

# **BOROUGH of GARWOOD**

## ***Workshop Session MINUTES of the COUNCIL MEETING*** **January 28, 2014**

Workshop session was opened by Mayor Quattrocchi at: 7:03 p.m.

Adequate notice of this meeting was provided to the Westfield Leader, advertised on January 9, 2014, notification was sent to the Star Ledger and prominently posted on the municipal public bulletin board and filed in the office of the municipal clerk informing the Public of the time and place according to the Provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

Present: Mayor Quattrocchi, Council President Palmer, Councilman Mathieu, Councilman Nierstedt, Councilman Petruzzelli and Councilwoman Todisco.

Also Present: Borough Attorney Robert Renaud, Borough Engineer Donald R. Guarriello and Borough Administrator/Clerk Christina M. Ariemma.

Councilman Martin was excused.

Mr. Guarriello had no report.

Councilwoman Todisco asked Mr. Guarriello when we will discuss the next DOT funding. Ms. Ariemma and Mr. Guarriello said application is in September so probably June/July 2014.

Council President Palmer mentioned the AFC project and the delays. She provided information and suggested council consider hiring a project manager to oversee the remainder of the project.

Mr. Guarriello said the project is moving along now that the project should be done by June. He commented he doesn't think hiring a manager at this time would cause this to be completed any sooner. He stated he feels it is too late into the project at this time to consider a manager.

Councilwoman Todisco asked Mr. Guarriello how often he visits the site and how much manpower is present when he visits. Mr. Guarriello said he generally visits every day during the slow time every other day. He said they can't do site work because of the weather.

Councilman Mathieu commented that he supports the idea of hiring a construction manager. He provided brief information on the subject including how they are paid and some of the issues they address.

Councilwoman Todisco said she appreciates Mr. Guarriello's comments and thinks the borough should look into hiring a construction manager.

Councilman Petruzzelli asked who would write the proposal. Ms. Ariemma said she would write the proposal.

A brief discussion followed concerning if it would be a professional services contract. Ms. Ariemma asked if an appropriation must be in place before a proposal is sought. Brief discussion followed concerning funding, and timing with regard to the project.

Councilman Mathieu suggested council seriously consider this and if the project is done before award, then it not be awarded however he said that if delays continue and it's next June, council would regret not acting on the matter.

Mr. Renaud mentioned that he feels that although it's a good idea it's a bit late into the project. Also funding for this is expensive. Amending the bond takes approximately two months. Lengthy discussion followed concerning funding, length of time, type of proposal to seek, and other related material.

Councilman Mathieu asked what the mayor's opinion is on the matter. Mayor Quattrocchi said she is inclined to heed the recommendation of the professionals.

Councilman Nierstedt asked who will do the punch list at the end of the project. Mr. Guarriello said you have already hired two professionals and they will do the punch list. Councilman Petruzzelli commented on the professionals and what he sees provided in the project.

Councilman Mathieu suggested the professionals perhaps come to a meeting to address council.

Mr. Guarriello commented on the communications between the professionals and the construction contractor. Ms. Ariemma also commented on that subject.

More discussion followed on the benefits and negative impact of hiring a construction manager.

Councilwoman Todisco mentioned that she thinks if council is going to consider this, they should act now rather than delay.

Mayor Quattrocchi suggested council come to conclusion and she asked if council wants the professionals come to the next meeting. All agreed.

Councilman Mathieu, Councilwoman Todisco, Council President Palmer, Councilman Petruzzelli are in support of hiring the manger while Councilman Nierstedt doesn't feel it will be beneficial.

Ms. Ariemma was directed to prepare a proposal to hire a construction manager for the project.

Mr. Renaud mentioned there are two ordinances for intro this evening and he recapped the subject matter. He mentioned they have been discussed by council previously.

Councilwoman Todisco asked for a brief explanation of ordinance 14-03. Councilman Nierstedt responded as did Mr. Renaud.

Councilman Nierstedt asked for a brief explanation of ordinance 14-02. Mr. Renaud explained.

Ms. Ariemma - No Report

Unfinished business - none

New Business – none

Council President Palmer asked Ms. Ariemma if she received the water company street work list. Ms. Ariemma said no and that she would ask for it again.

Council President Palmer said she attended the NJSLOM training and shared the benefits of that training.

Councilman Mathieu asked about the hiring of the 16<sup>th</sup> police officer. Councilwoman Todisco said the police committee will be meeting on 2/5 to discuss the matter. Councilman Mathieu expressed his frustration in the delay in this matter in that he has asked about this for 1.5 years. He asked Mayor Quattrocchi her position on the matter. Mayor Quattrocchi said she relies on the police committee's recommendation.

Councilman Nierstedt stated the OEM Manager needs to finish the plan and he suggested a liaison be appointed to the director. He also mentioned a pending legislative bill concerning A3282. He said he will keep council posted and will seek support from council.

Councilman Petruzzelli - no report

Councilwoman Todisco mentioned she attended the NJSLOM training and the UC freeholder meeting. She mentioned the Casale parking and shared the idea of purchasing this property for municipal parking and use. She provided brief information on the subject. She suggested council have the property appraised.

Council President Palmer said she agrees with Councilwoman Todisco. She provided some information and expressed her support for purchasing the lot.

Councilman Nierstedt said he supports the idea as well as Councilman Petruzzelli.

Councilman Mathieu said he'd rather give the matter some thought before commenting. He said he doesn't support spending money on an appraisal. Brief discussion followed concerning the process involved to hire an appraiser. Councilman Mathieu suggested the tax assessor be considered to provide the information.

Council directed Ms. Ariemma to obtain proposals from appraisers for consideration.

At this time, the Mayor offered the public comment.

Kathy Gerbler 347 Willow Ave asked council to consider revisions to the snow ordinance. She commented that people in her area do not have alternate parking; she provided some of the issues and difficulties the snow ordinance presents to her, her family and neighbors.

Councilman Nierstedt said it is streets and roads so he would review however Mayor Quattrocchi corrected that and said it will go to Council President Palmer, for Laws and License. Ms. Gerbler said she supports the idea of purchasing Casale for municipal parking. Councilwoman Todisco thanked Ms. Gerbler for her support.

At 8:07 p.m., a motion was made by Councilwoman Todisco, seconded by Council President Palmer to adjourn the Workshop Session.

---

**CHRISTINA M. ARIEMMA, Municipal Clerk**  
Borough of Garwood