRIATE VARIOUS GRANTS, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS,' ADOPTED ON AUGUST 11, 2015."

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 10th day of May, 2016, at 7:15 P.M., or as soon thereafter as the matter can be reached, at the regular meeting place of the Borough Council, and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Municipal Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

**RESOLUTION NO. 16-193**

**WHEREAS** by the Council of the Borough of Garwood, County of Union, State of New Jersey the Municipal Clerk was authorized to advertise on March 26, 2016, for a bid entitled "FOR THE RESURFACING OF MYRTLE AVENUE EAST OF OAK STREET; THIRD AVENUE FROM MAPLE STREET TO WALNUT STREET; RECONSTRUCTION OF A PORTION OF WILLOW AVENUE EAST OF NEW STREET IN THE BOROUGH OF GARWOOD, UNION COUNTY, N.J."; and

**WHEREAS** on April 7, 2016, at the advertised time of 11:00 a.m., Midwest Construction, Inc., 23 Dead River Road, Warren, NJ 07059, submitted a bid amount of \$296,391.13, which is determined the lowest responsible bidder.

**NOW THEREFORE BE IT RESOLVED** by the Council of the Borough of Garwood that the contract be hereby awarded to Midwest Construction, Inc., for \$296,391.13, pending New Jersey State Department of Transportation approval.

**BE IT FURTHER RESOLVED** that upon approval from DOT, the Mayor and Municipal Clerk be and are hereby authorized to execute an agreement in the form approved by the Borough Attorney.

**RESOLUTION NO. 16-194**

**WHEREAS** Local Public contract law requires that bids be awarded by the Governing Body within 60 days of receipt of bids, except that the proposals of any vendors who consent to it, may, at the request of the contracting unit, be held for consideration for a longer period as may be agreed.

**THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby authorize the Borough Administrator/Clerk to request an extension of award for the bids received on March 29, 2016 for the Replacement of Concrete Sidewalk at Various Locations throughout the Borough and hereby authorize her to request an extension in writing from the three lowest bidders for the purpose of amending Bond Ordinance 15-15 to include additional funding.

**RESOLUTION NO. 16-195**

**WHEREAS**, the Borough of Garwood is in need of a Court Administrator; and

**WHEREAS**, Lashonn T. Durant has met all requirements of Rules Governing the Courts of the State of New Jersey 1:34-3, "Hiring Process for Municipal Court Directors, Municipal Court Administrators and Deputy Municipal Court Administrators"; and

**WHEREAS**, Lashonn T. Durant has agreed to perform the duties of this position at a salary of \$49,500.00 per annum and in accordance with the Code of the Borough of Garwood.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Garwood that Lashonn T. Durant, 909 E. 2<sup>nd</sup> Street, Plainfield, NJ be and is hereby appointed Court Administrator for the Garwood Municipal Court, effective May 2, 2016.

Motion \_\_\_\_\_ Second \_\_\_\_\_, to adopt Consent Agenda.

Roll Call:

<b>Councilwoman Cuccaro</b>	_____	<b>Councilman Sarno</b>	_____
<b>Councilman Martin</b>	_____	<b>Councilwoman Todisco</b>	_____
<b>Councilman Mathieu</b>	_____	<b>Council President Petruzzelli</b>	_____

**RESOLUTIONS DELETED FROM THE CONSENT AGENDA:**

Motion \_\_\_\_\_ Second \_\_\_\_\_,

Discussion: \_\_\_\_\_

\_\_\_\_\_

Roll Call:

<b>Councilwoman Cuccaro</b>	_____	<b>Councilman Sarno</b>	_____
<b>Councilman Martin</b>	_____	<b>Councilwoman Todisco</b>	_____
<b>Councilman Mathieu</b>	_____	<b>Council President Petruzzelli</b>	_____

**NEW BUSINESS:**

**PROCLAMATION:**

Autism Awareness Month – May 2016

Appointment to Library Board of Trustees – Paul Tarantino unexpired term 4/26/16-12/31/18

**PAYMENT OF CLAIMS:**

**BE IT RESOLVED** that the following claims as approved be and the same are hereby ordered paid when properly signed and verified; and the payment of payrolls as listed is hereby confirmed and ratified.

Motion\_\_\_\_\_ Second\_\_\_\_\_, to adopt Payment of Claims Resolution.

Roll Call:

<b>Councilwoman Cuccaro</b>	_____	<b>Councilman Sarno</b>	_____
<b>Councilman Martin</b>	_____	<b>Councilwoman Todisco</b>	_____
<b>Councilman Mathieu</b>	_____	<b>Council President Petruzzelli</b>	_____

**ADJOURNMENT:**

The Regular Meeting of the Mayor and Council will be held on, **TUESDAY, MAY 10, 2016**, in Council Chambers at 7:15 p.m. Workshop Session to start at 7:00 p.m.

**THERE WILL BE A PUBLIC HEARING IN COUNCIL CHAMBERS, ON BOND ORDINANCE NO. 16-08, ON TUESDAY, MAY 10, 2016, AT 7:15 P.M. OR SOON THERE AFTER.**

**ON WEDNESDAY, MAY 11, 2016 AT 7:00 P.M., THE MAYOR AND COUNCIL WILL HOLD STUDENTS IN GOVERNMENT NIGHT. THE PUBIC IS ENCOURAGED TO ATTEND THIS FUN EVENING WHEN STUDENTS TAKE OVER THE ROLES OF THE GOVERNING BODY. NO ACTION WILL BE TAKEN.**

Motion\_\_\_\_\_ Second\_\_\_\_\_, to adjourn.

Time:\_\_\_\_\_