

Borough of Garwood Meeting of the Mayor and Council

AGENDA

April 14, 2015

Moment of Silence.....

Salute to the Flag.....

Adequate notice of this meeting was provided to the Cranford Chronicle, advertised on January 16, 2015, notification was sent to the Star Ledger and prominently posted on the municipal public bulletin board and filed in the office of the municipal clerk informing the Public of the time and place according to the Provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

Mayor Lombardo asks at this time please turn your cell phones to off or vibrate.

ROLL CALL:

Mayor Lombardo _____

Councilman Martin _____

Councilman Mathieu _____

Councilman Petruzzelli _____

Councilwoman Tarantino _____

Councilwoman Todisco _____

Council President Nierstedt _____

MINUTES:

Regular Meeting of the Mayor and Council held on March 24, 2015.

Executive Session of the Mayor and Council held on March 24, 2015.

Workshop Session of the Mayor and Council held on March 24, 2015.

COMMUNICATIONS:

1) NEW JERSEY STATE LEAGUE OF MUNICIPALITIES –

a. Mayor's Advisory –

- i. 04/08/15, RE: I. State Budget Developments II. New Jersey Digital Government Summit
- ii. 04/08/15, RE: I. NJ Public Employment Conference II. Upcoming Webinar III. Upcoming Seminar
- iii. 04/08/15, RE: Upcoming NJLM Educational Foundation Event
- iv. 04/08/15, RE: Weekly Policy Update
- v. 04/08/15, RE: I. REMINDER: Free Statewide Summit II. Grant Program III. Do Not Forget to Claim Your CEU's IV. Upcoming WEBINAR V. Upcoming Seminar
- vi. 04/08/15, RE: I. Review of Anti-panhandling Ordinances Recommended II. Upcoming Webinar

- vii. 04/09/15, RE: In Re Failure of the Council of Affordable Housing Trust Fund Commitment Regulations
- 2) **NEW JERSEY ASSEMBLY, ASSEMBLYMAN AUTH,** 04/08/215, RE: Bill A4235 the "Transparent Act of 2015"
 - 3) **TOWNSHIP OF UNION,** 04/08/15, RE: Resolution No. 2015-106, requesting US Postal Service Citizen's Stamp Advisory Committee to consider stamp honoring John Matthew Shippen Jr.
 - 4) **GARWOOD PLANNING BOARD** 03/26/15, RE: Minutes of the meeting held on March 11, 2015.
 - 5) **GARWOOD BOARD OF HEALTH,** 03/27/15, RE: Minutes of the meeting held on January 21, 2015 and March 18, 2015.
 - 6) **GARWOOD CELEBRATIONS COMMITTEE,** 03/30/15, RE: Minutes of the meeting held on February 18, 2015.
 - 7) **RAHWAY VALLEY SEWERAGE AUTHORITY,** 04/08/15, RE: Meeting Notice

ORDINANCES:

INTRODUCTION:

Municipal Clerk to read Ordinance 15-09 by title only:

ORDINANCE NO. 15-09

AN ORDINANCE TO AMEND § 21-37 (SCHEDULE OF RESIDENT PREFERENTIAL PERMIT PARKING ZONES) IN ARTICLE XIV (RESIDENT PREFERENTIAL PERMIT PARKING) IN CHAPTER 21 (VEHICLES AND TRAFFIC) AND TO AMEND § 21-8. (TWO-HOUR PARKING) IN ARTICLE I (TRAFFIC AND PARKING) IN CHAPTER 21 (VEHICLES AND TRAFFIC) OF THE CODE OF THE BOROUGH OF GARWOOD TO REVISE THE RESIDENT PREFERENTIAL PERMIT PARKING ZONE AND TO REVISE THE TWO-HOUR PARKING ZONE BY ADDING ADDITIONAL STREETS TO EACH.

Motion to introduce Ordinance 15-09. Roll Call.

Public Hearing on Ordinance 15-06, 15-07 and 15-08, as advertised in the Cranford Chronicle on April 3, 2015

ADOPTION:

Municipal Clerk to read Ordinance 15-06 by title only:

ORDINANCE NO. 15-06

AN ORDINANCE TO AMEND ARTICLE VIII B (BOROUGH ADMINISTRATOR) IN CHAPTER 5 (ADMINISTRATION) OF THE CODE OF THE BOROUGH OF GARWOOD TO ESTABLISH THE POSITION OF ASSISTANT BOROUGH ADMINISTRATOR AND PRESCRIBE THE DUTIES THEREFOR.

List correspondence concerning Ordinance 15-06.

Does anyone present wish to be heard concerning Ordinance 15-06.

Motion to close Public Hearing on Ordinance 15-06.

Motion to adopt Ordinance 15-06. Roll Call.

Municipal Clerk to read Ordinance 15-07, by title only:

ORDINANCE NO. 15-07

AN ORDINANCE TO AMEND ARTICLE VIII A (OTHER OFFICES AND POSITIONS) IN CHAPTER 5 (ADMINISTRATION) IN THE CODE OF THE BOROUGH OF GARWOOD TO ESTABLISH THE OFFICE ON AGING IN THE BOROUGH OF GARWOOD AND PRESCRIBE THE DUTIES THEREFOR.

List correspondence concerning Ordinance 15-07.

Does anyone present wish to be heard concerning Ordinance 15-07.

Motion to close Public Hearing on Ordinance 15-07.

Motion to adopt Ordinance 15-07. Roll Call.

Municipal Clerk to read Ordinance 15-08 by title only:

ORDINANCE NO. 15-08

CALENDAR YEAR 2015

ORDINANCE TO ESTABLISH A CAP BANK

(N.J.S.A. 40A:4-45.14)

List correspondence concerning Ordinance 15-08.

Does anyone present wish to be heard concerning Ordinance 15-08.

Motion to close Public Hearing on Ordinance 15-08.

Motion to adopt Ordinance 15-08. Roll Call.

COUNCIL STANDING COMMITTEE REPORTS AND OTHER REPORTS:

POLICE: Councilwoman Tarantino, Chr.

PUBLIC HEALTH: Council President Nierstedt

STREETS AND ROADS/ECOLOGY: Councilwoman Todisco, Chr.

FIRE: Council President Nierstedt, Chr.

FINANCE: Councilman Petruzzelli, Chr.

BUILDINGS AND GROUNDS: Councilman Mathieu, Chr.

LAWS AND LICENSES: Councilman Martin, Chr.

RECREATION: Councilwoman Todisco Chr.

COMMITTEE ON AGING: Councilwoman Tarantino

LIBRARY, MAYOR'S REPRESENTATIVE: Councilman Petruzzelli

SCHOOL BOARD LIAISON: Councilman Mathieu

CELEBRATION OF PUBLIC EVENTS AND HOLIDAYS LIAISON:
Council President Nierstedt

UNION COUNTY AIR TRAFFIC NOISE ADVISORY BOARD REPRESENTATIVE:
Councilman Mathieu

PARKING COMMITTEE: Councilwoman Tarantino

POLICE NEGOTIATIONS COMMITTEE: Councilwoman Tarantino

ADMINISTRATIVE REVIEW COMMITTEE: Councilwoman Tarantino

HISTORICAL COMMITTEE: Councilwoman Todisco

OFFICER'S REPORTS:

Chief of Police Bruce Underhill: monthly reports for March 2015
Zoning Code Enforcement Officer, Len Di Stefano monthly report for March 2015
Municipal Tax Collector Aggie Kurzweil: monthly report for March 2015
Treasurer/CFO Sandy Bruns report for Bond Sale
Municipal Court Administrator Martha Marino: monthly report for March 2015

PUBLIC COMMENT:

Is there anyone in the audience who wishes to address the mayor and council please step to the microphone, sign in and state your full name and address. Please limit your comments to three minutes.

UNFINISHED BUSINESS:

CONSENT AGENDA
(Adoption upon Roll Call)

"Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in the full minutes."

RESOLUTION NO. 15-176

BE IT RESOLVED by the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby authorize the Chief Financial Officer/Treasurer Sandy Bruns to attend the 2015 Annual Spring Conference of the Tax Collectors & Treasurers Association of New Jersey from May 19 to 21, 2015, at the Tropicana Hotel, Atlantic City, New Jersey. Registration cost \$385.00, lodging cost \$195.00, total \$580.00.

RESOLUTION NO. 15-177

WHEREAS, the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby authorizes the following change order to the fence project as follows:

COMPANY: CAPITAL FENCE LLC.
2300 E. LINDEN AVENUE
LINDEN, NEW JERSEY 07036

DESCRIPTION: CHAIN LINK FENCE AT THE
GARWOOD SPORTS AND RECREATION COMPLEX

ADDITIONAL WORK: Additional removal/discard of chain link fence \$200
6ft chain link fence w/bottom tension wire at 164 Myrtle Avenue \$1,345

PRICE: \$200 + \$1,345
TOTAL: \$ 1,545.00

RESOLUTION NO. 15-178

WHEREAS, the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby authorizes the following:

COMPANY: CAPITAL FENCE LLC.
2300 E. LINDEN AVENUE
LINDEN, NEW JERSEY 07036

DESCRIPTION: 8FT X 10FT TRASH ENCLOSURE WITH 2 6FT X 4 FT GATES
GARWOOD SPORTS AND RECREATION COMPLEX

PRICE: \$1,515.00

RESOLUTION NO. 15-179

WHEREAS, the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby authorize the following:

COMPANY: HEDGEHOG LANDSCAPING, LLC
96 EVERGREEN AVENUE
SPRINGFIELD, NJ 07081

DESCRIPTION: CONCRETE PAD FOR SHED AND TRASH ENCLOSURE
INSTALL 2 CONCRETE PADS – 21’x16’X6” AND 13’x8’X6”
REMOVE MULCH TO SAND CAP
CONSTRUCT PADS TO PLANS PROVIDED
GARWOOD SPORTS AND RECREATION COMPLEX
140 MYRTLE AVENUE

PRICE: \$3,496.00

RESOLUTION NO. 15-180

BE IT RESOLVED, by the Council of the Borough of Garwood, County of Union, State of New Jersey hereby authorizes the upgrading of Dispatcher Susanna dos Santos from Class IV to Class III effective May 6, 2015, at an annual salary of \$28,825.00.

RESOLUTION NO. 15-181

WHEREAS by the Council of the Borough of Garwood, County of Union, State of New Jersey the Municipal Clerk was authorized to advertise on March 16, 2015, for a bid entitled “FOR THE RESURFACING OF BEECH AVENUE FROM WEST STREET TO THE BOROUGH LINE; MAPLE STREET FROM MYRTLE AVENUE TO SPRUCE AVENUE AND DRAINAGE CONSTRUCTION ON HICKORY AVENUE FROM CENTER STREET TO EAST STREET AND THIRD AVENUE FROM WALNUT TO CEDAR STREET IN THE BOROUGH OF GARWOOD, UNION COUNTY, N.J.”; and

WHEREAS on March 31, 2015, at the advertised time of 11:00 a.m., Midwest Construction, Inc., submitted a bid amount of \$272,060.90, which is determined the lowest responsible bidder.

NOW THEREFORE BE IT RESOLVED by the Council of the Borough of Garwood that the contract be hereby awarded to Midwest Construction, Inc., for \$272,060.90, pending New Jersey State Department of Transportation approval.

BE IT FURTHER RESOLVED that upon approval from DOT, the Mayor and Municipal Clerk be and are hereby authorized to execute an agreement in the form approved by the Borough Attorney.

RESOLUTION NO. 15-182

WHEREAS, the Mayor and Council of the Borough of Garwood desire to secure recycling services to complete calendar year 2015; and

WHEREAS, Equipment Rental Services, LLC, 110 Main Street, South Amboy, NJ 08879 submitted a proposal for said services as follows:

PERIOD: July 1, 2015 to December 31, 2015

SCHEDULE: July 9, 23
August 6, 20
September 3, 17
October 1, 15, 29
November 12, 27
December 10, 24

SERVICES: Single stream collection of curbside recyclables in the Borough of Garwood

COST: \$1,300 per pick up, **TOTAL: \$16,900.00**

BE IT RESOLVED, by the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby award the proposed to Equipment Rental Services, LLC in accordance with the above and the proposal dated March 18, 2015.

BE IT FURTHER RESOLVED that said Agreement shall be effective July 1, 2015 to December 31, 2015 and have a term of 6 months and shall be in a form prepared and approved by the Borough Attorney.

ROLL CALL

RESOLUTIONS DELETED FROM THE CONSENT AGENDA:

RESOLUTION NO. 15-183

WHEREAS, the Mayor and Council of the Borough of Garwood currently participate in an Interlocal Shared Services agreement for the provision of Janitorial services with the Garwood Board of Education for the Borough of Garwood properties; and

WHEREAS, Municipal properties in this service include, Borough Hall at 403 South Avenue, Fire Department Building at 415 South Avenue and Department of Public Works at 10 South Avenue; and

WHEREAS, said agreement expired on April 1, 2015 and both parties need more time to agree on terms and conditions for a new agreement; and

WHEREAS, both parties have agreed to extend the existing agreement for a period of _____month(s), commencing April 1, 2015 in accordance with the following: Janitorial services to Municipal properties listed above for an annual cost of \$23,345.00/\$1,945.42 per month; and

WHEREAS, both parties have agreed to include Janitorial services for the recently constructed Garwood Sports and Recreation Complex, located at 140 Myrtle Avenue, as follows:

Janitorial services to the Garwood Sports and Recreation Complex for cost of \$75.00 per week to include two cleaning visits per week.

WHEREAS, the twice a week service schedule will be utilized as a gauge to further determine the appropriate number of cleaning visits required per week to maintain the facility.

NOW THEREFORE, BE IT RESOLVED, by the Council of the Borough of Garwood that the above is hereby approved.

ROLL CALL

NEW BUSINESS:

Any new business the Mayor and Council may have:

PROCLAMATIONS:

National Library Week – April 12th through 18th

Earth Day – April 22, 2015

PAYMENT OF CLAIMS:

BE IT RESOLVED that the following claims as approved be and the same are hereby ordered paid when properly signed and verified; and the payment of payrolls as listed is hereby confirmed and ratified.

ROLL CALL

ADJOURNMENT:

The Regular Meeting of the Mayor and Council will be held on, **TUESDAY, APRIL 28, 2015**, in Council Chambers at 7:15 p.m. Workshop Session to start at 7:00 p.m.

THERE WILL BE A PUBLIC HEARING IN COUNCIL CHAMBERS, ON ORDINANCE NO. 15-09 ON TUESDAY, APRIL 28, 2015, AT 7:15 P.M. OR SOON THERE AFTER.

THERE WILL BE A PUBLIC HEARING IN COUNCIL CHAMBERS, ON THE ADOPTION OF THE 2015 MUNICIPAL BUDGET ON TUESDAY, APRIL 28, 2015, AT 7:15 P.M. OR SOON THERE AFTER.