

Borough of Garwood Meeting of the Mayor and Council

AGENDA

December 13, 2016

Moment of Silence.....

Salute to the Flag.....

Adequate notice of this meeting was provided to the Westfield Leader and Union County Local Source, advertised on January 7, 2016, notification was sent to the Star Ledger and prominently posted on the municipal public bulletin board and filed in the office of the municipal clerk informing the Public of the time and place according to the Provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

ROLL CALL:

Mayor Lombardo	_____		
Councilwoman Cuccaro	_____	Councilman Sarno	_____
Councilman Martin	_____	Councilwoman Todisco	_____
Councilman Mathieu	_____	Council President Petruzzelli	_____

MINUTES:

Regular, Workshop and Executive Minutes of the Mayor and Council held on November 29, 2016
Executive Minutes of the Special meeting held on December 6, 2016.

Motion_____ Second_____, to accept minutes as presented.

COMMUNICATIONS:

- 1) NEW JERSEY STATE LEAGUE OF MUNICIPALITIES –
 - a. Mayor's Advisory –
 - i. 11/23/16, RE: Weekly Update
 - ii. 11/29/16, RE: Daily Update
 - iii. 11/30/16, RE: Daily Update
 - iv. 12/02-16, RE: Weekly Update
- 2) GARWOOD PUBLIC LIBRARY BOARD OF TRUSTEES – 12/06/16, RE: Minutes of the meeting held on November 2, 2016

ORDINANCES:

NONE

COUNCIL STANDING COMMITTEE REPORTS AND OTHER REPORTS:

POLICE: Councilman Sarno, Chr.

PUBLIC HEALTH: Councilwoman Cuccaro

STREETS AND ROADS/ECOLOGY: Councilman Petruzzelli, Chr.

FIRE: Councilwoman Cuccaro, Chr.

FINANCE: Councilwoman Todisco, Chr.

BUILDINGS AND GROUNDS: Councilman Mathieu, Chr.

LAWS AND LICENSES: Councilman Martin, Chr.

RECREATION: Councilman Martin Chr.

GARWOOD SENIOR CITIZEN LIAISON: Councilwoman Cuccaro

LIBRARY, MAYOR'S REPRESENTATIVE: Councilman Petruzzelli

SCHOOL BOARD LIAISON: Councilman Sarno

CELEBRATION OF PUBLIC EVENTS AND HOLIDAYS LIAISON:
Councilwoman Todisco

UNION COUNTY AIR TRAFFIC NOISE ADVISORY BOARD REPRESENTATIVE:
Councilman Mathieu

ADMINISTRATIVE REVIEW COMMITTEE: Councilwoman Todisco

HISTORICAL COMMITTEE: Councilwoman Todisco

PARKING COMMITTEE: Councilman Sarno

OFFICER'S REPORTS:

Chief of Police Bruce Underhill: monthly reports for October 2016

Chief of Police Bruce Underhill: Year End Report

Zoning Code Enforcement Officer Len DiStefano: monthly report for November 2016

Motion _____ Second _____, to accept Officer's reports.

PUBLIC COMMENT:

Is there anyone in the audience who wishes to address the mayor and council please step to the microphone, and state your full name and address. Please limit your comments to three minutes.

UNFINISHED BUSINESS:

CONSENT AGENDA

(Adoption upon Roll Call)

“Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in the full minutes.”

RESOLUTION NO. 16-310

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Garwood Council of the Borough of Garwood, County of Union, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Garwood Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Garwood Borough Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Union;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Garwood, County of Union, State of New Jersey hereby recognizes the following:

1. The Garwood Borough Council does hereby authorize submission of a strategic plan for the Garwood Municipal Alliance grant for fiscal year July 1, 2017 – June 30, 2018 in the amount of:
DEDR \$ 14,202
Cash Match \$ 3,550
In-Kind \$ 10,652
2. The Garwood Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

RESOLUTION NO. 16-311

WHEREAS the Council of the Borough of Garwood, County of Union, State of New Jersey, heretofore adopted Resolution No. 16-303 setting forth the 2017 Bulk program dates in accordance with Borough Code, Chapter 99-12.1-B,C; and

WHEREAS it is necessary to amend the date for the spring pick up to Monday, May 22, 2017 because Garwood Rocks is held on June 4, 2017 and interferes with the town-wide yard sale which precedes the spring bulk pick up.

THEREFORE BE IT RESOLVED that Resolution No. 16-303 is hereby amended as follows:

1. The bulk pickup program will be held twice in 2017. Spring pick up will be held on Monday, May 22, 2017 and run for as many days as necessary to complete the program in accordance with the number of permits sold. Fall pick up will be held on Monday, October 16, 2017 and run for as many days as necessary to complete the program in accordance with the number of permits sold.
2. The bulk permit program fee for 2017 is hereby set at \$90.00 per permit, per household for the disposal of up to 750 lbs. of bulk type waste.

BE IT FURTHER RESOLVED by the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby authorize the Borough Administrator/Clerk to proceed to implement the above accordingly.

RESOLUTION NO. 16-312

WHEREAS, N.J.S.A. 40A:87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount;

NOW THEREFORE, BE IT RESOLVED, that the Council of the Borough of Garwood hereby requests the Director of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$7,500.00 which item is now available as a revenue from the 2016 LIBRARY GRANT, in the amount of \$7,500.00;

BE IT FURTHER RESOLVED, that the sum of \$7,500.00 is hereby appropriated under the caption of “2016 LIBRARY GRANT”.

RESOLUTION NO. 16-313

BE IT RESOLVED, by the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby awards the Borough’s 2017 Insurance Package to Willis of New Jersey, Inc., 350 Mt. Kemble Avenue, Morristown, NJ, 07960.

RESOLUTION NO 16-314

RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT

WHEREAS, the Borough of Garwood (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund"; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the "Fund" has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of "Local Unit", in the County of Union and State of New Jersey, as follows:

1. The Borough Council hereby appoints Willis of New Jersey, Inc. its local Risk Management Consultant.

The Mayor and Municipal Clerk be and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2017 in the form attached hereto.

RESOLUTION NO. 16-315

BE IT RESOLVED by the Council that Christina M. Ariemma, Borough Administrator/ Clerk be and is hereby appointed as the Safety and Loss Prevention Representative for 2017 for the Borough of Garwood, County of Union, State of New Jersey, in accordance with the requirements set forth by the Statewide Insurance Fund.

RESOLUTION NO. 16-316

WHEREAS, the Borough of Garwood is a member of the Statewide Insurance Fund, a joint insurance fund as defined in N.J.S.A. 40A: 10-36 *et seq.*; and

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner; and

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Garwood that Christina M. Ariemma, Borough Administrator/Clerk be and is hereby appointed as the Fund Commissioner for the Local Unit; and

BE IT FURTHER RESOLVED that Sandy Bruns, Chief Financial Officer/Treasurer/Assistant Administrator/Tax Collector be and is hereby appointed as the Alternate Fund Commissioner for the Local Unit; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

RESOLUTION NO. 16-317

BE IT FURTHER RESOLVED by the Council of the Borough of Garwood that the Municipal Clerk be and is hereby authorize to renew the agreement with UNUM for 2017 at the same rate as 2016.

RESOLUTION NO. 16-318

WHEREAS, the Council of the Borough of Garwood has heretofore adopted Ordinance 16-17.

ORDINANCE NO. 16-17

AN ORDINANCE FIXING THE SALARIES AND WAGES FOR THE DEPARTMENT OF PUBLIC WORKS OF THE BOROUGH OF GARWOOD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY.

WHEREAS, said ordinance reflects changes of salaries and/or hourly rates to be paid to said employees of the Borough of Garwood for the year 2017.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Garwood that the proper officer or officers of the Borough be and they are hereby authorized and directed to execute checks on Borough Funds for the purpose of paying the annual salaries and/or hourly rates to the employees of the Borough of Garwood as set forth opposite each job classification. Said salaries to be paid bi-weekly less such deductions as in such cases made. The schedule of salaries hereafter set forth shall be effective as of January 1, 2017.

NAME	TITLE	SALARY PER HOUR
Atkinson, Jeffrey	Laborer/Foreman	\$35.19
Bongiovanni, Peter	Laborer	\$32.19
Byrne, Richard	Laborer	\$32.19
Lewis, Glenn	Laborer	\$32.19
Fagan-Moore, Matthew W.	Laborer	\$16.10
Moore, William N.	Laborer	\$32.19
Navarro, Linwood	Laborer	\$32.19

RESOLUTION NO. 16-319

WHEREAS, the Council of the Borough of Garwood has heretofore adopted Ordinance No. 15-14.

ORDINANCE NO. 15-14

AN ORDINANCE PROVIDING FOR THE COMPENSATION OF REGULAR POLICE OFFICERS OF THE BOROUGH OF GARWOOD.

WHEREAS, said ordinance reflects changes of salaries and/or hourly rates to be paid to said employees of the Borough of Garwood for the year 2017.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Garwood that the CFO/Treasurer of the Borough be and is hereby authorized and directed to payrolls on Borough funds for the purpose of paying the annual base salaries and or hourly rates to the employees of the Garwood Police Department in the Borough of Garwood as set forth opposite each job classification. Said salaries to be paid bi-weekly less such deductions as in such cases made. The schedule of salaries hereafter set forth shall be effective as of January 1, 2017, or as indicated and in accordance with law.

Name	Title/Class/Effective Dates	Salary
Stoffer, Douglas	CAPTAIN: 1/1/17-12/31/17	\$106,937
Rocco, Samuel	LIEUTENANT: 1/1/17-12/31/17	\$102,099

Wright, James	LIEUTENANT: 1/1/17-12/31/17	\$102,099
Perrotta, David	SERGEANT: 1/1/17-12/31/17	\$98,068
Wright, John	SERGEANT: 1/1/17-12/31/17	\$98,068
Herz, Todd	STEP 10: 1/1/17-12/31/17	\$90,580
Kleinsorgen, Jeffery	STEP 10: 1/1/17-12/31/17	\$90,580
Eriksen, Scott	STEP 10: 1/1/17-12/31/17	\$90,580
Ostrander, Joseph	STEP 10: 1/1/17-12/31/17	\$90,580
Lewis, Philip J	STEP 9: 1/1/17-12/14/17	\$84,000
Lewis, Philip J	STEP 10: 12/15/17-12/31/17	\$90,580
Suggs, George	STEP 8: 1/1/17-7/17/17	\$78,000
Suggs, George	STEP 9: 7/18/17-12/31/17	\$84,000
Czachorowski, Christopher	STEP 8: 1/1/17-4/14/17	\$78,000
Czachorowski, Christopher	STEP 9: 4/15/17-12/31/17	\$84,000
Cosgrove, Dylan	STEP 3: 1/1/17-7/31/17	\$53,000
Cosgrove, Dylan	STEP 4: 8/1/17-12/31/17	\$57,462
Zuena, Valerio	STEP 1: 1/1/17 – 2/16/17	\$44,000
Zuena, Valerio	STEP 2: 2/17/17-12/31/17	\$49,000
Pridy, Jonathan	STEP 3: 1/1/17 – 1/11/17	\$53,000
Pridy, Jonathan	STEP 4: 1/12/17 – 12/31/17	\$57,462

RESOLUTION NO. 16-320

RESOLUTION CANCELING UNEXPENDED BALANCE OF 2016
 BUDGET APPROPRIATIONS PURSUANT TO N.J.S.A. 40A: 4-60

WHEREAS, N.J.S.A. 40A: 4-60 provides for the governing body to cancel unexpended budget appropriations prior to the end of the fiscal year; and

WHEREAS, the CFO/Treasurer has identified appropriations in the 2016 budget that she intends to cancel.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Garwood, County of Union, that the following unexpended balances of 2016 budget appropriations be canceled to the credit of Fund Balance:

Operations – Excluded from “CAPS”

Debt Service – Interest on Bonds	\$7.50
Debt Service – Interest on Notes	\$41.61
Debt Service – Interest on Loan Repayments	\$1.62

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby directed to record the effects of this resolution on the financial accounts of the Borough.

RESOLUTION NO. 16-321

WHEREAS, the Mayor and Council of the Borough of Garwood, County of Union, State of New Jersey, hereby directs the transfers of 2016 budget appropriations be and they are hereby made:

2016 Budget Transfer #1

Resolution #16-320

FROM:	Department	Account Name	Account Number	Amount
	Salary Adjustment	S&W	6-01-30-425-100-0100	175.00
	Legal Services	Legal Fees	6-01-20-155-200-0950	8,000.00
			Total	<u>8,175.00</u>

TO:	Department	Account Name	Account Number	Amount
	Tax Assessor	S&W	6-01-20-150-100-0100	175.00
	Fair Housing Plan	Professional Fees	6-01-21-190-200-0970	8,000.00
			Total	<u>8,175.00</u>

Motion _____ Second _____, to adopt Consent Agenda.

Roll Call:

Councilwoman Cuccaro	_____	Councilman Sarno	_____
Councilman Martin	_____	Councilwoman Todisco	_____
Councilman Mathieu	_____	Council President Petruzzelli	_____

RESOLUTIONS DELETED FROM THE CONSENT AGENDA:

Motion _____ Second _____.

Discussion:

Roll Call:

Councilwoman Cuccaro	_____	Councilman Sarno	_____
Councilman Martin	_____	Councilwoman Todisco	_____
Councilman Mathieu	_____	Council President Petruzzelli	_____

NEW BUSINESS:

APPOINTMENT: Planning Board Alt. IV – Unexpired Term: 12/13/16-12/31/17

Denise Ridente

PAYMENT OF CLAIMS:

BE IT RESOLVED that the following claims as approved be and the same are hereby ordered paid when properly signed and verified; and the payment of payrolls as listed is hereby confirmed and ratified.

Motion _____ Second _____, to adopt Payment of Claims Resolution.

Roll Call:

Councilwoman Cuccaro	_____	Councilman Sarno	_____
Councilman Martin	_____	Councilwoman Todisco	_____
Councilman Mathieu	_____	Council President Petruzzelli	_____

ADJOURNMENT:

There will be a special closed session meeting of the Mayor and Council on **TUESDAY, DECEMBER 20, 2016**, at 7:00 p.m., in Council Chambers. The purpose of the meeting is to conduct interviews for 2017 Professional Services. **NO ACTION WILL BE TAKEN.**

The Regular meeting of the Mayor and Council scheduled for **TUESDAY, DECEMBER 27, 2016** is hereby canceled.

The Re-organization Meeting of the Mayor and Council will be held on, **TUESDAY, JANUARY 3, 2017**, in Council Chambers at 7:00 p.m.

Motion _____ Second _____, to adjourn.

Time: _____